

**Transit Advisory Committee**  
**Wednesday, May 17, 2017**  
**Visalia Transit Center**  
**425 E Oak Avenue, Suite 201**  
**Visalia, CA 93291**

**Action Minutes:**

May 17, 2017

Meeting started: 5:30 PM

**MEMBERS ATTENDING:** Tracy Harrell (TH), Derek Davis (DD), Ed Jones (EJ), Glen Stewart (GS), Michael Esquibel (ME), Claudine Sahaguan (CS), and Karen Varner (KV)

**MEMBERS NOT PRESENT:** None.

**OTHERS PRESENT:** Nick Mascia (NM), Christine Chavez (CC) and David Thorndike (DT).

**GUESTS:** Mary Wheeler, Barbara Barnes

**PUBLIC COMMENT:** Mary Wheeler stated "I think Transit is Fantastic."

**APPROVAL OF March 15, 2017 MINUTES:** Glen Stewart (GS) motioned to approve the minutes as written, seconded by Michael Esquibel (ME). Motion approved 7-0.

**VISALIA TRANSIT MONTHLY REPORT:** Report was provided by City staff. Accepted – no motion taken. Discussion occurred regarding the need for replacement of the V-LINE full size vehicles, getting a shelter installed at Fresno State for passengers, and the potential for new Route 6 stops in Goshen.

**MV MONTHLY REPORT:** David Thorndike (DT) Provided the MV Monthly Report

**COUNCIL ITEMS:** Staff updated the Committee on approved City Council items. No comments received.

**COMMITTEE PROCEDURE & MEMBERSHIP:** It was recommended by the Committee to bring committee appointments before the committee in June. Glen Stewart (GS), Ed Jones (EJ), and Karen Varner (KV) all expressed interested in term renewals. A recommendation was made to do a social media/media blast about the benefits of serving on the Transit Advisory Committee.

**MARKETING REPORT:** Report was provided by City Staff. Members of the Committee expressed concern, asking the City to ensure that the Keep Moving Visalia wrap does not block the visibility of the road from inside the vehicle.

**TRANSIT DIVISION UPDATE/TRANSIT MANAGER RECRUITMENT:** An update was provided by Nick Mascia (NM).

**SEQUOIA SHUTTLE:** An update was provided. The Sequoia Shuttle season is to operate from May 25 through September 4. First day of service was discussed.

**SHORT RANGE TRANSIT PLAN:** An update was provided to the Committee. The SRTP Comment period is extended through August 18, 2017. Discussion occurred regarding Route 9 and Route 12 modifications. Derek Davis (DD) suggested the Trolley go around the Hospital and High School at lunch hours to increase ridership.

## ITEMS OF INTEREST/REQUEST FOR FUTURE AGENDA ITEMS:

- Glen Stewart (GS) requested follow-up item on Unmet Needs meeting

**Meeting was adjourned at 6:15 pm.**

*Minutes prepared by Christine Chavez.*

**Next meeting:**

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**Wednesday, June 21, 2017**

**Visalia Transit Center  
425 E Oak Ave, Suite 201, Visalia, CA  
5:30 pm**

## Committee Attendance

	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017
Tracy Harrell	P	P	P	P	P	P	A	P	P	P	P		P
Ed Jones	P	P	P	P	P	A	P	P	P	P	P		P
Michael Esquibel	P	A	P	P	P	P	A	P	P	P	P		P
Glen Stewart	P	P	P	P	P	P	A	P	P	P	P		P
Karen Varner	P	P	A	P	P	P	P	P	P	A	P		P
Derek Davis					P	P	P	P	P	P	P		P
Claudine Sahaguan						P	P	A	P	P	P		P

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed members to the particular advisory body.” As such, the Transit Advisory Committee, which has nine appointed positions, must have a minimum of five members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.

Transit Advisory Committee					
9 members / 2 alternates					
	Member Name	1st Term	2nd Term	3rd Term	Notes
1	Harrell, Tracy	7/2011 - 6/2013	7/2013 - 6/2015	7/2015 - 6/2017	
2	Jones, Ed R.	7/2013 - 6/2015	7/2015 - 6/2017		
3	Esquibel, Michael	7/2014 - 6/2016	11/2016 - 6/2018		
4	Stewart, Glen	7/2015 - 6/2017			
5	Varner, Karen	8/2015 - 6/2017			
6	Davis, Derek	8/2016 - 6/2018			
7	Sahaguan, Claudine	10/2016 - 6/2018			
8	VACANT				
9	VACANT				
A1	VACANT				
A2	VACANT				