

Transit Advisory Committee
Wednesday, June 21, 2017
Visalia Transit Center
425 E Oak Avenue, Suite 201
Visalia, CA 93291

Action Minutes:

June 21, 2017

Meeting started: 5:35 PM

MEMBERS ATTENDING: Chairperson: Tracy Harrell (TH), Vice Chairperson: Michael Esquibel (ME), Derek Davis (DD), Ed Jones (EJ), Glen Stewart (GS), Claudine Sahagun (CS), and Karen Varner (KV)

MEMBERS NOT PRESENT: None.

CITY STAFF PRESENT: Mario Cifuentez (MC) and Shannon Pisani (SP)

MV TRANSPORTATION STAFF PRESENT: David Thorndike (DT)

GUESTS: Albert Aguilera, Barbara Barnes, Sue (no last name provided)

PUBLIC COMMENT: Barbara Barnes shared concerns about the AC units not working on the buses and commented that the trolley service is not sufficient from 11:00 a.m. to 2:00 p.m. and should be extended.

APPROVAL OF MAY 17, 2017 MINUTES: Glen Stewart (GS) motioned to approve the minutes as written, seconded by Karen Varner (KV). Motion approved 7-0.

VISALIA TRANSIT MONTHLY REPORT: Report was provided by Mario Cifuentez (MC) and accepted by all members; no action was taken. Discussion occurred regarding the V-LINE schedule and potentially adding a stop at the Amtrak Station in Fresno.

MV MONTHLY REPORT: Report was provided by David Thorndike (DT) and accepted by all members; no action was taken. Discussion occurred regarding radio and AC equipment malfunctioning on some buses and what MV is doing to address these maintenance issues.

MONTHLY MARKETING REPORT: Report was provided by Shannon Pisani (SP) and accepted by all members; no action was taken and there were not any comments.

COMMITTEE PROCEDURE & MEMBERSHIP: Claudine Sagahun (CS) motioned to reappoint Glen Stewart (GS), Ed Jones (EJ), and Karen Varner (KV) for additional two-year terms on the committee. Motion was seconded by Derek Davis (DD) and approved 7-0.

Ed Jones (EJ) motioned to appoint Glen Stewart (GS) as Chairperson, beginning July 1, 2017. Motion seconded by Karen Varner (KV) and approved 7-0.

Glen Stewart (GS) motioned to appoint Ed Jones (EJ) as Vice Chairperson, beginning July 1, 2017. Motion seconded by Tracy Harrell (TH) and approved 7-0.

COMMITTEE SIZE AND STRUCTURE: Mario Cifuentez (MC) provided information that the City is looking for all committees to establish new size requirements within a range of 5 to 11. Tracy Harrell (TH)

motioned to keep the Transit Advisory Committee at nine members with two alternates through June 30, 2018. Motion seconded by Glen Stewart (GS) and approved 7-0.

UNMET NEEDS HEARING RESULTS: Mario Cifuentez (MC) provided an update on the City of Visalia's responses to comments received during the TCAG Unmet Needs Hearing in March; no action was taken and there were not any comments.

VISALIA TOWNE TROLLEY: Glen Stewart (GS) motioned to eliminate the fixed route trolley service and utilize the trolley vehicles for special events and leases only. Motion seconded by Ed Jones (EJ) and approved 7-0. Discussion ensued regarding adding stops along Acequia Avenue to compensate for the eliminated trolley service and the committee requested staff perform a cost analysis to establish lease rates, as well as a formal leasing policy.

ITEMS OF INTEREST/REQUEST FOR FUTURE AGENDA ITEMS:

- Addition of V-LINE stop at Amtrak Station in Fresno and extended service
- Trolley lease rates and policy
- Fiscal Year 16/17 route performance review

Meeting was adjourned at 6:30 p.m.

Minutes prepared by Shannon Pisani.

Next meeting:

Wednesday, July 19, 2017

**Visalia Transit Center
425 E Oak Ave, Suite 201, Visalia, CA
5:30 pm**

Committee Attendance

	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017
Tracy Harrell	P	P	P	P	A	P	P	P	P		P	P
Ed Jones	P	P	P	A	P	P	P	P	P		P	P
Michael Esquibel	P	P	P	P	A	P	P	P	P		P	P
Glen Stewart	P	P	P	P	A	P	P	P	P		P	P
Karen Varner	A	P	P	P	P	P	P	A	P		P	P
Derek Davis			P	P	P	P	P	P	P		P	P
Claudine Sahaguan				P	P	A	P	P	P		P	P

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed members to the particular advisory body.” As such, the Transit Advisory Committee, which has nine appointed positions, must have a minimum of five members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.