

Transit Advisory Committee
Wednesday, July 19, 2017
Visalia Transit Center
425 E Oak Avenue, Suite 201
Visalia, CA 93291

Action Minutes:

July 19, 2017

Meeting started: 5:35 PM

MEMBERS ATTENDING: Chairperson: Glen Stewart (GS), Vice Chairperson: Ed Jones (EJ), Michael Esquibel (ME), Derek Davis (DD), Claudine Sahagun (CS), and Karen Varner (KV)

MEMBERS NOT PRESENT: None.

CITY STAFF PRESENT: Nick Mascia (NM) and Shannon Pisani (SP)

MV TRANSPORTATION STAFF PRESENT: None.

GUESTS: Albert Aguilera, Barbara Barnes, Tracy Harrell, Dodie Stark

PUBLIC COMMENT: Barbara Barnes commented that drivers are traveling too fast along their routes, causing them to miss passengers at stops. She was also concerned that many drivers are allowing children to ride in strollers on the buses, instead of on the seats.

Dodie Stark shared concerns regarding the Dial-a-Ride service for her son, including late pick-ups, drop-offs at the wrong location, and false information being provided by dispatch. City staff noted additional details regarding these occurrences and will follow up with Ms. Stark after an investigation.

Tracy Harrell also shared concerns regarding Dial-a-Ride. Ms. Harrell stated that there are not enough buses available between 7:00 a.m. and 9:00 a.m. when many passengers are traveling to The Creative Center and Able Industries and that she is unable to get to early morning doctors' appointments in a timely manner.

Derek Davis commented that bus 1304 was experiencing engine issues and should be looked at.

APPROVAL OF JUNE 21, 2017 MINUTES: Michael Esquibel (ME) motioned to approve the minutes as written, seconded by Karen Varner (KV). Motion approved 6-0.

VISALIA TRANSIT MONTHLY REPORT: Report was provided by Shannon Pisani (SP) and accepted by all members; no action was taken.

MV MONTHLY REPORT: Report was provided by Nick Mascia (NM) on behalf of MV and accepted by all members; no action was taken.

MONTHLY MARKETING REPORT: Report was provided by Shannon Pisani (SP) and accepted by all members; no action was taken.

COMMITTEE PROCEDURE & MEMBERSHIP: Committee reviewed new application from Albert Aguilera. Mr. Aguilera was in attendance and provided a summary of his qualifications to the committee.

Ed Jones (EJ) motioned to recommend Albert Aguilera to City Council for appointment on the Transit Advisory Committee, pending staff review of application. Motion seconded by Derek Davis (DD) and approved 6-0.

FISCAL YEAR 16/17 ROUTE PERFORMANCE: The route-by-route ridership report for fiscal year 16/17 was provided to all committee members. There were not any comments and no action was taken.

ITEMS OF INTEREST/REQUEST FOR FUTURE AGENDA ITEMS:

- Request for updates on Transit-related Council items to be included with monthly report
- Glen Stewart (GS) requested for the committee to meet at MV for the October meeting

Meeting was adjourned at 6:11 p.m.

Minutes prepared by Shannon Pisani.

Next meeting:

Wednesday, August 16, 2017

**Visalia Transit Center
425 E Oak Ave, Suite 201, Visalia, CA
5:30 pm**

Committee Attendance

	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017
Ed Jones	P	P	A	P	P	P	P	P		P	P	P
Michael Esquibel	P	P	P	A	P	P	P	P		P	P	P
Glen Stewart	P	P	P	A	P	P	P	P		P	P	P
Karen Varner	P	P	P	P	P	P	A	P		P	P	P
Derek Davis		P	P	P	P	P	P	P		P	P	P
Claudine Sahaguan			P	P	A	P	P	P		P	P	P

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed members to the particular advisory body.” As such, the Transit Advisory Committee, which has nine appointed positions, must have a minimum of five members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.