

Transit Advisory Committee
Wednesday, August 15, 2018
Visalia Transit Center
425 E. Oak Avenue
Visalia, CA 93291

Action Minutes:

August 15, 2018

Meeting called to order: 5:30 PM

MEMBERS ATTENDING: Chairperson: Michael Esquibel (ME), Vice Chairperson: Karen Varner (KV), Derek Davis (DD), and Jim Runyon (JR)

MEMBERS NOT PRESENT: Glen Stewart (GS), Albert Aguilera (AA) and Ed Jones (EJ)

CITY STAFF PRESENT: Melody Murch (MM)

GUESTS: Humberto Solorio (HS), Salvador Magallon (SM), and David McElroy (DM)

CALL TO ORDER: ME called the meeting to order and asked all attendees to introduce themselves in seating order.

PUBLIC COMMENT:

DM stated that he and his living partner are disappointed with the performance of Visalia Transit during the past five years. The route traveling along Giddings and Whitendale was cut five years ago and since then there has been no service nearby their residence. They are unable to walk to the nearest stop. They feel this change was made with no public notice or opportunity to protest before it was done. DM stated the Dial-A-Ride (DAR) doesn't meet his needs.

DD stated the Dial-A-Ride is a good service to use. You just need to plan around the pickup and drop off times.

APPROVAL OF JULY 18, 2018 MINUTES: JR motioned to approve the minutes as written. The motion was seconded by KV. Motion approved 4-0.

REVIEW MONTHLY REPORTS: The Visalia Transit, MV and Marketing Reports were reviewed by TAC members prior to the meeting. No changes were requested and no action was taken.

SERVICE DENIAL POLICY:

The Draft Service Denial Policy was sent to TAC members with the agenda for their review prior to the meeting. MM reviewed the main points included in the policy and explained the purpose of the policy is to protect the rights of the riders under the American's with Disabilities Act (ADA) and the Civil Right At (Title VI). A short discussion was held on the features of the proposed policy and MM explained the Draft policy will also be reviewed by the Disability Advocacy Committee during their September 2018 meeting before it can be implemented. No changes to the current Draft were requested. DD moved for the committee to recommend adoption of the Service Denial Policy. The motion was seconded by JR. Motion passed 4-0.

REVIEW SCOPE OF SPECIALIZED SECURITY BID:

MM brought a list of features which Transit would like to add to the scope of security services provided by the CITY security contractor. MM explained these specialized services are not included in the current citywide security contract and will require a separate “Specialized Security Services” contract to be bid. Once the new contract is in place, Transit will not continue to use the existing citywide contract; however, the old contract will continue to be used by other City departments. Discussion was held on the various services desired and the proposed list was reviewed by the TAC. No changes were requested by the TAC. JR moved that the TAC recommend Transit move forward with the Specialized Security Services Bid. The motion was seconded by KV. Motion passed 4-0.

ITEMS OF INTEREST:

- MM announced the new Battery powered buses will be presented to Council on September 4, 2018.
- JR announced gave notice that he will be leaving the TAC and moving out of the area.

REQUEST FOR FUTURE AGENDA ITEMS:

- The Annual Ridership Report will be brought to the September 2018 TAC meeting.
- A presentation from the new operations contractor, First Transit, which starts service on October 1, 2018, has been requested for the October 2018 meeting.
- An item to discuss reducing the membership of the TAC as requested for the September 2018 meeting.

Meeting was adjourned at 6:18 p.m.

Minutes prepared by Melody Murch.

Committee Attendance (last 12 months)

Member Name	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018
Albert Aguilera	A	P	P	P	P	P	P	A	P	P	P	A
Derek Davis	P	P	A	A	P	P	P	P	P	A	P	P
Ed Jones	P	P	P	P	P	P	P	P	P	P	P	A
Glen Stewart	P	P	P	P	P	P	P	P	P	P	P	A
Jim Runyon						P	P	P	P	P	P	P
Karen Varner	P	P	P	P	P	P	P	P	P	P	P	P
Michael Esquibel	P	P	P	P	P	P	P	P	P	P	P	P

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed members to the particular advisory body.” As such, the Transit Advisory Committee, which currently has seven appointed positions, must have a minimum of four members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.

a Shuttle ridership