

Transit Advisory Committee
Wednesday,
August 15, 2018
Held at City of Visalia Administration, Main Conference Room
220 Santa Fe Oak Avenue
Visalia, CA 93291

Action Minutes:

July 18, 2018

Meeting called to order: 5:30 PM

MEMBERS ATTENDING: Chairperson: Michael Esquibel (ME), Vice Chairperson: Karen Varner (KV), Ed Jones (EJ), Glen Stewart (GS), Jim Runyon (JR), Albert Aguilera (AA), and Derek Davis (DD)

MEMBERS NOT PRESENT: None

CITY STAFF PRESENT: Melody Murch (MM), Christine Chavez (CC) and Dustin Ponciano (DP)

GUESTS: Charlotte McGowan (CM), Anthony Taeza (AT), Sue Shaw (SS), and Barbara Barns (BB)

CALL TO ORDER: ME called the meeting to order and asked all attendees to introduce themselves in seating order.

PUBLIC COMMENT: None Received

APPROVAL OF June 20, 2018 MINUTES: AA motioned to approve the minutes as written. The motion was seconded by JR. Motion approved 7-0.

REVIEW MONTHLY REPORTS: The Visalia Transit, MV and Marketing Reports were reviewed by TAC members prior to the meeting. No questions or changes were brought and no action was taken.

TRANSIT POLICY UPDATES: The Service Refusal Policy was tabled and will be brought to the August 2018 meeting.

AUGUST 4, 2018 FARE INCREASES AND FIXED ROUTE CHANGES:

- CC presented a summary of all route and fare changes which will occur on August 4, 2018.
- BB requested an additional stop be placed along Road 308 in Goshen to prevent the need for school children to cross traffic. She also asked if the time tables allowed enough time for the boarding of ADA passengers.
- CC stated that she would pass BB's concerns on to Tulare County who is responsible for the installation of Goshen stops. She also stated that route

changes were planned based upon ridership counts and that boarding time for ADA passengers was taken into account.

- SS and DD expressed frustration with a lack of public noticing for the changes before they were made. DD asked how the people who use the bus loops being cut at the end of the day would get home.
- MM reminded the TAC that the Short Range Transit Plan (SRTP) was reviewed by the TAC before being adopted by Council. Also, that the route and fare changes resulting from the SRTP were reviewed with the TAC before being taken to the Council for approval and that public comments were taken by the Council before the changes were approved on January 16, 2018 and March 5, 2018. MM stated the TAC item tonight is for public information and that the changes have already been approved.
- SS stated that passengers who can't get back home will just stay home.
- CC reminded everyone that the Dial-A-Ride (DAR) will still be available to the end of the transit day for ADA certified customers, and on-demand requests and that the route cuts will not affect that service.
- SS asked if the DAR is available on weekends and CC responded that the DAR is available during all hours of Fixed Route service which includes weekends.
- Various attendees expressed concern that the changes will affect ridership.
- GS suggested the city consider the use of a Micro Transit program.

ITEMS OF INTEREST:

- The new seat belt law (effective July 1, 2018) and new VT cargo policy have been implemented.
- One of the new Battery Electric Buses are planning to be brought to the Council work session on August 20, 2018.

REQUEST FOR FUTURE AGENDA ITEMS:

- Annual Ridership Report for 2017/18 to be presented in September 2018.
- Presentation from First Transit Management requested for October 2018, and to conduct the meeting at the Operations and Maintenance Facility.

Meeting was adjourned at 6:41 p.m.

Minutes prepared by Melody Murch.

Committee Attendance (last 12 months)

Member Name	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018
Albert Aguilera		A	P	P	P	P	P	P	A	P	P	P
Derek Davis	P	P	P	A	A	P	P	P	P	P	A	P
Ed Jones	P	P	P	P	P	P	P	P	P	P	P	P
Glen Stewart	P	P	P	P	P	P	P	P	P	P	P	P
Jim Runyon							P	P	P	P	P	P
Karen Varner	P	P	P	P	P	P	P	P	P	P	P	P
Michael Esquibel	P	P	P	P	P	P	P	P	P	P	P	P

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed

members to the particular advisory body.” As such, the Transit Advisory Committee, which has nine appointed positions, must have a minimum of five members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.