

CITY OF VISALIA
INVITES APPLICATIONS FOR:
PUBLIC WORKS DIRECTOR
\$156,178 - \$180,663 ANNUALLY





THE CITY ORGANIZATION

Visalia is a full service Charter City that employs over 650 full-time employees and approximately 200 hourly employees with a total budget of \$234 million. The City operates under the Council-Manager form of government with a five-member City Council elected by district. The Council selects one of its members to serve as Mayor for a two-year term and the Council appoints the City Manager. The City Manager's executive team includes an Assistant City Manager and department heads for Administrative Services, Fire, Police, Finance and Technology, Community Development, Parks and Recreation, and Public Works. The City's financial health is positive and Visalia has enjoyed a strong financial history. Visalia has also been effective and efficient in its community planning, which has led to an active, vibrant and heavily visited downtown, a strong retail/commercial corridor and a thriving industrial area. The City has recently completed a new emergency operations/dispatch center, animal care facility, fire station, and a \$140 million upgrade to its Wastewater Treatment Plant. Planning is underway for another fire station and the first phase of a civic center.

THE POSITION

The City of Visalia is seeking a Public Works Director to function as a hands-on leader to develop, direct and participate in the implementation of goals, objectives, work standards and administrative policies for the Public Works Department. They will be responsible for the overall policy development, program planning, fiscal management, capital improvement and operational effectiveness of each division.

The selected Director will work closely with City Council, City Manager, City departments and a variety of public and private organizations in developing programs and implementing projects to solve problems related to public works issues. They will represent the City in meetings with public officials, other public agencies, and civic groups in order to coordinate, develop and implement projects and programs. In addition, the new Director will manage preparation of and personally prepare a variety of complex administrative and technical reports including reports to the City Manager and City Council.

The new Director will establish and monitor performance standards for the Department, evaluate work performance of staff, confer, and give guidance to division heads regarding matters affecting employer-employee relations, and provide for professional development of staff.

Along with evaluating and improving the operations of the Public Works Department to effectively manage costs, the new Director will implement comprehensive management of the city's equipment and vehicle fleet, including police and fire vehicles, fire trucks, solid waste trucks and public works heavy equipment. They will be responsible for reliable and effective collection, treatment, and disposal of waste-water within the City of Visalia. The operation services more than 38,000 residential customers and over 3,000 business customers within the City of Visalia through an enterprise fund. The selected Director will be responsible for functions at the Water Reclamation Facility as well as collection and pretreatment and ensuring compliance with Federal and State regulations.

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THE DEPARTMENT

The City of Visalia's Public Works Department serves the Public and other City Departments by providing Solid Waste and Recycling Services, Streets Maintenance, Traffic Maintenance, Fleet Management, Wastewater Collection and Treatment, as well as Water Resources and Conservation efforts. With over 125 employees, the Public Works Department is one of the largest departments within the City. Each Division is responsible for the development and implementation of services provided to or for the Public. The Division's staff is committed to customer service, safety, and providing high-quality services to other City Departments and the Public.

The Public Works Department has an operating budget of \$52 million and is responsible for maintaining the City's fleet of over 600 vehicles and equipment; collecting, disposing, and recycling of residential and commercial solid waste for over 38,000 residences and 3,000 businesses; maintaining and repairing city roadways; maintaining over 130 signaled intersections, maintaining over 525 miles of sanitary sewer, 250 miles of storm sewer and 30 miles of waterways, and implementing the Groundwater Sustainability Plan.

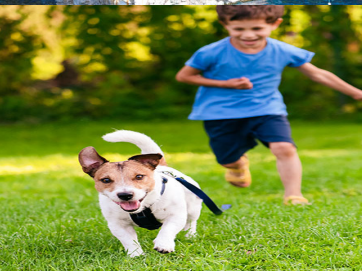
IDEAL CANDIDATE

The new Public Works Director will have the vision and ability to effectively manage daily operations and establish long-range goals for the services provided by the Department. The ideal candidate will have proven leadership and management skills and be effective in dealing with personnel issues. The new Director must be flexible and creative and able to handle a variety of projects. They will value customer service, have well developed interpersonal and communication skills, the ability to effectively work with elected officials, department heads, management staff, community members and staff, and should be a dynamic leader with the ability to mentor and build a team while representing the Public Works Department with the utmost integrity and honesty.

The ideal candidate will be someone seeking a meaningful career who is excited to be part of a team impacting quality of life elements in a thriving community. They will have management experience in municipal public works operations or comparable executive level experience involving program planning, development, and administration. A bachelor's degree in Public Administration, Business Administration, Civil Engineering, or related field is required and a master's degree is desired.

The new Director will have proven written and verbal communications skills including the ability to make clear and concise presentations. They should be a strong leader, possessing the ability to continue building confidence in the organization and the Department, and must be a pro-active, progressive "out-of-the-box" thinker who can inspire those values in others. They should also be able to bridge departments and build teams including cultivating opportunities where departments work together for the betterment of the community. As a member of the department head team, the new Director will contribute to the overall development of the organization and actively participate in the mentoring, training, and other organizational functions.





THE COMMUNITY

If work-life balance is important to you, consider living in a thriving community that offers some of the most affordable housing in California and the typical commute time is less than twenty minutes. (Visit www.realtor.com to see the available quality homes and amazing prices!) With a population of over 142,000, Visalia offers small town charm with metropolitan amenities. Visalia has a world class health care system, a flourishing arts community, local theatre companies, a downtown convention center, and many fine dining establishments.

As the Tulare County seat, principal retail center in the region, and home to several large industrial employers, Visalia has a diverse economy that offers opportunities for families to live in the Golden State while also getting the quality of life families deserve. Visalia has a vibrant downtown district, safe neighborhoods, institutions for higher learning and low cost of living. The City has many community parks, organized team sports including a minor league baseball team (Visalia Rawhide), a municipal golf course and private county club, a multi-sport family-oriented regional sports park, and numerous outdoor and recreational activities.

Located in the heart of California's San Joaquin Valley, Visalia offers the best location in California to experience all the natural wonders of the state from an affordable and accessible central location. For the outdoor enthusiast, the nearby mountains, national parks, lakes and rivers provide year-round opportunities for sports and recreation within an hour to two hour's drive. California's beautiful Central Coast is just a two-hour drive away and the excitement of Los Angeles and San Francisco are just a few hours in either direction.

Nestled in the state's most agriculturally productive county, families can enjoy the freshest produce and best food this state has to offer with year-round farmer's markets in Visalia and the region. Visalia was ranked as the top Central Valley community and one of seven California cities in the top 25 of Gallup Sharecare's latest State of American Well Being Index. Our strong sense of community and social well-being keep Visalians happy, healthy and moving forward. Come discover all Visalia has to offer!



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COMPENSATION AND BENEFITS

The City of Visalia offers a competitive total compensation package that includes:

- Monthly salary range of **\$13,015 - \$15,055**
- Monthly vehicle allowance of \$425
- CalPERS retirement program
- Health, Dental and Vision Insurance
- Onsite City Health and Wellness Clinic (no out of pocket expenses)
- Vacation, sick leave, and administrative leave

To express your interest in this exceptional career opportunity, visit the City's website at <https://www.governmentjobs.com/careers/visalia> to submit your resume and cover letter online.

Application deadline is Wednesday, June 22, 2022.

For questions, please contact:
Shawna Kneeland, Human Resources Analyst
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559.713.4027
Shawna.kneeland@visalia.city

The City of Visalia is an Equal Opportunity Employer

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