

Approved 5/10/22

**Visalia Parks & Recreation Commission  
Meeting Minutes  
April 12, 2022**

**Call to Order/Roll Call**

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, April 12, 2022, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Steven Woods at 5:30pm.

**Members Present:** Steven Woods, Lisa Walsh, Edgardo Monroy, Samantha Wagner and Veronica Barajas  
**City Staff:** Alvin Dias, Laurissa Roggenkamp, Leslie Caviglia and Kathleen Machado

**Guest:** Frank Durazo, Visalia Youth Baseball – Cal Ripken

**1. Public Comment:** None

**2. Review and Approve the Minutes of the Regular Meeting of March 8, 2022**

MOTION: Motion to approve the minutes as presented, Monroy/Barajas; Motion carried 5-0

**3. Review of Visalia Youth Baseball request to charge admission for 2022 Clyde Soto Memorial Tournament and 2022 Cal Ripken State 12U and 10U Tournament at CR Shannon Baseball Complex – Laurissa Roggenkamp, Recreation Manager**

• **Recommended Motion:**

Move to authorize the Community Services Director or its designee to approve Visalia Youth Baseball's request to charge spectator fees for the 2022 Clyde Soto Memorial Tournament and 2022 Central California State Tournament for 12U and 10U.

- Commission questions were answered by Recreation Manager Laurissa Roggenkamp and Visalia Youth Baseball President Frank Durazo pertaining to traffic safety, parking and overnight camping.

MOTION: Motion to approve the Recommendation as presented, Woods/Barajas; Motion carried 5-0

**4. Presentation: Council Approved ARPA and Proposed CIP Projects (Part II) – Alvin Dias, Parks & Facilities Manager**

- Commission questions were answered by Alvin Dias and City Manager Leslie Caviglia

**5. Update on City Council Reports & City Staff Announcements:**

• **Recreation Programs and Special Events – Laurissa Roggenkamp, Recreation Manager**

- Business office staff have been very busy with answering questions about, and booking, picnic area rentals
- Tulare County Renaissance Festival at Plaza Park on 4/9/22 and 4/10/22; went well
- Summer work plans currently being entered into software system; registration begins 5/2/22; postcards being mailed to homes in our area letting people know of the virtual Guide
- After School at the Manuel opened 4/4/22; steady 34 kids attending
- Swim Teams registration opened for swimmers returning from the 2019 season; registration for new swimmers in conjunction with passing a tryout will be 4/23/22

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- Dia de los Ninos on 4/30/22 at Summers Park
- Updating Recreation programs and rentals rates and fees. May request Commission to meet for a special meeting at the end of April to review; also updating the department's Fee Philosophy
- **Parks & Urban Forestry Projects, Programs and Special Events** – *Alvin Dias, Parks & Facilities Manager*
  - Park Projects
    - Blain Park arbor projects contract has been signed
    - Received 1 bid for Perry Family Park, under budget
    - Plaza Park Softball Complex fencing project walk-thru; bids received; under budget for Fields 2, 3 and 4; plan in place possibly for Field 1
  - Staffing update
    - Three Parks Maintenance staff were hired, all internal candidates; going through the hiring processes
      - Staff working on irrigation projects and getting playgrounds and picnic areas ready for Easter weekend
    - Urban Forestry staff have been working out in the trails
      - K-rails being placed to prevent vehicles from being driven into the river on the St. John's Trail
    - Arbor Day on 4/6/22 at Perry Family Park
- **Administrative Items** –  
*Alvin Dias, Parks & Facilities Manager*
  - Inclusive Playground update
  - Plaza Park parking lot construction update

*Leslie Caviglia, Visalia City Manager*

- Community Services Director position recruitment update
- Department name reverting to Parks and Recreation

**6. Commission Requests and Comments:**

- **Visalia Community Enhancement Foundation Report** – *Lisa Walsh, Commission Vice Chair*
  - No recent meetings
  - Have requested update from artist regarding the Visalia Senior Center mural

Adjourn to the Regular Meeting of Tuesday, April 12, 2022

Meeting adjourned at 6:07pm

MOTION: Motion to adjourn. Barajas/Woods; Motion carried 5-0

Respectfully submitted by,

Kathleen Machado,

Senior Administrative Assistant

City of Visalia, Community Services Department