

**CITY OF VISALIA**  
**HISTORIC PRESERVATION ADVISORY COMMITTEE**  
**Wednesday, September 13, 2023, at 5:30PM**

CHAIR: Walter Deissler    VICE-CHAIR: Tyler Davis

COMMITTEE MEMBERS:

Patty Kane, Jay Hohlbauch, Jordan Mulrooney, Karen Ayala

**City of Visalia Administration Building**  
**220 North Santa Fe Street, Visalia CA**

**AGENDA**

**A. Citizen's Comments**

**B. Meeting Minutes**

1. August 23, 2023, Regular Meeting

**C. Project Reviews**

1. **HPAC No. 2023-19:** A request by Gregory Amend to replace nine wood windows with single hung and casement vinyl windows and add a gazebo for a residence within the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. The project site is located at 701 South Watson Street (APN: 096-144-001)..

**D. Discussion Items**

1. Review of Committee Member Applications
  - a. Kim Lusk
  - b. Jerome Melgar
  - c. Ruben Olguin
  - d. Macie Murphy
2. Historic Recognition/Awards Program
3. Committee and Staff Comments
  - a. Project Updates
4. Identification of Items for Future Agendas

**E. Adjournment**

In compliance with the Americans Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4443 (Staff Representative) 48-hours in advance of the meeting. For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services. Visually Impaired - If enlarged print or a Braille copy is desired, please request in advance of the meeting and services will be provided as possible after the meeting. City Staff to the Committee is Cristobal Carrillo, Associate Planner, 559-713-4443, [cristobal.carrillo@visalia.city](mailto:cristobal.carrillo@visalia.city).

Éste Aviso es para informarle que habra una audiencia para el público ante el Comité de Preservación Histórica de la Ciudad de Visalia. Para más información, o para dar comentario público respecto a esta solicitud, por favor llame Cristobal Carrillo, Associate Planner, al numero (559) 713-4443 o [cristobal.carrillo@visalia.city](mailto:cristobal.carrillo@visalia.city). Additional information about the Historic Preservation Advisory Committee may be found by contacting Cristobal Carrillo, Associate Planner at 559-713-4443, or emailing [cristobal.carrillo@visalia.city](mailto:cristobal.carrillo@visalia.city).





# **CITY OF VISALIA**

## **HISTORIC PRESERVATION ADVISORY COMMITTEE**

### **Wednesday, August 23, 2023, at 5:30PM**

CHAIR: Walter Deissler    VICE-CHAIR: Tyler Davis

COMMITTEE MEMBERS:

Patty Kane, Jay Hohlbauch, Jordan Mulrooney, Karen Ayala

**All members  
present.**

MEMBERS OF THE PUBLIC: Jerome Melgar, Dr. Debra Winegarden, Larry Lewis

CITY STAFF: Cristobal Carrillo, Associate Planner, Nathan Perez, Planning Intern

**City of Visalia Administration Building  
220 North Santa Fe Street, Visalia CA**

## **AGENDA**

Note: Hohlbauch arrived at the meeting at 5:40pm.

### **A. Citizen's Comments**

None.

### **B. Meeting Minutes**

1. August 9, 2023, Regular Meeting

A motion was made by Kane, seconded by Davis, to approve the meeting minutes for August 9, 2023. The motion was approved 6-0.

### **C. Project Reviews**

1. **HPAC No. 2023-17:** A request by Walter Deissler for a modification to a previously conditioned (through HPAC Item No. 2023-11) modification for exterior renovations to an office building within the D-MU (Downtown Mixed Use) Zone. The modification pertains to railings on the second-floor balcony and the addition of an ADA lift enclosure. The project site is located at 512 North Court Street (APN: 094-261-023).

Deissler stated that he would recuse himself from presiding over the meeting due to being the project consultant for the item. The hearing was led by Davis.

Staff presented its report and recommended that the HPAC deny the request to modify the balcony railing and approve the enclosure for the ADA lift with modifications. Public comment in favor of the proposal was received from project consultant Walter Deissler, property owner Debra Winegarden, and Larry Lewis. Discussion occurred regarding the improvements made by the applicant to the building. The HPAC was complimentary of the work conducted and expressed support for the proposal, noting that it would complement the building. A motion was then made by Mulrooney, seconded by Ayala, to approve the request as proposed by the applicant. The motion passed 5-0 (Deissler recused).

## D. Discussion Items

1. August 21, 2023, Visalia City Council Meeting – Annual Report to the Visalia City Council

Staff reported that the Annual Report was approved by the City Council.

2. Historic Preservation Ordinance – Exterior Alterations and Building Permit Requirements

Deissler noted that the item had been discussed at a previous meeting and no longer needed to be included on the agenda.

3. Historic Recognition/Awards Program

Staff stated that they had contacted City Communications staff to see about obtaining old city logos but had not received an update. Deissler then provided an update on City Council actions to approve a new City logo. Discussion followed concerning focusing on what language would be included on an HPAC plaque.

At the request of Davis, the Committee then moved on to Agenda Items 5 and 6 prior to attending to Item 4. The Committee agreed with the reordering.

4. Historic District Survey Project

- a. Review of Properties

The HPAC reviewed Areas A53, A54, A57, and A58 of the Historic District Survey Project.

5. Committee and Staff Comments

- a. Project Updates

Staff provided update on various issues throughout the Historic District and Local Register, including signage at the Praise Center Church, 503 North Floral Avenue, 500 West Grove Avenue, and social media complaints about the HPAC.

6. Identification of Items for Future Agendas

None.

## E. Adjournment

The meeting was adjourned at 6:32pm.

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## REPORT TO THE CITY OF VISALIA HISTORIC PRESERVATION ADVISORY COMMITTEE

**HEARING DATE:** September 13, 2023

**PROJECT PLANNER:** Cristobal Carrillo, Associate Planner  
Phone: (559) 713-4443  
E-mail: [cristobal.carrillo@visalia.city](mailto:cristobal.carrillo@visalia.city)

**SUBJECT:** **Historic Preservation Advisory Committee Item No. 2023-19:** A request by Gregory Amend to replace nine wood windows with single hung and casement vinyl windows and add a gazebo for a residence within the R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area) Zone. The project site is located at 701 South Watson Street (APN: 096-144-001).

### STAFF RECOMMENDATION

Staff recommends that the Historic Preservation Advisory Committee (HPAC) deny the request to replace the nine wood windows, and approve the gazebo, as described in the findings and conditions of this report.

### SITE DATA

The site is zoned R-1-5 (Single Family Residential, 5,000 sq. ft. minimum site area). The site is located within the Historic District and is listed on the Local Register of Historic Structures with an "Exceptional" classification. The residence was added to the Local Register and Historic District in 2012/2013 as part of the Homebuilders Addition survey project.



The residence features Craftsman Bungalow architectural elements and was once the home of local historian Annie R. Mitchell. The site contains a single-story residence with a detached garage and gazebo. The gazebo appears to have been built between 2022 and 2023 without HPAC review or issuance of a Building Permit.

The residence features Craftsman Bungalow architectural elements and was once the home of local historian Annie R. Mitchell. The site contains a single-story residence with a detached garage and gazebo. The gazebo appears to have been built between 2022 and 2023 without HPAC review or issuance of a Building Permit.

### PROJECT DESCRIPTION

The applicant is requesting approval to conduct the following improvements to the project site:

1. Remove and replace nine single hung wood windows with a mix of single hung and casement vinyl windows, along public street frontages to the east and north, as depicted in Exhibits "B", "C" and "D".
2. Construct an eight-foot tall, 192 sq. ft. gazebo with wood posts and a corrugated metal roof at the southwest corner of the project site, as depicted in Exhibits "A" and "E".

Per the operational statement in Exhibit "F", the applicant states that the existing windows are broken and need to be replaced to increase security and reduce health impacts during poor air quality days. Vinyl material is proposed to match existing vinyl windows that were installed in 2005. The applicant also notes that casement windows within the bedrooms are proposed to

HPAC Item No. 2023-19 – 701 South Watson Street – Window Change Out, Gazebo

allow for greater egress from the rooms, as required by the California Building Code. Once the original windows are removed, the applicant proposes donating the materials to the Visalia Arts Consortium for re-use in public art pieces.

## **DISCUSSION**

### Development Standards

#### *Windows*

The footprint of the residence will not be altered as a result of the proposed window change out. As such, this portion of the project complies with all City development standards.

#### *Gazebo*

Development standards for an accessory structure such as a gazebo are determined by its location on the project site. The project site is a corner lot located within the R-1-5 Zone. For such lots, Visalia Municipal Code (VMC) Section 17.12.100 allows for either the short side or long side of a lot to be designated the rear yard, so long as a minimum area of 1,500 sq. ft. of usable open space is maintained. Given the location of existing structures onsite, it can be determined that the area south of the residence (i.e., the long side) was previously designated as the rear yard. With that in mind, the structure can be no taller than 12 feet, and be no closer than three feet to any property boundary. Coverage limitations for rear yard areas do not apply when the structure contains no walls, as is the case with the proposed gazebo. Based on information provided by the applicant, the structure appears to conform with the City's development standards. Conformance will be verified during the Building Permit process, which is required under Condition of Approval No. 2.

### Architectural Compatibility

#### *Local Register Structures*

VMC Section 17.56.110 (Local Register Structures) contains criteria for review of exterior alterations to structures listed on the Local Register. Criteria is aimed towards preserving original and distinguishing features of Local Register structures. This includes emphasis on the following:

- The distinguishing original qualities or character of a building, structure, or site and its environment shall not be destroyed. The removal or alteration of any historic material or distinctive architectural features should be avoided when possible.
- Changes, which may have taken place in the course of time, are evidence of the history and development of a building, structure, or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.
- Distinctive stylistic features or examples of skilled craftsmanship, which characterize a building, structure or site, shall be treated with sensitivity.
- Deteriorated architectural features shall be repaired rather than replaced, wherever possible. In the event replacement is necessary, the new material should match the material being replaced in composition, design, color, texture and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features, substantiated by historical, physical, or pictorial evidence rather than on conjectural designs or the availability of different architectural elements from other buildings or structures.

## *Windows*

The windows are one of the remaining original features of the “Exceptional” Local Register structure, which has been altered previously through the change out of windows and addition of a bedroom to the west in 2005. The VMC directs that original features such as windows be treated with sensitivity and repaired rather than removed whenever possible. While the applicant has provided some information on the condition of the windows and frames (noting cracks, gaps, and their ill-fitting nature), it cannot be definitively determined that the windows are deteriorated beyond repair. Pictures of window screens provided do not show significant wear and tear. A site visit conducted by staff on September 6, 2023, similarly determined that the windows or screens did not appear to be damaged in any obvious way. As such, replacement of all the remaining wood windows with vinyl windows is considered inappropriate, as it would remove an original and defining feature of the building, in an area that is visible from the public right of way. It is instead recommended that the existing windows and screens be repaired to reduce the applicants stated impacts, so as to maintain the structures original appearance.

Alternatively, the HPAC can approve the windows as proposed by the applicant, siting compatibility with the existing vinyl windows already present on the structure, or request that the item be continued to the next available meeting of the Committee, to provide the applicant with an opportunity to submit additional information regarding the condition of the existing windows.

## *Gazebo*

The gazebo contains wood posts with a diagonal roof made of corrugated metal material. The corrugated roof is incompatible with the residence and garage on site, which are made primarily of wood and contain triangular roof types. However, due to the gazebo’s location at the southwest corner of project site, the structure is almost entirely screened from view of the public right of way by the residence, garage, and existing landscaping. The structure is also detached from the main residence, which further reduces potential visual incompatibilities. Given the above, staff recommends that the gazebo be permitted to remain onsite, subject to compliance with development standards and issuance/finalization of a Building Permit, as required by Condition of Approval No. 2.

Alternatively, the HPAC can request removal of the structure, or modification to remove the corrugated metal roof in favor of a triangular wood roof more in keeping with the existing residence and garage.

## **FINDINGS AND CONDITIONS**

Staff recommends that the Committee approve the proposal, subject to the findings and conditions of approval listed below:

### Findings:

1. That the project site is within the Historic District and is listed on the Local Register of Historic Structures.
2. That the proposal to remove and replace the existing wood windows would remove one of the remaining original and defining features of the residence, and would be inconsistent with the site, surrounding area, and Historic District, while the gazebo, which is screened from view and detached from the main residence, will not impact the visual quality of residence and as such is consistent with uses onsite, the surrounding area, and the Historic District.
3. That the proposal to remove and replace the existing wood windows would remove one of the remaining original and defining features of the residence, and would be

inconsistent with the Historic Preservation Ordinance and Historic Preservation Element, while the gazebo, which is screened from view and detached from the main residence, will not impact the visual quality of residence and as such is consistent with the Historic Preservation Ordinance and Historic Preservation Element.

4. That the proposal to remove and replace the existing wood windows would remove one of the remaining original and defining features of the residence, and would be injurious to the character of the Historic District, while the gazebo, which is screened from view and detached from the main residence, will not impact the visual quality of residence and as such will not be injurious to the character of the Historic District.

**Conditions:**

1. That the proposal shall be developed in compliance with the site plan in Exhibit “A”, elevation in Exhibit “E”, and operational statement for the gazebo in Exhibit “F”.
2. That the applicant undergoes the appropriate City permitting process for exterior alterations on the project site.
3. That any other exterior alterations to the site shall be brought before this Committee for review and approval prior to the issuance of any Building Permits and/or their installation or construction.
4. That all other City codes, ordinances, standards, and regulations shall be met.
5. That the approval from the Historic Preservation Advisory Committee shall lapse and shall become void twelve months after the date on which it became effective, unless the conditions of the approval allowed a shorter or greater time limit, or unless prior to the expiration of twelve months a building permit is issued by the city and construction is commenced and diligently pursued toward completion on the site that was the subject of the approval.

**ATTACHMENTS**

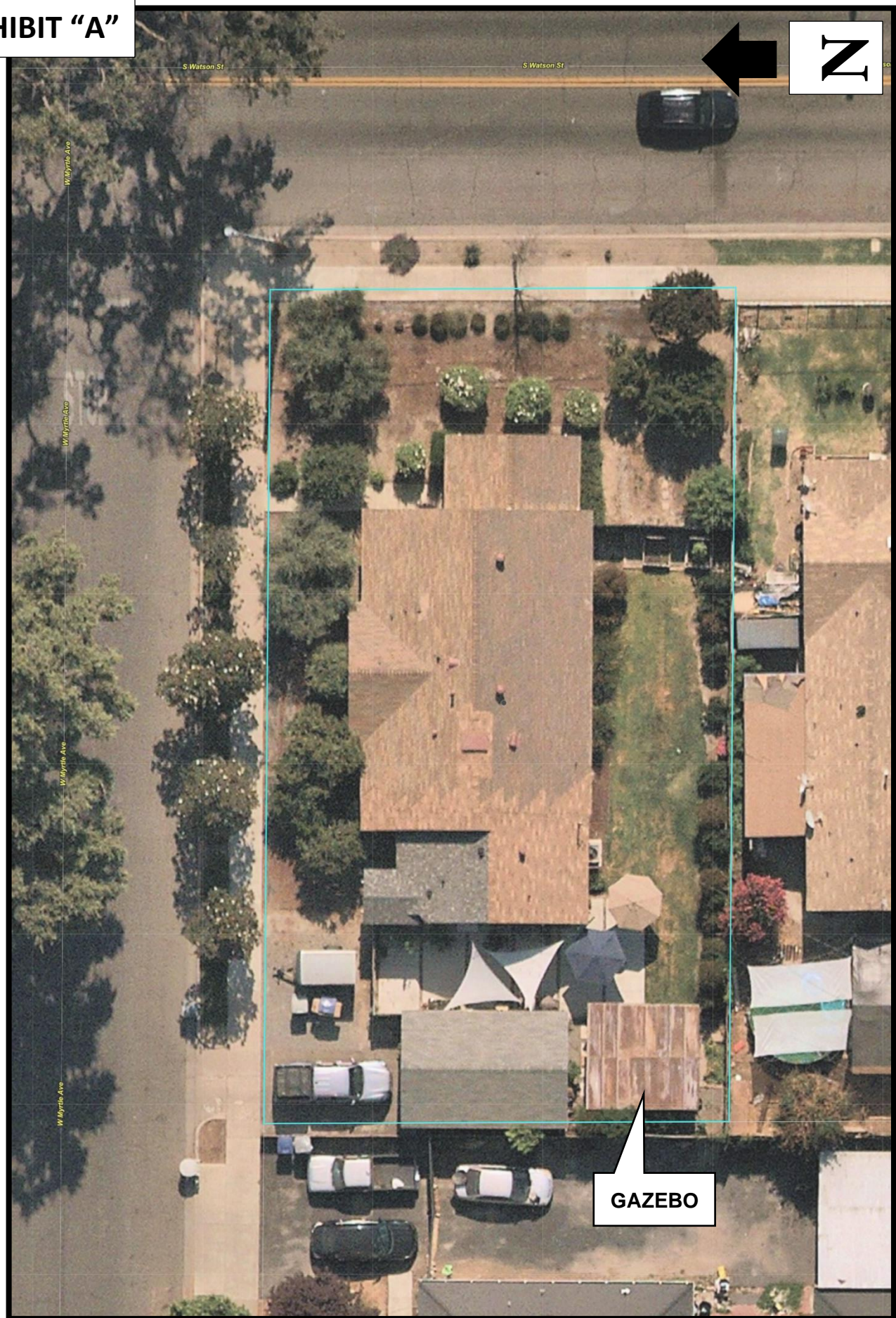
- Exhibit “A” – Site Plan
- Exhibit “B” – Floor Plan
- Exhibit “C” – Existing Windows (Wood and Vinyl)
- Exhibit “D” – Proposed Windows
- Exhibit “E” – Proposed Gazebo
- Exhibit “F” – Operational Statement
- Exhibit “G” – Existing Building Elevations
- Aerial Map
- Historic District and Local Register Map

**APPEAL INFORMATION**

According to the City of Visalia Zoning Ordinance Section 17.56.060, an appeal to the City Council may be submitted within ten days following the date of a decision by the Historic Preservation Advisory Committee (HPAC). An appeal shall be in writing and shall be filed with the City Clerk at 220 N. Santa Fe Street. The appeal shall specify errors or abuses of discretion by the HPAC, or decisions not supported by the evidence in the record. The appeal form can be found on the city’s website [www.visalia.city](http://www.visalia.city) or from the City Clerk.

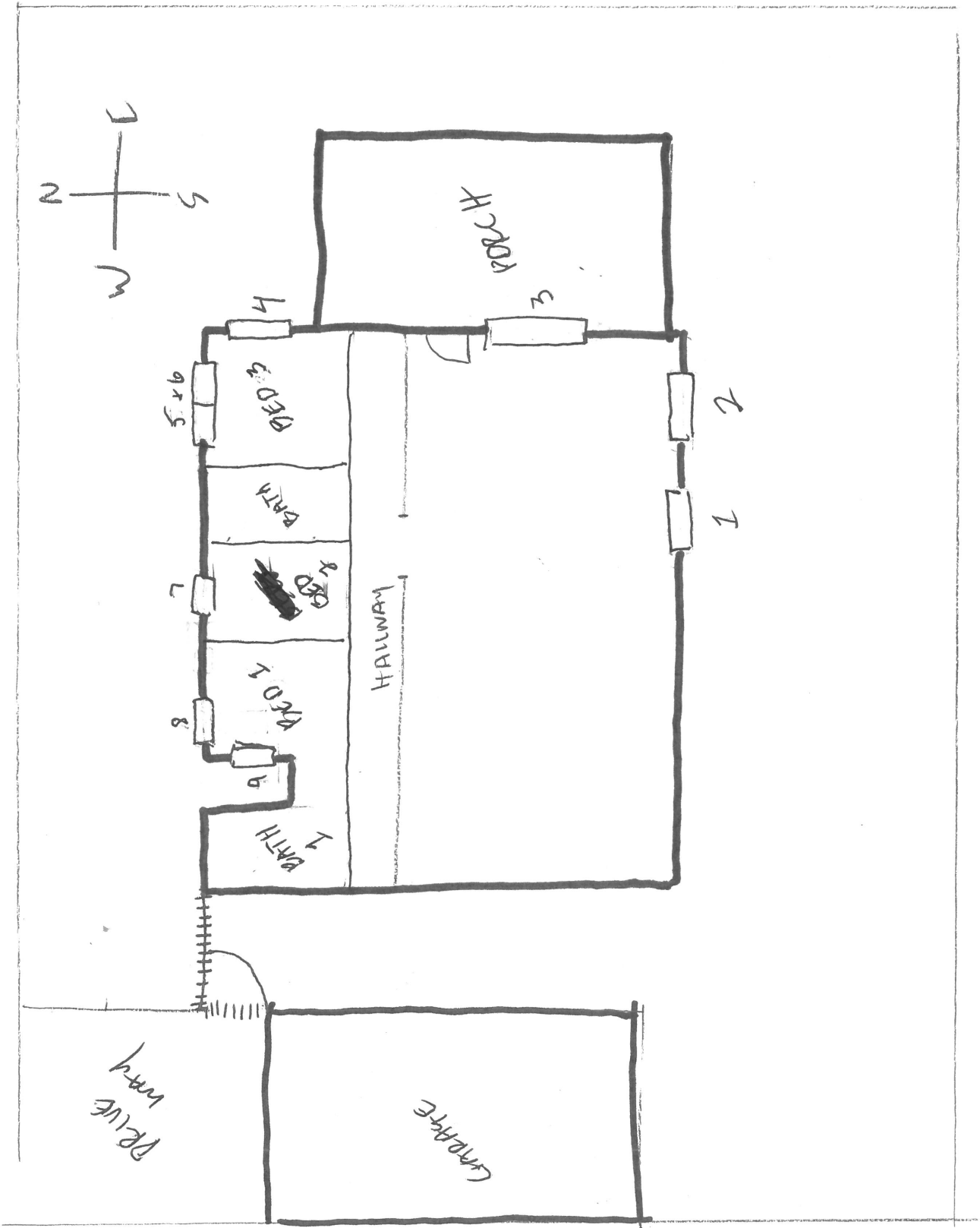


# EXHIBIT "A"



HPAC Item No. 2023-19 – 701 South Watson Street – Window Change Out, Gazebo

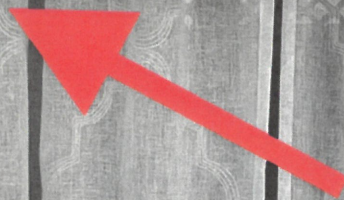
EXHIBIT "B"





# EXHIBIT "C"

- EXISTING WOOD  
WINDOWS



CRACKED

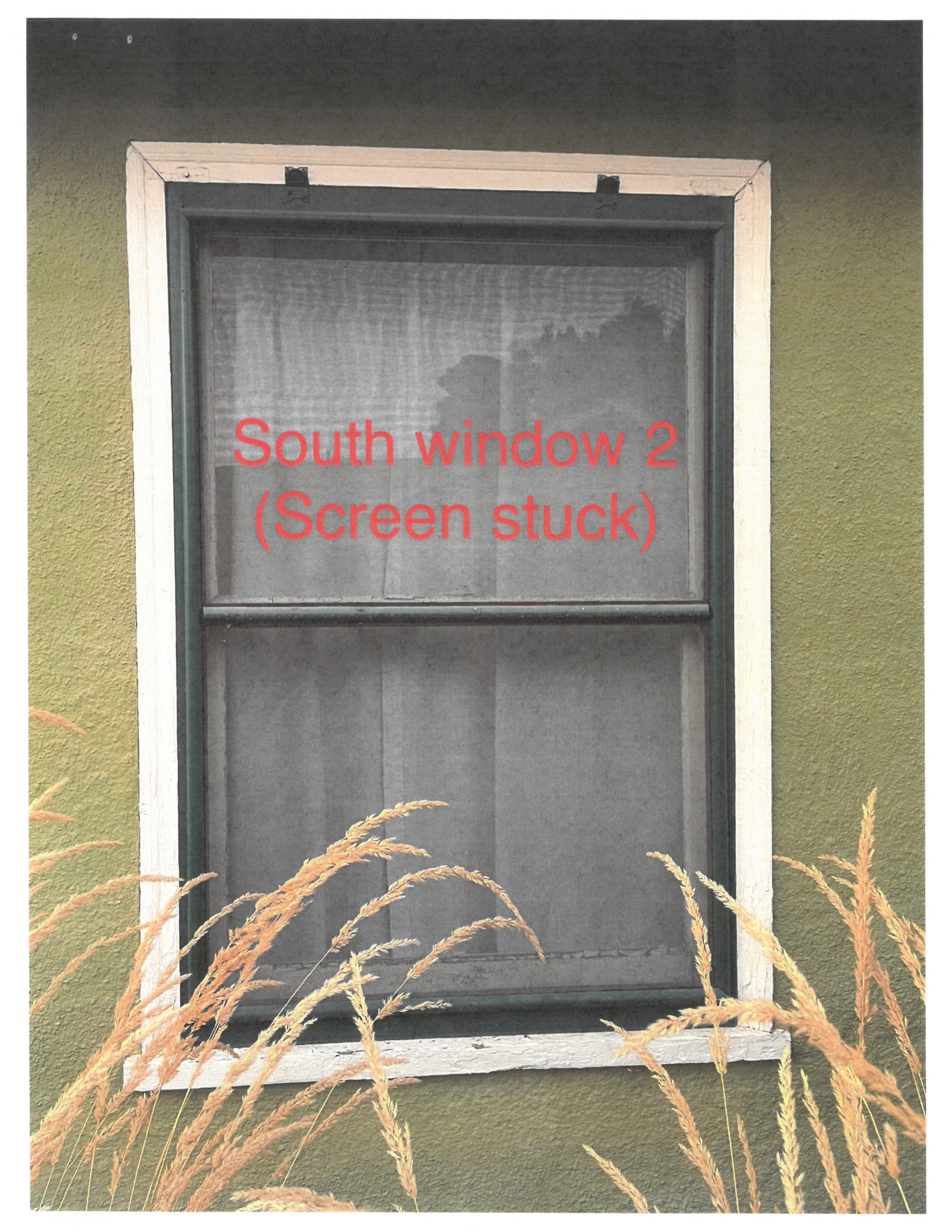
South window 1





SOUTH WINDOW 1



A photograph of a window with a stuck screen. The window is set into a green wall. The screen is dark and has some faint, illegible text on it. The window frame is white. In the foreground, there are some tall, thin, brown plants. The text "South window 2 (Screen stuck)" is overlaid in red on the screen.

South window 2  
(Screen stuck)





Front porch





Bedroom 3 East wall  
CRACKED





BED 3 EAST WALL





BED 3 EAST WALL





Bedroom 3  
(Screens stuck)





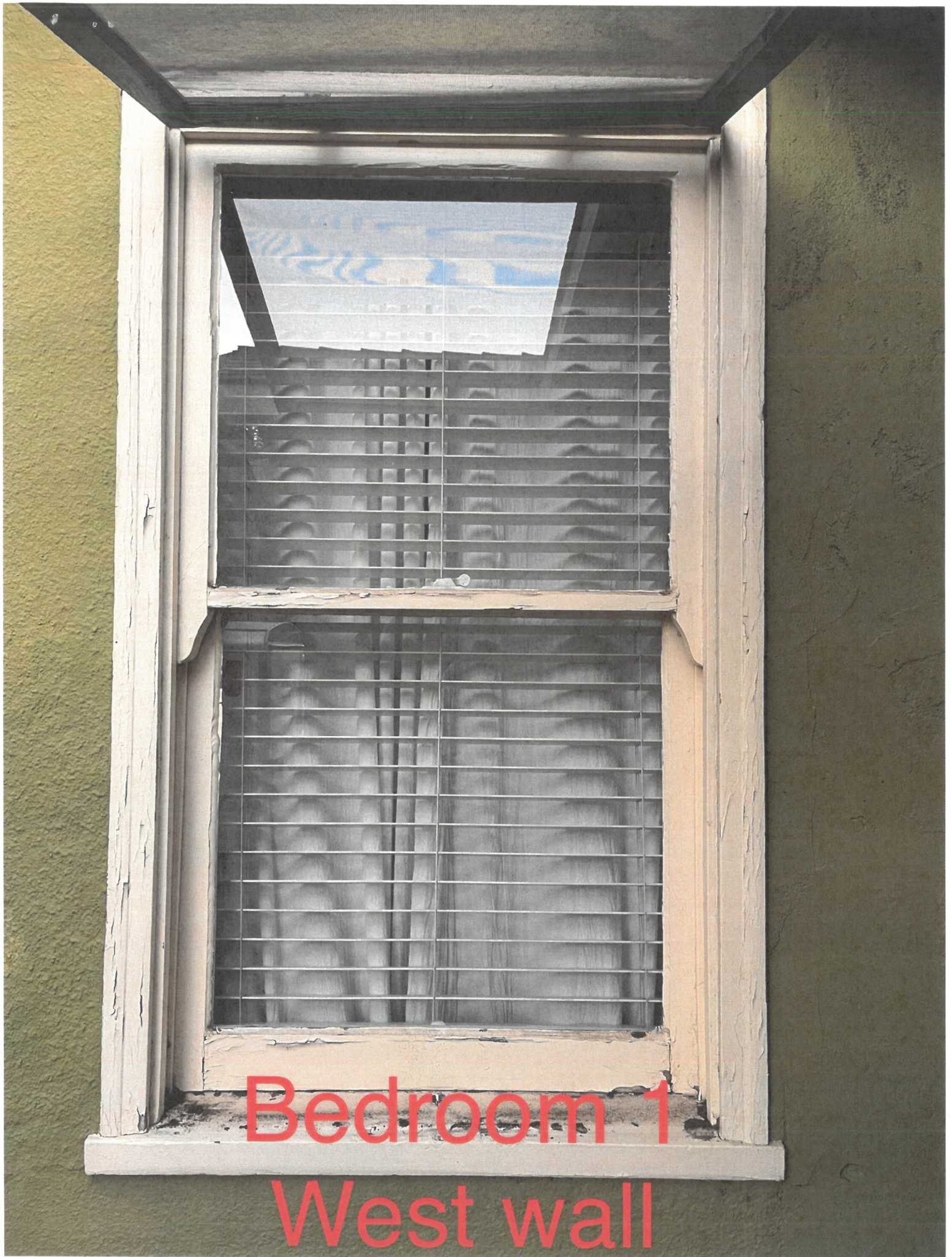
Bedroom 2





Bedroom 1  
North wall





Bedroom 1  
West wall



# EXHIBIT "C" -

Existing Vinyl Windows





















# EXHIBIT "D"

## Lowe's Custom Order Quote

Quote # 783648632

Quote Name: Gregory Amend

Date Printed: 6/7/2023

**Customer:** GREGORY AMEND

**Email:** greg@componentcoffeelab.com

**Address:** 701 S WATSON ST  
VISALIA, CA 93277

**Phone:** (951) 719-6104

**Store:** (1611) LOWE'S OF VISALIA, CA

**Associate:** RICK DORR (2139453)

**Address:** 4144 SOUTH MOONEY BOULEVARD  
VISALIA, CA 93277-9144

**Phone:** (559) 624-4300

**Item Total:** 9

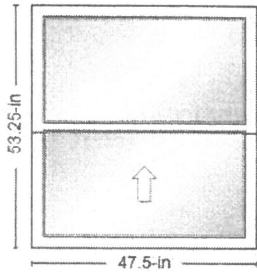
**PreSavings Total:** \$4,792.98

**Freight Total:** \$0.00

**Labor Total:** \$0.00

**Pre-Tax Total:** \$4,074.04

**Savings Total:** (\$718.94)



Milgard  
Tuscany V400  
Single Hung Window  
Frame: 47 1/2-in x 53 1/4-in  
White | White | Dual Glazed

Room Location: Living Room

Livingroom

**Product Lifetime  
Warranty**



Line #	Item Summary	Production Time	Was Price	Now Price	Quantity	Total Savings	Pre-Tax Total
100-1	*** Product *** Tuscany, Single Hung, Bottom Sash Operable, 47.5 x 53.25	21 days	\$511.26	\$434.57	2	(\$153.38)	\$869.14

Valid thru: 06/09/2023

# Begin Line 100 Description

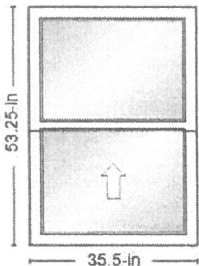
## ---- Line 100-1 ----

Milgard Tuscany V400  
47.5-in x 53.25-in  
Operation/Venting = Bottom Sash Operable  
Select U.S. Energy Star Zone = South Central  
Does this require Title 24? = Yes  
Does this require Wildland Urban Interface (WUI)? = No  
Clear Opening Width = 44.5  
Clear Opening Height = 22.125  
Clear Opening Square Footage = 6.84  
Series Code=8220T  
Fin Type = No Fin (Block Frame)

Material = Vinyl  
Exterior Finish = White  
Interior Finish = White  
Overfit Frame Width = 51.75  
Overfit Frame Height = 57.5  
Sash Split = Even  
Custom Sash Split = 26.875  
Energy Package = Title 24 2019  
Glazing Type = Dual Glazed  
Glass Strength = Annealed  
Outer Glass Lite = SunCoatMAX  
Inner Glass Lite = Clear  
Outer Lite Thickness = 1/8  
Inner Lite Thickness = 1/8  
Gas Filled = Argon Gas  
Breather Tube = No  
Spacer Type = Foam  
Checkrail = No  
Window Opening Control Device = No  
Screen Frame = Standard  
Screen Mesh = Fiberglass  
U-Factor = 0.28  
Solar Heat Gain Coefficient = 0.21  
Visible Light Transmittance = 0.48  
CPD = MIL-A-225-07532-00001  
STC = 29

Delivery Method = Lowe's Delivery Team  
Remake = No  
Glass Breakage Warranty = Yes  
Warranty = Full Lifetime Warranty  
Production Time (Does not include transit time) = 21  
Customer Service Number = 1-800-645-4273 (800-Milgard)  
SOS = 1098327  
SOS Description = WTS MILGARD VINYL WINDOW IHC  
VendorID = 113694  
Satisfied Energy Star Zones = North Central South Central  
Southern  
Plant Location = Milgard  
Sacramento (CA)  
Customer Service = 1-800-645-4273 (800-Milgard)  
Catalog Version Date = 06/06/2023

## End Line 100 Description



Milgard  
Tuscany V400  
Single Hung Window  
Frame: 35 1/2-in x 53 1/4-in  
White | White | Dual Glazed  
  
Room Location: Living Room

Living Room  
(X2)

## Product Lifetime Warranty



Line #	Item Summary	Production Time	Was Price	Now Price	Quantity	Total Savings	Pre-Tax Total
200-1	*** Product *** Tuscany, Single Hung, Bottom Sash Operable, 35.5 x 53.25	21 days	\$441.20	\$375.02	2	(\$132.36)	\$750.04

Valid thru: 06/09/2023

# Begin Line 200 Description

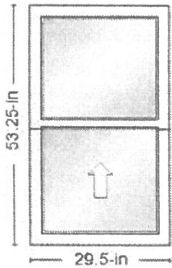
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Milgard Tuscany V400  
35.5-in x 53.25-in  
Operation/Venting = Bottom Sash Operable  
Select U.S. Energy Star Zone = South Central  
Does this require Title 24? = Yes  
Does this require Wildland Urban Interface (WUI)? = No  
Clear Opening Width = 32.5  
Clear Opening Height = 22.125  
Clear Opening Square Footage = 4.99  
Series Code=8220T  
Fin Type = No Fin (Block Frame)

Material = Vinyl  
Exterior Finish = White  
Interior Finish = White  
Overfit Frame Width = 39.75  
Overfit Frame Height = 57.5  
Sash Split = Even  
Custom Sash Split = 26.875  
Energy Package = Title 24 2019  
Glazing Type = Dual Glazed  
Glass Strength = Annealed  
Outer Glass Lite = SunCoatMAX  
Inner Glass Lite = Clear  
Outer Lite Thickness = 1/8  
Inner Lite Thickness = 1/8  
Gas Filled = Argon Gas  
Breather Tube = No  
Spacer Type = Foam  
Checkrail = No  
Window Opening Control Device = No  
Screen Frame = Standard  
Screen Mesh = Fiberglass  
U-Factor = 0.28  
Solar Heat Gain Coefficient = 0.21  
Visible Light Transmittance = 0.48  
CPD = MIL-A-225-07532-00001  
STC = 29

Delivery Method = Lowe's Delivery Team  
Remake = No  
Glass Breakage Warranty = Yes  
Warranty = Full Lifetime Warranty  
Production Time (Does not include transit time) = 21  
Customer Service Number = 1-800-645-4273 (800-Milgard)  
SOS = 1098327  
SOS Description = WTS MILGARD VINYL WINDOW IHC  
VendorID = 113694  
Satisfied Energy Star Zones = North Central  
South Central  
Southern  
Plant Location = Milgard  
Sacramento (CA)  
Customer Service = 1-800-645-4273 (800-Milgard)  
Catalog Version Date = 06/06/2023

## End Line 200 Description



Milgard  
Tuscany V400  
Single Hung Window  
Frame: 29 1/2-in x 53 1/4-in  
White | White | Dual Glazed

Room Location: Master Bedroom

*Master Bed*

Product Lifetime Warranty



Line #	Item Summary	Production Time	Was Price	Now Price	Quantity	Total Savings	Pre-Tax Total
300-1	*** Product *** Tuscany, Single Hung, Bottom Sash Operable, 29.5 x 53.25	21 days	\$407.62	\$346.48	1	(\$61.14)	\$346.48

Valid thru: 06/09/2023

# Begin Line 300 Description

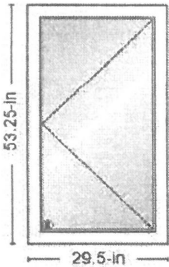
--- Line 300-1 ---

Milgard Tuscany V400  
29.5-in x 53.25-in  
Operation/Venting = Bottom Sash Operable  
Select U.S. Energy Star Zone = South Central  
Does this require Title 24? = Yes  
Does this require Wildland Urban Interface (WUI)? = No  
Clear Opening Width = 26.5  
Clear Opening Height = 22.125  
Clear Opening Square Footage = 4.07  
Series Code=8220T  
Fin Type = No Fin (Block Frame)

Material = Vinyl  
Exterior Finish = White  
Interior Finish = White  
Overfit Frame Width = 33.75  
Overfit Frame Height = 57.5  
Sash Split = Even  
Custom Sash Split = 26.875  
Energy Package = Title 24 2019  
Glazing Type = Dual Glazed  
Glass Strength = Annealed  
Outer Glass Lite = SunCoatMAX  
Inner Glass Lite = Clear  
Outer Lite Thickness = 1/8  
Inner Lite Thickness = 1/8  
Gas Filled = Argon Gas  
Breather Tube = No  
Spacer Type = Foam  
Checkrail = No  
Window Opening Control Device = No  
Screen Frame = Standard  
Screen Mesh = Fiberglass  
U-Factor = 0.28  
~~Solar Heat Gain Coefficient = 0.21~~  
~~Visible Light Transmittance = 0.48~~  
CPD = MIL-A-225-07532-00001  
STC = 29

Delivery Method = Lowe's Delivery Team  
Remake = No  
Glass Breakage Warranty = Yes  
Warranty = Full Lifetime Warranty  
Production Time (Does not include transit time) = 21  
Customer Service Number = 1-800-645-4273 (800-Milgard)  
SOS = 1098327  
SOS Description = WTS MILGARD VINYL WINDOW IHC  
VendorID = 113694  
Satisfied Energy Star Zones = North Central  
South Central  
Southern  
Plant Location = Milgard  
Sacramento (CA)  
Customer Service = 1-800-645-4273 (800-Milgard)  
Catalog Version Date = 06/06/2023

## End Line 300 Description



Milgard  
Tuscany V400  
Casement Window  
Frame: 29 1/2-in x 53 1/4-in  
White | White | Dual Glazed

Room Location: Bedroom NE

Bedroom

Product Lifetime Warranty



Line #	Item Summary	Production Time	Was Price	Now Price	Quantity	Total Savings	Pre-Tax Total
400-1	*** Product *** Tuscany, Casement, Left, 29.5 x 53.25	21 days	\$609.69	\$518.24	1	(\$91.45)	\$518.24

Valid thru: 06/09/2023

# Begin Line 400 Description

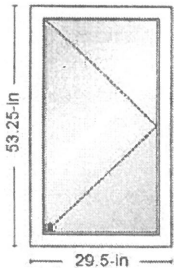
## ---- Line 400-1 ----

Milgard Tuscany V400  
 29.5-in x 53.25-in  
 Operation/Venting = Left  
 Select U.S. Energy Star Zone = South Central  
 Does this require Title 24? = Yes  
 Does this require Wildland Urban Interface (WUI)? = No  
 Clear Opening Width = 21.625  
 Clear Opening Height = 48.25  
 Clear Opening Square Footage = 7.25  
 Series Code=8540T  
 Fin Type = Wide Z-Bar

Material = Vinyl  
 Exterior Finish = White  
 Interior Finish = White  
 Overfit Frame Width = 33.75  
 Overfit Frame Height = 57.5  
 Energy Package = Title 24 2019  
 Glazing Type = Dual Glazed  
 Glass Strength = Annealed  
 Outer Glass Lite = SunCoatMAX  
 Inner Glass Lite = Clear  
 Outer Lite Thickness = 1/8  
 Inner Lite Thickness = 1/8  
 Gas Filled = Argon Gas  
 Breather Tube = No  
 Spacer Type = Foam  
 Checkrail = No  
 Handle Type = Nesting Fold Down  
 Roto/Stainless Steel Operator  
 Hinge Type = 90 Degree  
 Window Opening Control Device = No  
 Screen Frame = Standard  
 Screen Mesh = Fiberglass  
 Screen Finish = White  
 U-Factor = 0.26  
 Solar Heat Gain Coefficient = 0.18  
 Visible Light Transmittance = 0.42  
 CPD = MIL-A-238-12327-00001  
 STC = 31

Delivery Method = Lowe's Delivery Team  
 Remake = No  
 Glass Breakage Warranty = Yes  
 Warranty = Full Lifetime Warranty  
 Production Time (Does not include transit time) = 21  
 Customer Service Number = 1-800-645-4273 (800-Milgard)  
 SOS = 1098327  
 SOS Description = WTS MILGARD VINYL WINDOW IHC  
 VendorID = 113694  
 Satisfied Energy Star Zones = Northern North Central  
 South Central  
 Southern  
 Plant Location = Milgard  
 Sacramento (CA)  
 Customer Service = 1-800-645-4273 (800-Milgard)  
 Catalog Version Date = 06/06/2023

# End Line 400 Description



Milgard  
 Tuscany V400  
 Casement Window  
 Frame: 29 1/2-in x 53 1/4-in  
 White | White | Dual Glazed

Room Location: Bedroom NE

Bedroom

Product Lifetime Warranty



Line #	Item Summary	Production Time	Was Price	Now Price	Quantity	Total Savings	Pre-Tax Total
500-1	*** Product *** Tuscany, Casement, Right, 29.5 x 53.25	21 days	\$609.69	\$518.24	1	(\$91.45)	\$518.24

Valid thru: 06/09/2023

# Begin Line 500 Description

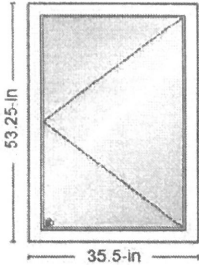
## ---- Line 500-1 ----

Milgard Tuscany V400  
29.5-in x 53.25-in  
Operation/Venting = Right  
Select U.S. Energy Star Zone = South Central  
Does this require Title 24? = Yes  
Does this require Wildland Urban Interface (WUI)? = No  
Clear Opening Width = 21.625  
Clear Opening Height = 48.25  
Clear Opening Square Footage = 7.25  
Series Code=8540T  
Fin Type = Wide Z-Bar

Material = Vinyl  
Exterior Finish = White  
Interior Finish = White  
Overfit Frame Width = 33.75  
Overfit Frame Height = 57.5  
Energy Package = Title 24 2019  
Glazing Type = Dual Glazed  
Glass Strength = Annealed  
Outer Glass Lite = SunCoatMAX  
Inner Glass Lite = Clear  
Outer Lite Thickness = 1/8  
Inner Lite Thickness = 1/8  
Gas Filled = Argon Gas  
Breather Tube = No  
Spacer Type = Foam  
Checkrail = No  
Handle Type = Nesting Fold Down  
Roto/Stainless Steel Operator  
Hinge Type = 90 Degree  
Window Opening Control Device = No  
Screen Frame = Standard  
Screen Mesh = Fiberglass  
Screen Finish = White  
U-Factor = 0.26  
Solar Heat Gain Coefficient = 0.18  
Visible Light Transmittance = 0.42  
CPD = MIL-A-238-12327-00001  
STC = 31

Delivery Method = Lowe's Delivery Team  
Remake = No  
Glass Breakage Warranty = Yes  
Warranty = Full Lifetime Warranty  
Production Time (Does not include transit time) = 21  
Customer Service Number = 1-800-645-4273 (800-Milgard)  
SOS = 1098327  
SOS Description = WTS MILGARD VINYL WINDOW IHC  
VendorID = 113694  
Satisfied Energy Star Zones = Northern North Central  
South Central  
Southern  
Plant Location = Milgard  
Sacramento (CA)  
Customer Service = 1-800-645-4273 (800-Milgard)  
Catalog Version Date = 06/06/2023

## End Line 500 Description



Milgard  
Tuscany V400  
Casement Window  
Frame: 35 1/2-in x 53 1/4-in  
White | White | Dual Glazed

Room Location: Bedroom NE

Bedroom

Product Lifetime  
Warranty



Line #	Item Summary	Production Time	Was Price	Now Price	Quantity	Total Savings	Pre-Tax Total
600-1	*** Product *** Tuscany, Casement, Left, 35.5 x 53.25	21 days	\$630.53	\$535.95	1	(\$94.58)	\$535.95

Valid thru: 06/09/2023

# Begin Line 600 Description

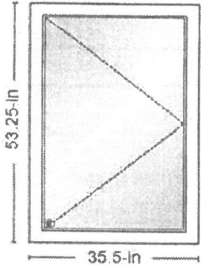
## --- Line 600-1 ---

Milgard Tuscany V400  
 35.5-in x 53.25-in  
 Operation/Venting = Left  
 Select U.S. Energy Star Zone = South Central  
 Does this require Title 24? = Yes  
 Does this require Wildland Urban Interface (WUI)? = No  
 Clear Opening Width = 27.625  
 Clear Opening Height = 48.25  
 Clear Opening Square Footage = 9.26  
 Series Code=8540T  
 Fin Type = Wide Z-Bar

Material = Vinyl  
 Exterior Finish = White  
 Interior Finish = White  
 Overfit Frame Width = 39.75  
 Overfit Frame Height = 57.5  
 Energy Package = Title 24 2019  
 Glazing Type = Dual Glazed  
 Glass Strength = Annealed  
 Outer Glass Lite = SunCoatMAX  
 Inner Glass Lite = Clear  
 Outer Lite Thickness = 1/8  
 Inner Lite Thickness = 1/8  
 Gas Filled = Argon Gas  
 Breather Tube = No  
 Spacer Type = Foam  
 Checkrail = No  
 Handle Type = Nesting Fold Down  
 Roto/Stainless Steel Operator  
 Hinge Type = 90 Degree  
 Window Opening Control Device = No  
 Screen Frame = Standard  
 Screen Mesh = Fiberglass  
 Screen Finish = White  
 U-Factor = 0.26  
 Solar Heat Gain Coefficient = 0.18  
 Visible Light Transmittance = 0.42  
 CPD = MIL-A-238-12327-00001  
 STC = 31

Delivery Method = Lowe's Delivery Team  
 Remake = No  
 Glass Breakage Warranty = Yes  
 Warranty = Full Lifetime Warranty  
 Production Time (Does not include transit time) = 21  
 Customer Service Number = 1-800-645-4273 (800-Milgard)  
 SOS = 1098327  
 SOS Description = WTS MILGARD VINYL WINDOW IHC  
 VendorID = 113694  
 Satisfied Energy Star Zones = Northern North Central  
 South Central  
 Southern  
 Plant Location = Milgard  
 Sacramento (CA)  
 Customer Service = 1-800-645-4273 (800-Milgard)  
 Catalog Version Date = 06/06/2023

# End Line 600 Description



Milgard  
 Tuscany V400  
 Casement Window  
 Frame: 35 1/2-in x 53 1/4-in  
 White | White | Dual Glazed

Room Location: Bedroom NE

Bedroom

Product Lifetime  
 Warranty



Line #	Item Summary	Production Time	Was Price	Now Price	Quantity	Total Savings	Pre-Tax Total
700-1	*** Product *** Tuscany, Casement, Right, 35.5 x 53.25	21 days	\$630.53	\$535.95	1	(\$94.58)	\$535.95

Valid thru: 06/09/2023

**Begin Line 700 Description**

---- Line 700-1 ----

Milgard Tuscany V400  
 35.5-in x 53.25-in  
 Operation/Venting = Right  
 Select U.S. Energy Star Zone = South Central  
 Does this require Title 24? = Yes  
 Does this require Wildland Urban Interface (WUI)? = No  
 Clear Opening Width = 27.625  
 Clear Opening Height = 48.25  
 Clear Opening Square Footage = 9.26  
 Series Code=8540T  
 Fin Type = Wide Z-Bar

Material = Vinyl  
 Exterior Finish = White  
 Interior Finish = White  
 Overfit Frame Width = 39.75  
 Overfit Frame Height = 57.5  
 Energy Package = Title 24 2019  
 Glazing Type = Dual Glazed  
 Glass Strength = Annealed  
 Outer Glass Lite = SunCoatMAX  
 Inner Glass Lite = Clear  
 Outer Lite Thickness = 1/8  
 Inner Lite Thickness = 1/8  
 Gas Filled = Argon Gas  
 Breather Tube = No  
 Spacer Type = Foam  
 Checkrail = No  
 Handle Type = Nesting Fold Down  
 Roto/Stainless Steel Operator  
 Hinge Type = 90 Degree  
 Window Opening Control Device = No  
 Screen Frame = Standard  
 Screen Mesh = Fiberglass  
 Screen Finish = White  
 U-Factor = 0.26  
~~Solar Heat Gain Coefficient = 0.18~~  
 Visible Light Transmittance = 0.42  
 CPD = MIL-A-238-12327-00001  
 STC = 31

Delivery Method = Lowe's Delivery Team  
 Remake = No  
 Glass Breakage Warranty = Yes  
 Warranty = Full Lifetime Warranty  
 Production Time (Does not include transit time) = 21  
 Customer Service Number = 1-800-645-4273 (800-Milgard)  
 SOS = 1098327  
 SOS Description = WTS MILGARD VINYL WINDOW IHC  
 VendorID = 113694  
 Satisfied Energy Star Zones = Northern North Central  
 South Central  
 Southern  
 Plant Location = Milgard  
 Sacramento (CA)  
 Customer Service = 1-800-645-4273 (800-Milgard)  
 Catalog Version Date = 06/06/2023

**End Line 700 Description**

Accepted by: \_\_\_\_\_

Date: 6/7/2023

<b>Pre-Tax Total</b>	<b>\$4,074.04</b>
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This quote is an estimate only and valid for 30 days on all regularly priced items. For promotional items please refer to the dates listed above. This estimate does not include tax or delivery charges. Estimated arrival will be determined at the time of purchase. All of the above quantities, dimensions, specifications and accessories have been verified and accepted by the customer.

\*\*\*\* Special order configured products returned or canceled after 72 hours from purchase are subject to a 20% restocking fee. \*\*\*\*





EXAMPLE 1





EXAMPLE 2





EXAMPLE 3



EXHIBIT "E"





# EXHIBIT "F"

## **Operational Statement (Reason for the project):**

Two of the existing windows in our home are broken and we want to replace nine of the windows with new windows to match the pre existing vinyl ones installed in 2005. (Please refer to included photos of the broken windows.) Additionally, we have safety concerns as most of the windows can not properly lock nor close entirely due to their age and feelings of vulnerability have increased as a result. We also have health concerns with the improper closures and lack of air tight sealing during Air Quality Alert days and high AQI which has increased substantially every year we have owned the home. We would like to donate the original windows to our local art consortium should they wish to re-use as a public art piece.

Thank you for your consideration.

Gregory and Kelly Amend

1. **Detail what will occur with the existing screens. Will they be replaced or removed entirely? If replaced, what material will they be made of?**

The existing screens will be replaced by new ones. The existing will no longer be necessary as the new windows will have screens attached as part of the unit. The former screens that are not ripped, broken, or warped will be donated or discarded. The screen that are missing parts, broken, warped or ripped will be discarded appropriately. The new screens are pull rail screens, made of fiberglass.

2. **Provide pictures and the locations of the existing vinyl windows.**  
(See Attached)

3. **Provide information on the condition of the wood frames for the nine windows to be replaced.**

(I do not feel qualified to say the exact condition of the window frames, but to the best of my ability I will share what we have observed.) All windows are in poor condition for sealing the home well as the wooden frames do not align properly. There are large gaps at the base and the top of all wooden frames allowing large particles into the home. All nine windows have multiple layers of paint on them from previous owners and it is difficult to know exactly the condition of the wood underneath; however, all nine are very stiff to move and difficult to open and close, they do not sit properly in their frames and rattle or move when windy or loud noises happen nearby. Small hairline cracks can be seen; however, some frames look to be in better condition than others. None of which properly seal.

4. **Identify which Bedroom will have casement windows (Bed 1, Bed 2, or Bed 3 on your Floor Plan). Can you provide information on why casement windows are proposed instead of single hung windows?**

Bed 1, Bed 2, and Bed 3 will have casement windows. We were told by the Installer when he came to measure the windows that we needed to get that style of window because he believed that the city would not allow us to install single hung windows due to new laws about fire safety. We trusted the man who told us as he was the professional and so we ordered the windows that were recommended which were casement (egress) windows.



# Backyard Gazebo

Dimensions: 12'x16'

Front pitch: 8'

Back pitch: 7'

Materials:

- Pressure treated 6" x 8" lumber posts set in concrete
- Pressure treated 2"x18' trusses
- Corrugated aluminum roofing

The purpose of this structure is to provide sun relief and shade for our animals and ourselves.

# EXHIBIT "G"



EAST



NORTH





SOUTH



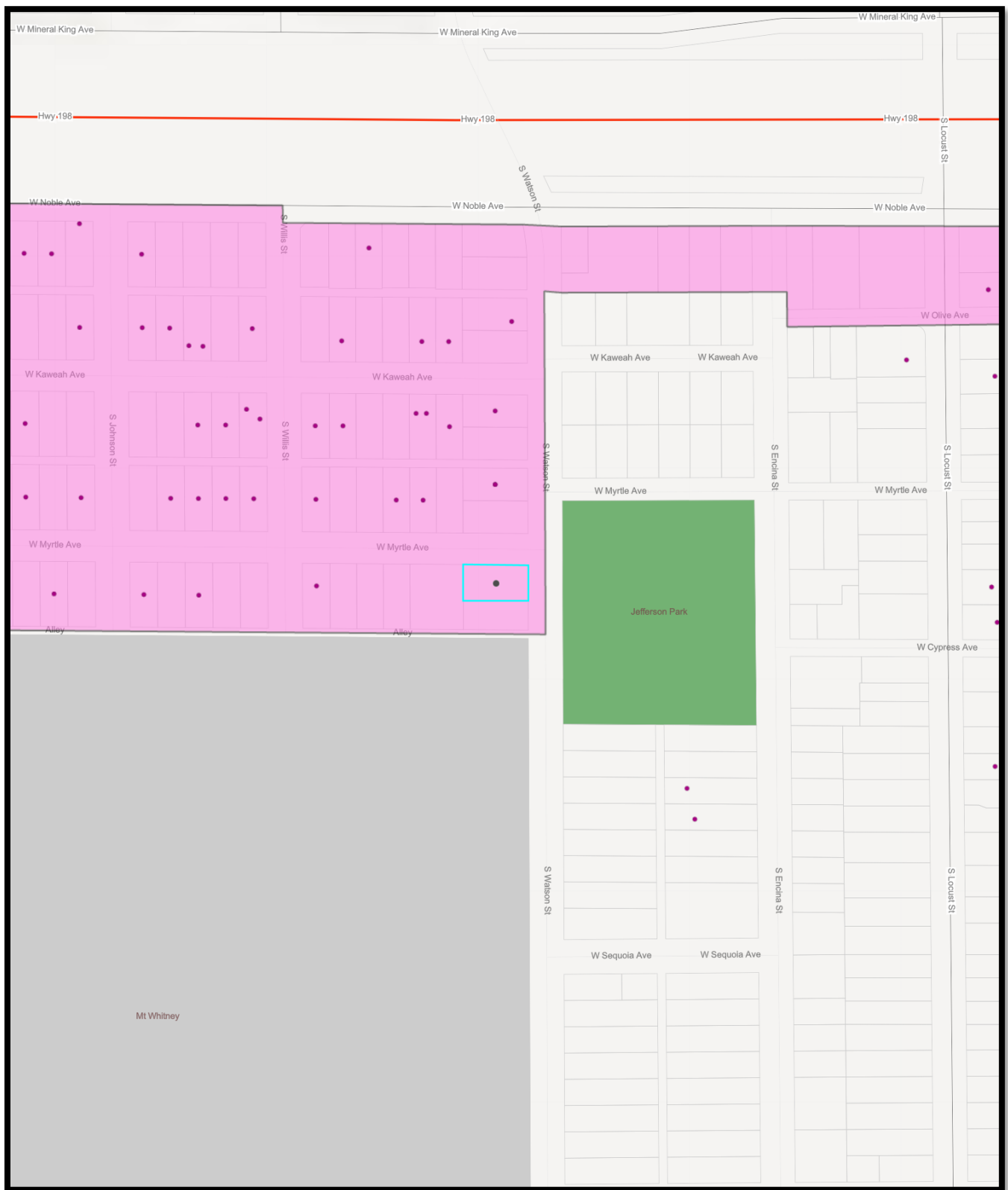
WEST





## Aerial Map

HPAC Item No. 2023-19 – 701 South Watson Street – Window Change Out, Gazebo



## Historic District and Local Register Map

JUN 01 2023

**City of Visalia**  
*Administration*



# CITY OF VISALIA

## APPLICATION FOR APPOINTMENT

TO CITY BOARD, COMMITTEE OR COMMISSION

## Planning Commission

Name of Board, Committee or Commission

Name Kim Lusk

Mailing/  
Residence  
Address 3420 W. Cherry Ave.  
Visalia, CA

Residence Phone 559-303-0431

Zip Code 93277

Work Phone \_\_\_\_\_

Email scubalusks@comcast.net

Cell Phone 559-303-0431

Resident of Visalia for 55 years      Visalia Registered Voter: Yes ☒ No ☐

**TRAINING, EXPERIENCE and/or EDUCATION:**

Teacher/Administrator VUSD 35 years(semi retired),  
PAC chair for VUTA 7 years, planning/building  
committee VUSD and Bond Measure chair for VUSD.  
Bachelor in Liberal Arts and Masters in Education  
Administration.

SCHOOL	MAJOR	GRADUATION DATE & DEGREE
Fresno State University	Education/Administration	May 2013 & Masters

Additional Pertinent Skills, Experience or Interests: Been on and chaired many committees with VUSD. The chair for VUTA committee to change the school Board boundries.

Community activities in which you are involved: Coached soccer AYSO, On the Board for South Valley United, Cal Ripken secretary, On the Board for Miracle League 2004 and EL Diamante Foundation Board

Current or prior service on a City Board, Committee or Commission: I have not had the privilege  
to be on any City Boards.

OK  
mm  
6/2/23



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**Employment Information:**

Present Occupation: Retired Administrator (Semi - sub for Admin.)

Name of Firm: Visalia Unified School District

Address: 5000 W. Cypress Ave. Visalia, CA 93277

Phone: 559-730-7300

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Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES ☐ NO ☒

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

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FIRST choice for Board/Committee/Commission appointment: Planning Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.	What are your goals in serving on this Board/Committee/Commission?
<p>I was on the planning/building committee with VUSD for 5 years.</p> <p>I was the PAC chair for VUTA when we rezoned the Districts for School Board members.</p>	<ul style="list-style-type: none"> <li>* To ensure the City of Visalia is planning for the future, but keeping our community and stake holder's voices heard.</li> <li>* To be transparent to our community.</li> <li>* To find positive ways to support our citizens now and in the future.</li> </ul>

SECOND choice for Board/Committee/Commission appointment: Historic Preservation Advisory

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.	What are your goals in serving on this Board/Committee/Commission?
<p>Teacher for 20 plus years and administrator for 10 years.</p> <p>I taught thrid grade in which my students learned about Visalia and Tulare County's History. I emersed myself in the history of Visalia, did walking tours with my students and visited the Museum. Teaching history is my favorite subject to teach and I have taken many courses on California's history and visited a lot of land marks.</p>	<ul style="list-style-type: none"> <li>* To research and preserve the history of Visalia</li> <li>* To educate students and adults about Visalia's history in a modern way for all to enjoy.</li> <li>* To ensure our Historic buildings are preserved.</li> </ul>

THIRD choice for Board/Committee/Commission appointment: \_\_\_\_\_

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.	What are your goals in serving on this Board/Committee/Commission?

**PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC  
INFORMATION.**

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

  
Signature of Applicant

5/30/23  
Date

The following information will be used for statistical purposes only. This information is requested on a voluntary basis. If you have questions regarding this request, please contact the City Clerk's Office. Your application *will be* processed whether or not you complete these questions. Thank you for your assistance.

☐ Male ☒ Female

Ethnic Category: check all categories that apply:

☒ White

(The category "White" includes White, Anglo-Saxons, Europeans, and person of Indo-European, North Africa or Middle Eastern origin.)

☐ Black

(The category "Black" includes Blacks, Afro-Americans, and persons of Jamaican, Trinidadian, and West Indian descent.)

☐ Hispanic

(The category "Hispanic" includes Mexican, Chicano, Latino, and all persons of Puerto Rican, Cuban Central or South American or Spanish descent.)

☐ American Indian

(The category "American Indian" includes persons who identify themselves, or are known as such, by virtue of tribal associations, including Alaskan Native.)

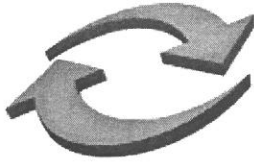
☐ Asian

(The category "Asian" includes Asian-Americans and persons of Japanese, Chinese, Korean, Filipino descent, Pacific Islanders and Vietnamese.)

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

When completed mail/submit original to:

Office of the City Clerk  
City of Visalia  
220 N. Santa Fe St.  
Visalia, CA 93292



Printed on 8/16/2023

**City Clerk - Application for Appointment to City Board, Committee or Commission [ Request Id: 271359 ]**

◆ Subject Location		◆ Citizen Contact Information	
Street Info:		Citizen Name:	Mr. Jerome Melgar
City / Zip		Email:	<a href="mailto:j2tharome15@gmail.com">j2tharome15@gmail.com</a>
		Phone1 / Phone2:	5597235911 / 5597235911
		Address:	1301 S. Central St. Apt. 6
		City, Zip:	Visalia, CA 93277
◆ Request Details [Information provided by Citizen]			
Please review the following handbook:			
How many years of being a Visalia Resident?:	<b>17</b>		
Are you a Visalia Registered Voter?:	<b>Yes</b>		
List any training and/or experience:	<b>No training, experience or education. Just a love for historic homes, and an interest to preserve them.</b>		
Education-school, major, graduation date & degree:	<b>Some college at Los Angeles City College. High School graduate at Hollywood High School</b>		
Additional skills and/or interests:			
Community activities in which you are involved:	<b>A member of the non-profit Visalia Heritage.</b>		
Service on a City Board, Committee or Commission:	<b>Never served in a public setting</b>		
Present Occupation:	<b>Insurance broker</b>		
Name of Employer:	<b>Jerome A Melgar</b>		
Work Address:	<b>1635 E Main St, Visalia, CA 93292</b>		
Work Phone Number:	<b>559-827-4831</b>		
Potential Conflicts:	<b>No</b>		
If Yes, explain in detail any potential conflicts:			
First Choice for City Board/Committee/Commission:	<b>Historic Preservation Committee</b>		
Applicable qualifications and experience:	<b>No training, experience or education. Just a love for historic homes, and an interest to preserve them.</b>		
Goals for this appointment:	<b>To help preserve historic homes and buildings in the city of Visalia.</b>		
Applicable qualifications and experience:			
Goals for this appointment:			
Applicable qualifications and experience:			
Goals for this appointment:			
Agree or Not Agree:	<b>Agree</b>		
Male or Female:	<b>Male</b>		
Ethnic Category:	<b>Hispanic - includes Mexican, Chicano, Latino, and all persons of Puerto Rican, Cuban Central, South American or Spanish descent.</b>		

## ◆ Staff Request Admin

Request ID: **271359**Priority: **Normal**Received/Entered: **8/16/2023 2:11:44 PM**
*mm*  
*8/16/23*



Target Complete Date: 8/18/2023 2:11:44 PM

Status: **Received**

Actual Complete Date:

Color

Request Source: Internet (N)

Flag:

Original Assigned Staff: Arce, Kiley  
Gorelik, Ilya  
Gutierrez, Dara  
Rouse, Kathy  
Ruiz, Gladys  
Schonbachler, Macey

◆ Staff / Citizen Action Log

No Staff/Citizen Actions have been added



# CITY OF VISALIA

## APPLICATION FOR APPOINTMENT

### TO CITY BOARD, COMMITTEE OR COMMISSION

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Name of Board, Committee or Commission

Name \_\_\_\_\_

Mailing/ \_\_\_\_\_

Residence \_\_\_\_\_

Address \_\_\_\_\_ Residence Phone \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_ Work Phone \_\_\_\_\_

Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

Resident of Visalia for \_\_\_\_\_ years Visalia Registered Voter: Yes \_\_\_\_\_ No \_\_\_\_\_

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### TRAINING, EXPERIENCE and/or EDUCATION:

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SCHOOL	MAJOR	GRADUATION DATE & DEGREE

Additional Pertinent Skills, Experience or Interests: \_\_\_\_\_

\_\_\_\_\_

Community activities in which you are involved: \_\_\_\_\_

\_\_\_\_\_

Current or prior service on a City Board, Committee or Commission: \_\_\_\_\_

\_\_\_\_\_



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**Employment Information:**

Present Occupation: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES \_\_\_\_\_ NO \_\_\_\_\_  
(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

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**PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC  
INFORMATION.**

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The following information will be used for statistical purposes only. This information is requested on a voluntary basis. If you have questions regarding this request, please contact the City Clerk's Office. Your application *will be* processed whether or not you complete these questions. Thank you for your assistance.

Male    Female

Ethnic Category: check all categories that apply:

White

(The category "White" includes White, Anglo-Saxons, Europeans, and person of Indo-European, North Africa or Middle Eastern origin.)

Black

(The category "Black" includes Blacks, Afro-Americans, and persons of Jamaican, Trinidadian, and West Indian descent.)

Hispanic

(The category "Hispanic" includes Mexican, Chicano, Latino, and all persons of Puerto Rican, Cuban Central or South American or Spanish descent.)

American Indian

(The category "American Indian" includes persons who identify themselves, or are known as such, by virtue of tribal associations, including Alaskan Native.)

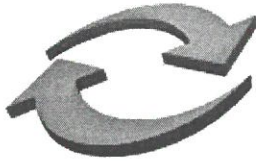
Asian

(The category "Asian" includes Asian-Americans and persons of Japanese, Chinese, Korean, Filipino descent, Pacific Islanders and Vietnamese.)

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

When completed mail/submit original to:

Office of the City Clerk  
City of Visalia  
220 N. Santa Fe St.  
Visalia, CA 93292



Printed on 8/21/2023

**City Clerk - Application for Appointment to City Board, Committee or Commission [ Request Id: 271371 ]**
**◆ Subject Location**

Street Info:

City / Zip

**◆ Citizen Contact Information**

Citizen Name: Macie Murphy

Email: [maciemurphy13@yahoo.com](mailto:maciemurphy13@yahoo.com)

Phone1 / Phone2: 5597479826 / na

Address: 4704 West Nicholas Ct

City, Zip: Visalia, CA 93291

**◆ Request Details [Information provided by Citizen]**

Please review the following handbook:

How many years of being a Visalia

**27**

Resident?:

Are you a Visalia Registered Voter?:

**Yes**

List any training and/or experience:

**Business Administration with a minor in Marketing from UMGC. California Notary Public California Lending License Treasurer for 54th BEB E. CO FRG (Family Readiness Group) U.S. Army**

Education-school, major, graduation date &amp; degree:

**Business Administration with a minor in Marketing from UMGC - Dec 2021**

Additional skills and/or interests:

**Ample experience in clerical and office work. Extremely skilled in maintaining files and the ability to use automated office equipment. Vast experience in teambuilding. Exceptional customer service and management skills. Very good at working with staff to develop and implement comprehensive programs to assist, develop new skills, and positively support the team. Wonderful communication and problem-solving skills. Experienced in identifying and analyzing trends in receipts, obligations, and expenditures. Experienced in analyzing, organizing, inputting, updating, and maintaining accurate loan files and documentation. Specialized experience which includes formulating a budget and monitoring budget levels to ensure efficient use of funding.**

Community activities in which you are involved:

**TCAOR and associated events. Volunteer for the United States Army and Volleyball Coach.**

Service on a City Board, Committee or Commission:

**N/A**

Present Occupation:

**Loan Officer - American Pacific Mortgage**

Name of Employer:

**Macie Brianne Murphy**

Work Address:

**119 E Main St**

Work Phone Number:

**559-725-1230**

Potential Conflicts:

**No**

If Yes, explain in detail any potential conflicts:

First Choice for City Board/Committee/Commission:

**Planning Commission**

Applicable qualifications and experience:

**I am extremely organized and thoughtful about the growth and development of Visalia. I want to help be apart of the advancement and ways to enrich our community.**

Goals for this appointment:

**To research and develop a plan to assure the adequate evolution of Visalia. We have such a rich history and**

*mm*  
*8/23*



Second Choice for City  
Board/Committee/Commission:  
Applicable qualifications and experience:

Goals for this appointment:

Third Choice for  
Board/Committee/Commission:  
Applicable qualifications and experience:

Goals for this appointment:

Agree or Not Agree:

Resume:

Male or Female:

Ethnic Category:

have grown so much over the last few decades. The goal is to continue the momentum and ensure that Visalia grows in a way that stays true to our history while evolving with the times.  
Historic Preservation Committee

As mentioned above, I am extremely organized and goal oriented.

The goal of this committee is to ensure the historic preservation of our home. Visalia has many beautiful historic buildings and quirks and the goal is to ensure that while we grow we honor and preserve our past.  
Citizen

I volunteered for many positions for the United States Army 54th BEB E CO in my four and a half years in Italy. One of those fulfilling positions was acting as a liaison for new arriving military families. This was an important position because it was my job to find out all of the incoming families needs and concerns and ensure that all were answered prior to their arrival. An international move can be extremely difficult on military families and having already experienced it without a sponsor I understood the terror of not knowing what to expect. I am extremely skilled in communication and easing stress during a difficult time.

The goal is to ensure adequate information is delivered between the people and the Council concerning community issues. It is important that the people of our city and their concerns and ideas are adequately passed along to the City Council. This is the most effective way to ensure that the voice of our people is heard.

Agree

[View Attachment](#)

Female

White - includes White, Anglo-Saxons, Europeans, and person of Indo-European, North Africa or Middle Eastern origin.

◆ Staff Request Admin

Request ID:	<b>271371</b>	Priority:	<b>Normal</b>
Received/Entered:	8/18/2023 9:30:46 AM	Status:	<b>Received</b>
Target Complete Date:	8/22/2023 9:30:46 AM	Color	
Actual Complete Date:		Flag:	
Request Source:	Internet (N)		
Original Assigned Staff:	Arce, Kiley Gorelik, Ilya Gutierrez, Dara Rouse, Kathy Ruiz, Gladys Schonbachler, Macey		

◆ Staff / Citizen Action Log

No Staff/Citizen Actions have been added