

APPROVED

**Visalia Parks & Recreation Commission
Meeting Minutes
December 9, 2025**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Wednesday, December 9, 2025, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Samantha Wagner at 5:30pm.

Members Present: Samantha Wagner, Janelle Hickey, Kaitlyn Lusk, and Nancy Hawkins

City Staff Present: Jason Glick, Laurissa Roggenkamp, Ivan Nicar, Candace Harrington, and Kathleen Machado

1. Public Comment:

- Bill Huott, Visalia CA

2. Review and Approve the Minutes of the Regular Meeting of November 12, 2025

MOTION: Motion to approve the minutes as presented, Hawkins/Lusk; Motion carried 4-0

3. Trulli Building Memorandum of Understanding with Putignano Sister City Committee - Discussion led by Jason Glick, Parks & Recreation Director

RECOMMENDATION: Staff recommends that the Visalia Parks & Recreation Commission recommend to the City Council the approval of the Memorandum Of Understanding between Putignano Sister City Committee and the City of Visalia.

MOTION: Motion to approve the recommendation as presented, Hawkins/Lusk; Motion carried 4-0

4. Parks & Recreation Impact Fee Overview – Power Point presentation led by Jason Glick, Parks & Recreation Director

5. Pearl Wood Property Park Update – Discussion led by Jason Glick, Parks & Recreation Director

RECOMMENDATION: Staff recommends that the Visalia Parks and Recreation Commission recommend to the City Council to approve Conceptual Design No. 3 for the Pearl Wood Property, with the removal of the field lights, restroom, and parking lot. These revisions result in a cost savings of \$897,850, reducing the total estimated project cost to \$6,669,150.

Public Comment: Joyce Reed, Visalia CA

MOTION: Motion to approve the recommendation as presented, Hickey/Lusk; Motion carried 4-0

6. Reports and Announcements

- **Recreation Programs and Special Events** – Laurissa Roggenkamp, Recreation Manager
 - Special Events
 - 12/5/25 - Jingle Jamboree at Anthony Community Center
 - 12/12/25 – Holly Jolly Jingle at Manuel F Hernandez Community Center
 - 12/16/25 – Holiday Family Night
 - 12/19/25 – Christmas Luncheon at Visalia Senior Center

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- Programs
 - Indoor Golf Camp
 - Day Camp
- Staff Assignments & Planning
 - Spring workplans
 - Visalia Games
 - Spring events
 - Parks & Recreation Master Plan surveying events
- Parks & Recreation Commission vacancy update
- **Parks, Urban Forestry, Facilities and Trails –**
 - Director Jason Glick introduced Ivan Nicar, Parks & Facilities Manager
- **Animal Care Center –** Candace Harrington, Animal Services Manager
 - Animal intake update:
 - 175 animals taken in
 - 18 adopted
 - 16 reclaimed
 - 14 trapped, spayed/neutered, released
 - 76 sent to non-profit rescue groups
 - 12/8/25 – TNR event held yesterday through Tulare County; next event 12/15/25
 - Adoption event, \$70
- **Administrative Items –** Jason Glick, Parks & Recreation Director
 - Park & Recreation Master Plan update
 - Riverway Sports Park Fencing Project update
 - Aquatics Center update
 - ARPA Projects update
 - Happy Holidays

7. Commission Requests and Comments:

- Commissioner Wagner – had fun at the Wreath Making class

Adjournment -

- Meeting adjourned at 6:19pm

MOTION: Motion to adjourn, Hawkins/Hickey; Motion carried 4-0

Respectfully submitted,
Kathleen Machado
Senior Administrative Assistant
City of Visalia, Parks & Recreation Department