



April 3, 2025

**NOTICE OF REQUEST FOR BIDS
RFB 23-24-45
ANNUAL CONTRACT FOR EVIDENCE TOWING & STORAGE SERVICES**

SEALED BIDS will be received by the Purchasing Division located at 707 W. Acequia, Visalia, California 93291, **until 2:00pm, on Thursday, May 1, 2025**, for an annual contract for police evidence towing & storage services.

This solicitation for bid includes two (2) options: **Option 1, Light Duty Vehicle Evidence Towing** and **Option 2, Heavy Duty Vehicle Evidence Towing**. Prospective bidders may bid on one or both options, but are not required to bid on both options.

The initial contract shall be for a five (5) year term and shall, at the City's option and upon mutually agreeable terms, be renewable annually thereafter for five (5) consecutive one-year periods. Bids are being sought from contractors who have a proven record of experience in providing the services required by this Invitation to Bid.

Mandatory Pre-Bid Meetings have been scheduled for this bid process. Bidders must attend at least ONE of the mandatory pre-bid meetings to be eligible to bid on this contract. Both meetings will be held at Visalia City Council Chambers, 707 W. Acequia Avenue, Visalia, CA as follows:

Tuesday, April 15, 2025 at 9:00am
Wednesday, April 16, 2025 at 9:00am

Obtain Contract Specifications/Bid Documents: All documents may be requested from the office of the Purchasing Division, 707 W. Acequia, Visalia, CA 93291 by telephone (559) 713-4334, or by email: purchasing@visalia.city. These documents will be emailed when possible if they do not exceed our email capacity. Documents may also be downloaded from BidNet by registered users (registration information included with this notice).

Questions: Direct questions in writing to the Purchasing Division via email: purchasing@visalia.city. Questions must be received by **Tuesday, April 22, 2025 at 4:00pm**.

The City hereby affirmatively ensures that Minority Business Enterprises and Disadvantaged Business Enterprises (DBE) will be afforded full opportunity to submit proposals in response to this notice. Individuals and/or entities submitting bids/proposals to the City of Visalia will not be discriminated against on the basis of race, age, religion, creed, color, national origin, ancestry, physical or mental disability, medical condition, genetic information, marital status, gender, gender identity or expression, sexual orientation, or military and veteran status in any consideration leading to the award of contract.

No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives or benefits from Federal financial assistance.

Executive Order N-6-22 – Russia Sanctions: On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. By submitting a bid or proposal, Contractor represents that it is not a target of Economic Sanctions. Should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for rejection of the Contractor's bid/proposal any time prior to contract execution, or, if determined after contract execution, shall be grounds for termination by the State.

The City of Visalia reserves the right to reject any or all bids.

Bid Net Registration Instructions (optional)

The City of Visalia utilizes a regional bid notification system created exclusively for the Purchasing Department within the area. This system allows the City of Visalia to post all information needed by vendors regarding bids, quotes (informal), request for proposals, construction notices, addenda and awards.

By establishing one centralized bidding and registration system, vendors will now have a single point of contact for business opportunities throughout our region. The system will save the City of Visalia (and our vendors) time and money by reducing printing, postage and mailing costs. All vendors who wish to do business with the City of Visalia are asked to register on this new system.

Vendors may register online by visiting www.bidnetdirect.com/california/cityofvisalia.

Registration options are the following:

Option #1 is **paid registration**. This option emails notification of all bids and addendums from all participating agencies. This option also allows the vendor to view award information and any other information that is posted. One and two-year pricing options are available.

Option #2 is **free registration**. This allows the vendor to login and search (by agency) all bids, addenda, award information, and any other information that is listed.

If you are already registered on this system, you do NOT have to register again.

The City of Visalia looks forward to providing you with more bid information, less paperwork and simplifying the entire bid, proposal and quote processes for everyone involved. We appreciate your cooperation and welcome your participation. Should you have any questions regarding this new system or registration, please call BidNet at (800) 835-4603 or call the City of Visalia Purchasing Division at (559) 713-4334, email purchasing@visalia.city or visit our website at visaliapurchasing.org.

Sincerely,

Purchasing Division