

Transit Advisory Committee
Wednesday,
June 20, 2018
Visalia Transit Center
425 E. Oak Avenue
Visalia, CA 93291

Action Minutes:

May 16, 2018

Meeting called to order: 5:30 PM

MEMBERS ATTENDING: Chairperson: Glen Stewart (GS), Vice Chairperson: Ed Jones (EJ), Michael Esquibel (ME), Karen Varner (KV), Claudine Sahaguan (CS), Derek Davis (DD), Albert Aguilera (AA) and Jim Runyon (JR)

MEMBERS NOT PRESENT: None.

CITY STAFF PRESENT: Melody Murch (MM) and Christine Chavez (CC)

GUESTS: Tracy Harrell (TH) and Barbara Barns (BB)

CALL TO ORDER: Glen Stewart (GS) called the meeting to order and asked all attendees to introduce themselves in seating order.

PUBLIC COMMENT: None

APPROVAL OF APRIL 18, 2018 MINUTES: Jim Runyon (JR) motioned to approve the minutes as written. The motion was seconded by Albert Aguilera (AA). Motion approved 7-0. (Derek Davis arrived after vote).

VISALIA TRANSIT MONTHLY REPORT: Report was provided by Melody Murch (MM) and Christine Chavez (CC). The Monthly Report was accepted by all members; no action was taken.

MV MONTHLY REPORT: Report was provided by Christine Chavez (CC). The report was accepted by all members; no action was taken.

MONTHLY MARKETING REPORT: Report was provided by Christine Chavez (CC) and accepted by all members; no action was taken.

TAC ANNUAL REPORT TO COUNCIL: Glen Stewart (GS) discussed the need to provide an annual report to Council. Melody Murch (MM) provided a list of the action items completed by the committee over the past year for discussion. Member discussed the need for more participation in Transit processes and the possibility of extending the length of regular meetings when appropriate.

DISCUSSION OF PUBLIC INFORMATION PROCESS FOR AUGUST 4, 2018:

Christine Chavez (CC) discussed the process of public meetings for Transit changes. The TAC will be informed beforehand if the TAC meeting will serve as the Public Hearing for the changes to be implemented on August 4, 2018. The Public Hearing was not scheduled at that time.

ITEMS OF INTEREST:

- Glen Stewart (GS) reminded TAC members of the appreciation dinner to be held on May 24th, 2018.
- Derek Davis (DD) announced the TACT-Shirts will cost \$16 each and requested everyone's size.
- Glen Stewart (GS) reminded everyone the new Operations and Maintenance contract is scheduled for approval by Council on June 4, 2018 for those interested in attending.

REQUEST FOR FUTURE AGENDA ITEMS:

- Melody Murch (MM) will bring the new Marijuana Policy for discussion next meeting.
- Glen Stewart (GS) Reminded the committee that reappointments and Elections will be on the next agenda.

Meeting was adjourned at 6:25 p.m.

Minutes prepared by Melody Murch.

Committee Attendance (last 12 months)

Member Name	June 2017	July 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018
Albert Aguilera				A	P	P	P	P	P	P	A	P
Claudine Sahaguan	P	P	P	P	P	A	P	P	A	A	P	P
Derek Davis	P	P	P	P	P	A	A	P	P	P	P	P
Ed Jones	P	P	P	P	P	P	P	P	P	P	P	P
Glen Stewart	P	A	P	P	P	P	P	P	P	P	P	P
Karen Varner	P	P	P	P	P	P	P	P	P	P	P	P
Michael Esquibel	P	P	P	P	P	P	P	P	P	P	P	P

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed members to the particular advisory body.” As such, the Transit Advisory Committee, which has nine appointed positions, must have a minimum of five members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.