

Approved 12/14/21

**Visalia Parks & Recreation Commission  
Meeting Minutes  
October 12, 2021**

**Call to Order/Roll Call**

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, October 12, 2021, at City Hall West located at 707 W. Acequia Avenue, in the Council Chambers. The meeting was called to order by Commission Vice Chair Lisa Walsh at 5:32pm.

**Members Present:** Lisa Walsh, Samantha Wagner, Veronica Barajas and Edgardo Monroy

**City Staff:** Jeremy Rogers, Alvin Dias, Laurissa Roggenkamp and Kathleen Machado

**1. Public Comment:**

- None

**2. Review and Approve the Minutes of the Regular Meetings of August 10, 2021, and September 14, 2021**

MOTION: Motion to approve both sets of minutes as presented, Motion carried 4-0 Wagner/Barajas

**3. Visalia City Council Redistricting Process 2021-2022 – Leslie Caviglia, Visalia City Manager**

City Manager Leslie Caviglia presented “City Council Redistricting Process 2021-2022 Details for City Committee and Commission Staff Reps”, providing the Commission with the options of opportunity to choose a way to participate.

MOTION: Option #1: “Receive information on the redistricting process and share that information with their personal and professional networks to aid the City in outreach”, Motion carried 4-0 Monroy/Wagner

**4. Recreation Division Summer Program Review – presentation by Laurissa Roggenkamp, Recreation Manager**

**5. Update on City Council Reports & City Staff Announcements:**

• **Recreation Programs and Special Events – Laurissa Roggenkamp, Recreation Manager**

- ASA (After School Activities) is almost fully staffed
- Flag Football started 10/2/21 at Whitendale Park
- Halloween Costume Contest at Visalia Senior Center Lunch Program 10/29/21
- Fall Adult Softball Season started 10/7/21 at Riverway Sports Complex
- Working on budget narrative, goals and objectives

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- **Parks & Urban Forestry Projects, Programs and Special Events** – *Alvin Dias, Parks & Facilities Manager*
  - John Combs Park well project update
  - Tree pruning at Sunset and John Combs parks
  - Treaster Family Pond and island at Plaza Park project update
  - Lincoln Oval Park flower beds relandscaped
  - Working on budget
  - Splash Pad design for replacement at Riverway Sports Complex
  - Concrete trail seating installations
  - Final aeration at Riverway Sports Park this week
  - Parks Maintenance Supervisor position recruitment narrowed down to 4 candidates
  
- **Administrative Items** – *Jeremy Rogers, Community Services Director*
  - Pickleball Tournament fee reduction request was withdrawn. Tournament still scheduled to take place
  - Working on budget
  - Presenting Community Services department overview to City Council 11/15/21
  - Inclusive playground grant update

**6. Commission Requests and Comments:**

- **Visalia Community Enhancement Foundation Report** – *Lisa Walsh, Commission Vice Chair*
  - Small donation coming from Bueno Beverage
  - Approached by KJUG for Concerts in the Park to pay for and host event
    - Recreation Manager Laurissa Roggenkamp announced that there will be a KJUG Concert in the Parks event at Whitendale Park 10/20/21
  - Have majority of funding for Visalia Senior Center mural. Finalizing details with artist. Hoping to start next first spring
    - Recreation Manager Laurissa Roggenkamp said that this was approved by Mural Committee. Will find out if a timeline needs to be provided.
  - Donated a tree and 2 silent auction items to the Christmas Tree Auction

Adjourn to the Regular Meeting of Tuesday, November 9, 2021

Meeting adjourned at 6:42pm

MOTION: Motion to adjourn; carried 4-0 Monroy/Wagner

Respectfully submitted by,  
Kathleen Machado,  
Senior Administrative Assistant  
City of Visalia, Community Services Department