

# Community Services Department

Anthony Community Center  
345 N. Jacob Street  
Visalia, CA 93291



Office: (559) 713-4365  
Fax: (559) 713-4819  
recreation@visalia.city  
www.liveandplayvisalia.com

## Job Detail

Position: Scorekeeper

Location: Visalia, CA

Environment: Outdoors/Indoors

Wage: \$15-\$16/hour DOQ

Full/ Part Time: Part Time

Apply By: Open until filled

## Contact Information

Address: Visalia Recreation Dept.  
345 N. Jacob St.  
Visalia, CA 93291

Contact Person: Eric Ferreira

Phone: (559) 713-4365

Email: Recreation@visalia.city

Fax: (559) 713-4819

Website: [liveandplayvisalia.com](http://liveandplayvisalia.com)

## Job Description & Specific Duties

- Under the supervision of the Recreation Coordinator, responsible for the daily operation of youth sports leagues to include: football, basketball, volleyball, baseball, and other events as assigned.
- Responsible to direct the on-site supervision of the program and enforcement of the philosophy, conduct code, and playing rules.
- Responsible for site set-up and safety inspection.
- Responsible for record keeping.

## Qualifications

- Must have or acquire within 30 days of hire, CPR & First Aid certification
- Knowledge of sports is desirable
- At least 16 years of age, and possession of a valid CA driver license
- Availability to work nights and weekends
- Ability to effectively communicate, both written and orally, with staff, public, and volunteers. Write effectively and keep accurate records. Recognize potential safety hazards in equipment or facility and take corrective action. Make decisions on-site to insure program runs efficiently.