

**Visalia Parks & Recreation Commission
Meeting Minutes
February 19, 2019**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, February 19, 2019, in the Administration Board Room, at the City Administration Building, 220 N. Santa Fe Street. The meeting was called to order by Commission Chair Filiponi at 5:37 p.m.

Present: Ben Filiponi, Steven Woods, Shann Blue and Rick Eastes

Absent: Patrick Lozano and Lisa Walsh

City Staff: Jeannie Greenwood, Laurissa Roggenkamp and Kathleen Machado

1. **Review and Approval Minutes:** The regular meeting minutes of January 15, 2019 were motioned for approval by Commissioner Woods, seconded by Commissioner Blue, motion carried 4-0.
2. **Public Comment/Correspondence:** None
3. **Senior Programs 2018 Annual Report – Report and Power Point presentation by Eric Ferreira, Recreation Supervisor**
Recreation Supervisor Eric Ferreira presented the 2018 Senior Programs report.
4. **2018 Ice Skate Visalia Report – Report and Power Point presentation by Laurissa Roggenkamp, Recreation Manager**
Recreation Manager Laurissa Roggenkamp presented the 2018 Ice Skate Visalia report.
5. **Review Conceptual Design for the Community Garden Project – Discussion lead by Jeannie Greenwood, Parks and Recreation Director**
Parks and Recreation Director Jeannie Greenwood gave an update on the Community Garden Project. Director Greenwood went over a design rendering of the Community Garden Project. Director Greenwood, working with the Parks and Recreation Foundation, recently submitted a grant application, working with Home Depot, for up to a \$5,000 grant. An Eagle Scout will be designing and building the kiosk/bulletin board. Soils test results have been received. Project goes out to bid by 3/4/19, and must be done by 6/30/19.
6. **Proposition 68 Grant Opportunities – Discussion lead by Jeannie Greenwood, Parks and Recreation Director**
Parks and Recreation Director Jeannie Greenwood lead discussion about Proposition 68 grant opportunities. Proposition 68 is the Parks and Water Bond Act of 2018, providing potential funding for new parks, park renovations, trail development, recreation facilities and aquatic facilities. Grant opportunities include:
 - Cultural Communities and Resources Grant – Possible funds a project for the refurbishment of the pond, adding domestic water service and modifying the existing irrigation system at Plaza Park
 - Statewide Park Development and Community Revitalization Program
 - A per capita award will be coming out this summer that can be used for rehabilitation.
 - Recreational Infrastructure Revenue Enhancement Grant Program
 - Regional Parks Program Grant
7. **Discussion of Topics for the Joint Parks and Recreation Commission and City Council Meeting Scheduled for Tuesday, March 12, 2019 – Discussion lead by Ben Filiponi, Commission Chair**
Parks and Recreation Director Jeannie Greenwood opened discussion to Commission to develop topics for the joint meeting.
Recreation Manager Laurissa Roggenkamp provided information on Aquatics Survey collection. Commission will develop presentation of this topic for the joint meeting.
Commission has asked for detailed list of grant opportunities to develop presentation for joint meeting. Parks and Recreation Director Jeannie Greenwood will provide this information at next meeting on March 5th.
8. **2018 Parks and Recreation Commission Annual Report to Council – Discussion lead by Ben Filiponi, Commission Chair**
Commissioner Filiponi will create a report for the 3/12/19 Council/Parks and Recreation Commission joint meeting packet. The report will be reviewed by the Commission at the 3/5/19 special meeting.

9. Update on City Council Reports and City Staff Announcements:

Upcoming Recreation Programs and Special Events, Laurissa Roggenkamp, Recreation Manager

- Past Events:

2/8/19 Ribbon cutting ceremony for the Kiwanis Reading Tree at the Anthony Community Center

2/14/19 Sweetheart Luncheon at the Visalia Senior Center had 52 attendees

2/15/19 & 2/16/19 Father Daughter Dance had 600 attendees each night

- Upcoming Events:

2/22/19 – Council Strategic Planning Session

3/5/19, 3/12/19 and 3/19/19 Parks and Recreation Commission Meetings

3/23/19 -3/24/19 and 3/30/19-3/31/19 Visalia Senior Games. Kaweah Delta confirmed as event presenting sponsor. Soft registration deadline is 3/14/19 for shirt orders.

Upcoming Parks and Urban Forestry Projects, Programs and Special Events, Jeannie Greenwood Parks & Recreation Director

- Riverway Sports Park Phase V – Rain has caused some delays. Recreation staff meets weekly with the contractor and project staff.

Director's Report on Administrative Items, Jeannie Greenwood Parks & Recreation Director

- 3/1/19 Attending a grant writing workshop.

- 2/28/19 Riverway Sports Park - Musco controller conversion

- 2/22/19 Council Strategic Planning Session – Council will be discussing existing committees and commissions

10. Commissioner's Requests & Comments

Waterways and Trails, Commissioner Filiponi: Meeting was not held.

Parks & Recreation Foundation, Commissioner Wood reported:

- Foundation members visited Main Street businesses to talk about Love Your Parks Day scheduled for February 25th.

Motion to adjourn at 7:45 p.m. by Commissioner Blue, 2nd by Commissioner Woods, motion unanimously carried 4-0.

Respectfully submitted by,

Kathleen Machado

Senior Administrative Assistant