

APPROVED

**Visalia Parks & Recreation Commission  
Meeting Minutes  
September 9, 2025**

**Call to Order/Roll Call**

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, September 9, 2025, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Samantha Wagner at 5:30pm.

**Members Present:** Samantha Wagner, Janelle Hickey, Kaitlyn Lusk, and Nancy Hawkins

**City Staff Present:** Jason Glick, Alvin Dias, Laurissa Roggenkamp, Candace Harrington, Eric Ferreira, and Kathleen Machado

**1. Public Comment:**

- Greg Collings, Visalia CA

**2. Review and Approve the Minutes of the Regular Meeting of July 8, 2025**

**MOTION:** Motion to approve the minutes as presented, Hawkins/Hickey; Motion carried 4-0

**3. Review and Recommendation: Conceptual Designs for Neighborhood Parks (Elliot Property and Pearl Wood Property) -** Power Point presentation by Jason Glick, Parks & Recreation Director

**MOTION:** Motion to recommend Elliott Property Option #3 as presented, Hickey/Hawkins; Motion carried 4-0

**MOTION:** Motion to recommend Pearl Wood Property Option #3 as presented, Hawkins/Lusk; Motion carried 4-0

**4. Review and Recommendation: Request to Amend Facility Use Agreement with Sequoia Softball –** discussion lead by Eric Ferreira, Recreation Supervisor

**MOTION:** Motion to recommend to City Council to execute the Amendment to the Facility Use Agreement between the City of Visalia and Kaweah Little League Softball dba Sequoia Softball as presented, Hickey/Hawkins; Motion carried 4-0

**5. Review and Recommendation: Request by Visalia Youth Baseball to Charge Spectator Fees at CR Shannon Baseball Complex for 2025 Fall Tournaments –** discussion lead by Eric Ferreira, Recreation Supervisor

**MOTION:** Motion to grant permission to authorize the Director of Parks & Recreation to grant permission to Visalia Youth Baseball to charge spectator admission into the CR Shannon Baseball Complex for the duration of the 2025 Fall tournaments as presented, Hawkins/Lusk; Motion carried 4-0

**6. Reports and Announcements**

- **Recreation Programs and Special Events** – Laurissa Roggenkamp, Recreation Manager
  - Updates
    - Fall Registration opened 8/11/25 - 250+ transactions totaling \$11,000
    - Flag Football League starts this Saturday (644 registered)
    - The Manuel – 58 participants (grades K-12) average daily

**Visalia Parks & Recreation Commission**  
**Meeting Minutes**  
**September 9, 2025**

- New Tiny Tot Division: Tot Sport Zone
  - Picklebrawl Scramble (192 registered)
  - Karate (89 registered for September classes)
  - Senior Meals in August averaged 67 meals served per day
  - Upcoming Calendar of Events
    - Friday, 9/12 – Movies in the Park at Soroptimist Park featuring Lilo & Stitch
    - Saturday, 9/13 – Ping Pong Tournament at Visalia Senior Center
    - Saturday, 9/13 – El Grito at Recreation Park and Anthony Community Center
    - Thursday, 9/25 – Thursday, 10/16 Corporate Games
    - Friday, 9/26 – Family Art Night at Whitendale Community Center
    - Saturday, 9/27 – Fromage Frolic at Recreation Park and Anthony Community Center
    - Tuesday, 10/7 – National Night Out at Recreation Park
    - Thursday, 10/9 – Senior Dance at the Visalia Senior Center
    - Tuesday, 10/14 – Parks & Recreation Commission meeting
    - Friday, 10/17 – Movies in the Park at Sunset Park
- **Parks, Urban Forestry, Facilities and Trails** – Alvin Dias, Parks & Facilities Manager
  - Park Projects Update
    - Notices of Completion for all ARPA amenity projects have been completed
    - An electrical pole at Lincoln Oval Park had to be replaced
    - Trails Division is fully staffed; currently working on trails irrigation
      - CIP projects to replace landscape and update irrigation system
      - Awarded upgraded seating and fencing along trails
    - Developing HVAC Scope of Work for the Anthony Community Center and Manuel F Hernandez Community Center
  - Building Maintenance is recruiting for a Tech and Maintenance Service Worker
  - Accounting Assistant position opened last week
  - A golf course inlet at Plaza Park clogged with roots near Mill Creek causing low pond water level
  - Riverway Sports Park fencing project starts 9/15
  - Alvin announced his last day with the City of Visalia will be 9/19
- **Animal Care Center** – Candace Harrington, Animal Services Manager
  - Animal intake update: 477 animals taken in
    - 25 adopted
    - 42 reclaimed
    - 139 sent to non-profit rescue groups
  - Adoption Events
    - Saturday, 10/4 – Dinuba Dog Day
    - Tuesday, 10/7 – National Night Out
  - Presentation at Sycamore Valley Academy
  - Shelter Buddy Reading Program with Houston Elementary
- **Administrative Items** – Jason Glick, Parks & Recreation Director
  - Will be discussing how the Parks & Recreation Commission vacancy will be filled
  - Well wishes and gratitude to Alvin Dias as he departs from the City of Visalia.
  - Recruitment for the Parks & Facilities Manager position is open and will close 9/22

APPROVED

**Visalia Parks & Recreation Commission  
Meeting Minutes  
September 9, 2025**

- **Commission Requests and Comments:**
  - All commissioners expressed good wishes, congratulated and thanked Alvin Dias

**7. Adjournment -**

- Meeting adjourned at 6:33pm

**MOTION:** Motion to adjourn, Hickey/Hawkins; Motion carried 4-0

Respectfully submitted,  
Kathleen Machado  
Senior Administrative Assistant  
City of Visalia, Parks & Recreation Department