

**Visalia Parks & Recreation Commission
Meeting Minutes
June 14, 2022**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, June 14, 2022, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Steven Woods at 5:30pm.

Members Present: Steven Woods, Samantha Wagner, Veronica Barajas, Edgardo Monroy and Lisa Walsh

City Staff: Alvin Dias, Laurissa Roggenkamp, and Kathleen Machado

1. **Public Comment:** None
2. **Review and Approve the Minutes of the Regular Meeting of May 10, 2022**
MOTION: Motion to approve the minutes as presented, Walsh/Woods; Motion carried 5-0
3. **Presentation: 2022 Spring Recreation Division Report – Laurissa Roggenkamp, Recreation Manager**
4. **Update on City Council Reports & City Staff Announcements**
 - **Recreation Programs and Special Events – Laurissa Roggenkamp, Recreation Manager**
 - ASA program discontinuing; VUSD will be contracting with Pro Youth to take over the school sites that ASA has been offered. Through funding to the school district all Kindergarten through 6th grade children must be provided opportunities for after school care.
 - Swim team enrollment numbers steadily grew throughout the season; meets have started; swim team boards are volunteer parents who run the swim meets
 - Swim lessons are going well
 - Public swim had 146 attend last week
 - Indoor Adult Volleyball and Basketball leagues started last week and went smoothly
 - Summer Night Lights at the Manuel Hernandez Community Center 6/17/20, 6:00-8:00pm
 - Movies in the Park at Riverway Sports Park 6/24/22, showing Addams Family 2 starting at dusk in the Special Event Promenade
 - City is partnering with Rawhide Baseball on 7/4/22 for a fireworks show, seating area available in Recreation Park
 - Recreation Division programming staff is working on Fall 2022 workplans; registration to start 8/8/22
 - **Parks & Urban Forestry Projects, Programs and Special Events – Alvin Dias, Parks & Facilities Manager**
 - Well issues at the golf course and Ruiz Park; assessing wells at Riverway Sports Park, Sunset Park and Fairview Park to determine their current water levels
 - Riverway Sports Park soccer fields are closed for maintenance
 - Blain Park arbor replacement will start after 7/4/22
 - City received \$40,000-\$50,000 from a family estate funding improvements to Harell's Grove
 - Landscape and Lighting District contractor has left the city; temporary contractor started this week; 12 contracts going out for formal bids
 - Tree limbs breaking on trails and in parks
 - Building Maintenance struggling with custodial staffing
 - The Manuel Hernandez Community Center security fence is being used to gain access to the roof; staff is working on a solution
 - Taking bids for a wrought iron fence to surround the Lincoln Oval Park building

- **Administrative Items –**

Alvin Dias, Parks & Facilities Manager:

- Working with Community Development and a developer on area at Lovers Land and Packwood Creek; negotiating to develop a pocket park
- Meeting with Rawhide to discuss maintenance projects
- City will be having Parks & Recreation Director interviews next Thursday and Friday

Laurissa Roggenkamp, Recreation Manager:

- Taking request to City Council to authorize the City Manager to extend a contract with TCOE for use of the Manuel Hernandez Community Center for another year
- Taking request to City Council to reappoint Lisa Walsh for a second term on the Parks and Recreation Commission and requesting to extend Steven Woods' term for six months
- Commissioners will be voting for Parks and Recreation Commission chair and co-chair seats at the July 2022 meeting

5. Commission Requests and Comments:

- Commissioner Woods
 - Commissioner Woods asked about the status of the Community Garden. Alvin Dias said that he had briefly communicated with CSET about taking over the Community Garden. Will add an item to a meeting agenda when information becomes available
 - Commissioner Woods asked about reviewing rates and fees. Laurissa Roggenkamp explained that rates and fees are being reviewed by the Finance Director
 - Commissioner Woods asked if the commission needs to review any ordinances. Laurissa Roggenkamp said she and Alvin Dias will be working on this and will come back to the commission to establish a subcommittee to work on those items
- Commissioner Wagner asked about the status of the inclusive playground. Laurissa Roggenkamp said that a representative from the City's Engineering department is working on a request for proposal to go through the City's Purchasing department to get this advertised specifically for design consultation. City Council approved the City Manager to sign with the State that we are moving forward with the project and to appropriate the funding
- **Visalia Community Enhancement Foundation Report – Lisa Walsh, Commission Vice Chair**
 - The foundation is asking for ideas on potential amphitheater locations in the city
 - Putting together a bench sponsorship opportunity
 - Commissioner Walsh asked if the Recreation Division is participating in a summer food distribution program. Laurissa Roggenkamp explained that meals are being purchased from VUSD to provide free meals to the Manuel Hernandez Community Center program participants only

Adjourn to the Regular Meeting of Tuesday, July 12, 2022

Meeting adjourned at 6:30pm

MOTION: Motion to adjourn, Monroy/Barajas; Motion carried 5-0

Respectfully submitted,

Kathleen Machado

Senior Administrative Assistant

City of Visalia, Parks & Recreation Department