

APPROVED

**Visalia Parks & Recreation Commission
Meeting Minutes
June 10, 2025**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, June 10, 2025, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Samantha Wagner at 5:31pm.

Members Present: Samantha Wagner, Janelle Hickey, Nancy Hawkins, and Kaitlyn Lusk

Members Absent: Nancy Hawkins

City Staff Present: Jason Glick, Alvin Dias, Laurissa Roggenkamp, Candace Harrington, and Kathleen Machado

1. Public Comment:

- Patrick Biane representing Neutral Zone, Visalia CA
- Michelle Goans representing V Towne Roller Derby, Visalia CA

2. Review and Approve the Minutes of the Regular Meeting of May 13, 2025

MOTION: Motion to approve the minutes as presented, Lusk/Hawkins; Motion carried 4-0

3. Neighborhood Park #3 (Victory Oaks Property) Public Input Meeting – Presented by Jason Glick, Parks & Recreation Director

4. Additional Recreation Opportunities – Staff Recommended Project List, Power Point presentation by Jason Glick, Parks & Recreation Director

MOTION: To approve the Staff Recommended Project List as presented, Hawkins/Lusk: Motion carried 4-0

5. Reports and Announcements

- **Recreation Programs and Special Events** – Laurissa Roggenkamp, Recreation Manager
 - 2025 Mother & Son Dance – 182 tickets sold
 - Summer programs started yesterday
 - Enrollment/attendance numbers
 - Crowley School free lunch site
 - Visalia Senior Center Project – New walk-in refrigerator and freezer components
 - Swim Team meets start tonight
 - Public Swim – 43 participants today (opening day)
 - Day Camp participants will go to the pool tomorrow
 - Picklebrawl Scramble – 192 enrolled
 - Independence Spectacular planning update
 - Council will be reviewing the request for additional terms for Samantha Wagner and Janelle Hickey on the Parks & Recreation Commission at the next Council meeting on 6/16/25
 - Calendar Update
 - 6/14 Teen Night at Roller Towne
 - 6/17 Hike in the Sequoias – Senior Edition
 - 6/19 Juneteenth at Whitendale Community Center
 - 6/10 Summer Night Lights at Manuel F. Hernandez Community Center
 - 6/21 Sequoia Hikes
 - 7/2 Independence Luncheon at the Visalia Senior Center
 - 7/3 Independence Spectacular at Riverway Sports Park

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- **Parks, Urban Forestry, Facilities and Trails** – Alvin Dias, Parks & Facilities Manager
 - Playground Installation Projects Update
 - Woodland and John Combs Parks _ Structures are in place, waiting for inspection
 - Shade Structures Installation Update
 - Sunset, Village, Stonebrook and Whitendale Parks – Anticipated completion is mid-July
 - Riverway Sports Park Fence Project – Bid closes 6/19/25
 - Staff working on irrigation; CIP awarded for web-based controllers
 - Trails Staff Update
 - Pruning in downtown area
 - Met with Urban Tree Foundation for botanicals on the St. John’s Trail; have CIP to update irrigation
 - Additional funding for the River walk on Ben Maddox and Packwood Trail
 - CIP for new trail seating and replace some split-rail fencing
 - Trails Supervisor is Fernando Moran
 - Irrigation issues
 - Booster pump repairs at Kiwanis and Plaza Parks
 - Stonebrook well issues resolved
- **Animal Care Center** – Candace Harrington, Animal Services Manager
 - Animal intake update: 267 animals taken in
 - 10 adopted
 - 17 reclaimed
 - 30 cats trapped, neutered and released
 - 105 rescued
 - Two new microchip scanning stations installed at Visalia Fire Stations 55 and 56
- **Administrative Items** – Jason Glick, Parks & Recreation Director
 - 6/18 Committees & Commissions Recognition at Rawhide Ballpark
 - Next Neighborhood Park Meeting at Sorooptimist Park on 6/14 at 10:00am
 - Third and final meeting is at Woodland Park on 6/18 at 5:00pm
 - Microchip scanning stations are in 3 locations in Visalia
 - Looking for more TNR opportunities resources for feral cats in our community
- **Commission Requests and Comments:**
 - Commissioner Hawkins
 - Master Gardeners Plant Sale
 - Requests Bike & Trails Map update
 - Commissioner Lusk
 - Requested Parks & Recreation Commission vacancy update

6. Adjournment -

- Meeting adjourned at 6:13pm

MOTION: Motion to adjourn, Hickey/Lusk; Motion carried 4-0

Respectfully submitted,
Kathleen Machado
Senior Administrative Assistant
City of Visalia, Parks & Recreation Department