

Approved 6/11/24

**Visalia Parks & Recreation Commission
Meeting Minutes
May 14, 2024**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, May 14, 2024, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Samantha Wagner at 5:30pm.

Members Present: Samantha Wagner, Edgardo Monroy, and Janelle Hickey

City Staff Present: John Lollis, Alvin Dias, Ramsey Ochoa, Kathleen Machado, and Diego Corvera

1. **Public Comment:**

- None

2. **Review and Approve the Minutes of the Regular Meeting of April 9, 2024**

MOTION: Motion to approve the minutes as presented, Monroy/Hickey; Motion carried 3-0

3. **Review Visalia Youth Baseball Request to Charge Admission for the 2024 Clyde Soto Memorial Tournament and 2024 Cal Ripken California State Tournament 9U** – Discussion lead by Ramsey Ochoa, Recreation Coordinator

MOTION: Move to grant permission to authorize the Interim Director of Parks & Recreation to grant permission to Visalia Youth Baseball to charge spectator admission into the CR Shannon Baseball Complex for the duration of the 2024 Clyde Soto Memorial Tournament and Cal Ripken State Tournament.

Motion to approve as presented, Monroy/Hickey; Motion carried 3-0

4. **Authorization for Letter of support for Active Transportation Projects – Active Transportation Grant Program** – Presented by Diego Corvera, City of Visalia Engineering and Building Department

MOTION: Authorize letters of support from the Parks and Recreation Commission for Active Transportation Grant Programs:

- City of Visalia, Beyond Bike Lanes – Elevating Santa Fe Street with Traffic Calming and Urban Beautification Project
- City of Visalia, Goshen-Visalia Corridor Connection Project

Motion to approve as presented, Hickey/Monroy; Motion carried 3-0

5. **FY 24/25 – Additional Rates & Fees – Review and Recommendation to Council** – discussion lead by Michelle Speer, Administrative Services Director

MOTION: Move to recommend to City Council the approval of the fee schedule Athletic and Miscellaneous Facility Fees FY 24/25

Motion to approve as presented, Monroy/Hickey; Motion carried 3-0

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6. **Review and Recommendation to Council to Fill Vacancies on the Parks & Recreation Commission** – discussion led by Samantha Wagner, Commission Chair

MOTION: Move to recommend the two candidates Nancy Hawkins and Kaitlyn Lusk to City Council for their review and appointment of to the Parks and Recreation Commission.

Motion to approve as presented, Monroy/Hickey; Motion carried 3-0

7. **Reports and Announcements**

- **Recreation Programs and Special Events** – Michelle Speer, Administrative Services Director
 - Independence Spectacular on 7/3/24 at Riverway Sports Park
 - Summer registration opened 5/13/24
- **Parks, Urban Forestry, and Facilities** – Alvin Dias, Parks & Facilities Manager
 - Project Updates:
 - East Side Regional Park Basin G landscaping - came in a little over budget and went back to City Council for approval for more appropriation of funds
 - Installing Harrell’s Grove fitness course
 - Installing Jim Byrd Playground at Riverway Sports Park – anticipating completion next week, with tentative reopening on 6/24/24
 - Working with Urban Tree Foundation on ARPA funds projects
 - Seven shade structures going to Council for award 6/3/24
 - Playgrounds awarded and contracts circulating for signatures; Riverbend will be the next park to receive equipment

8. **Commission Requests and Comments:**

- Commissioner Hickey asked how many people are expected to attend the Independence Spectacular. Michelle Speer said we’re planning for 10’s of thousands and hoping to be that successful.

9. **Adjournment -**

- Meeting adjourned at 6:07pm

MOTION: Motion to adjourn, Hickey/Monroy; Motion carried 3-0

Respectfully submitted,
Kathleen Machado
Senior Administrative Assistant
City of Visalia, Parks & Recreation Department