

Parks & Recreation Commission – Meeting Agenda

For the regular meeting of:

Date: **Wednesday, November 12, 2025**

Time: **5:30 p.m.**

Commission Chair:

Commission Vice Chair:

Commissioner:

Commissioner:

Commissioner:

Samantha Wagner

Janelle Hickey

Nancy Hawkins

Kaitlyn Lusk

Vacant

Location: **City Hall West, Council Chambers – 707 W Acequia, Visalia CA**

Call Meeting to Order and Roll Call

1. Public Comment or Written Communication

At this time, those in the audience are encouraged to address the Commission on any item not already included on tonight's agenda. The Commission cannot legally act on a matter that is not on the agenda. However, the Commission can investigate an issue and respond within a reasonable period.

The Commission asks that you keep your comments concise and positive. Creative criticism, presented with appropriate courtesy, is welcome.

Speakers will be limited to a 3-minute presentation unless granted additional time by the Commission Chairperson. Please begin your comments by stating and spelling your name and providing your city of residence.

2. Review and Approve the Minutes of the Regular Meeting of September 9, 2025

3. Annual Review of Requests for Fee Waivers for Non-City Organizations Utilizing the Visalia Senior Center –
Presented by Holly Ellis, Recreation Supervisor

4. Review and Recommendation - Facility Use Agreement with the Rural Prosperity Center and Project Partners to Operate and Maintain the Community Garden at 222 NW 3rd Ave – *Presented by Devon Jones, Economic Development manager*

5. Recreation Division Summer 2025 Recap Presentation – Laurissa Roggenkamp, Recreation Manager, Eric Ferreira, Recreation Supervisor, and Holly Ellis, Recreation Supervisor

6. Commission Vacancy Selection Sub-committee – Jason Glick, Parks & Recreation Director

7. Update on City Council Reports and City Staff Announcements

a) **Recreation Programs and Special Events -** *Laurissa Roggenkamp, Recreation Manager*

b) **Parks, Urban Forestry, Facilities – Projects, Programs, and Special Events –** *Jason Glick, Parks & Recreation Director*

c) **Animal Care Center –** *Candace Harrington, Animal Services Manager*

d) **Administrative Items –** *Jason Glick, Parks & Recreation Director*

8. Commissioners' Requests and Comments

Adjourn to the Regular Meeting of Tuesday, December 9, 2025