

Approved

**Visalia Parks & Recreation Commission
Meeting Minutes
July 8, 2025**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, July 8, 2025, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Samantha Wagner at 5:31pm.

Members Present: Samantha Wagner, Janelle Hickey, and Kaitlyn Lusk

Members Absent: Nancy Hawkins

City Staff Present: Jason Glick, Alvin Dias, Laurissa Roggenkamp, Candace Harrington, Holly Ellis, Eric Ferreira and Kathleen Machado

1. Public Comment: None

2. Review and Approve the Minutes of the Regular Meeting of June 10, 2025

MOTION: Motion to approve the minutes as presented, Hickey/Lusk; Motion carried 3-0

3. Visalia Animal Care Center Recap FY 24/25 – Presented by Candace Harrington, Animal Services Manager

4. Recreation Division Spring 2025 Recap Presentation – Laurissa Roggenkamp, Recreation Manager, Eric Ferreira, Recreation Supervisor, and Holly Ellis, Recreation Supervisor

5. Reports and Announcements

- **Recreation Programs and Special Events** – Laurissa Roggenkamp, Recreation Manager
 - Updates
 - 6/19 – Juneteenth at the Whitendale Community Center
 - 7/2 – Independence Day Luncheon at the Visalia Senior Center; 114 attended
 - 7/3 – Independence Spectacular at Riverway Sports Park
 - Estimated 8,000 attended
 - Partners: Momentum Broadcasting, Bueno Beverage, United Rental
 - 32 food + amusement vendors
 - June Summer Programs Attendance
 - Day Camp averaged 28 participants daily in June
 - Manuel Hernandez Community Center averaged 66 participants daily in June
 - Senior Center averaged 67 meals served daily in June
 - Upcoming
 - Specialty Camps - Junior Chefs at Whitendale Community Center (30 enrolled)
 - Swim Teams – Time Trials this week; Finals the following week
 - The Manuel – Field Trip to Rawhide
 - Calendar Announcements
 - 7/12 Teen Night at Roller Towne
 - 7/24 Visalia Senior Center Dance; live music by Tina Marie
 - 7/26 Summer Night Lights at Redwood High School Pool
 - 8/1 Summer Night Lights at Manuel Hernandez Community Center
 - 8/9 Teen Night at Roller Towne
 - 8/11 Fall Live & Play Guide and registration launch

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- **Parks, Urban Forestry, Facilities and Trails** – Alvin Dias, Parks & Facilities Manager
 - Projects going to Council on 7/21
 - Notices of Completion
 - Playground installations
 - Shade installations
 - Riverway Sports Park fencing project update
 - Trails Staff update
 - Parks Maintenance update
 - Buildings Maintenance update
 - Accounting Assistant position open
- **Animal Care Center** – Candace Harrington, Animal Services Manager
 - Animal intake update: 226 animals taken in
 - 6 adopted
 - 14 reclaimed
 - 19 cats trapped, neutered and released
 - 117 rescued
 - Empty the Shelter Event through 7/15; \$70 adoption fee
 - Summer Pet Care Program – 10 participants registered, 6-9 years old
- **Administrative Items** – Jason Glick, Parks & Recreation Director
 - Requesting to cancel the Parks & Recreation Commission August regular meeting, and to hold a special meeting Tuesday, August 26th
 - Pearl Woods and Elliott Properties conceptual designs are anticipated to be ready for review; to make a recommendation to Council on preferred design
 - 14 items for the Parks & Recreation Department on next Council meeting agenda, some include:
 - Cal VIP Grant – partnering with CSET
 - ELOP Grant – opportunity through VUSD for The Manuel program
 - Council-approved projects include a 4-Pod of pickleball courts at Recreation Park and a mini-pitch facility at Jefferson Park
 - May be looking at the Facilities Naming Rights Policy in the Fall
 - Cal Ripken Baseball hosting western regional tournament, 7/14-7/19, 2025
- **Commission Requests and Comments:**
 - Commissioner Wagner – The City's Facebook page is a great model for other communities
 - Commissioner Hickey – Congratulations on the July 3rd event
 - Commissioner Lusk – Has received comments that drones are better than fireworks

6. Adjournment -

- Meeting adjourned at 6:37pm

MOTION: Motion to adjourn, Hickey/Lusk; Motion carried 4-0

Respectfully submitted,
Kathleen Machado
Senior Administrative Assistant
City of Visalia, Parks & Recreation Department