

**Transit Advisory Committee**  
**Wednesday, March 15, 2017**  
**Visalia Transit Center**  
**425 E Oak Avenue, Suite 201**  
**Visalia, CA 93291**

**Action Minutes:**

March 15, 2017

Meeting started: 5:30 PM

**MEMBERS ATTENDING:** Tracy Harrell (TH), Derek Davis (DD), Ed Jones (EJ), Glen Stewart (GS), Michael Esquibel (ME), Claudine Sahaguan (CS), and Karen Varner (KV)

**MEMBERS NOT PRESENT:**

**OTHERS PRESENT:** Mario Cifuentez (MC), Shannon Pisani (SP) and David Thorndike (DT).

**GUESTS:** None.

**PUBLIC COMMENT:** No comments.

**APPROVAL OF January 18 and February 15, 2017 MINUTES:** (EJ) motioned to approve the minutes (as written), seconded by (GS). Motion approved 7-0.

**VISALIA TRANSIT MONTHLY REPORT:** Accepted – no motion taken.

**MV MONTHLY REPORTS:** (GS) suggested that passes be provided to allow for “Secret Shopper.” No official action was taken.

**COUNCIL ITEMS:** No comments.

**COMMITTEE PROCEDURE & MEMBERSHIP:** Members unanimously supported a Friday for Committee recognition event. June 9<sup>th</sup> was also supported. No official action was taken.

**MARKETING REPORT:** No comments.

**TRANSIT STAFFING UPDATE:** No comments.

**RATES & FEES FY 17/18:** (GS) motioned to approve the amended fees per staff’s recommendation, seconded by (EJ). Motion approved 7-0.

**DISCUSS TROLLEY & VEHICLE LEASES:** Report received.

**SRTP UPDATE / MEETING DATE:** Members asked to be contacted at least five (5) days prior to public mtg

**ITEMS OF INTEREST/REQUEST FOR FUTURE AGENDA ITEMS:**

- (GS) requested follow-up item on Unmet Needs meeting
- New contact information for (DD): Mobile – 967-7548, Email – DavisDerek78@gmail.com

*Minutes prepared by Mario Cifuentez.*

**Next meeting:**

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**Wednesday, April 19, 2017**

**Visalia Transit Center  
425 E Oak Ave, Suite 201, Visalia, CA  
5:30 pm**

**Committee Attendance**

	<b>Apr 2016</b>	<b>May 2016</b>	<b>June 2016</b>	<b>July 2016</b>	<b>Aug 2016</b>	<b>Sept 2016</b>	<b>Oct 2016</b>	<b>Nov 2016</b>	<b>Dec 2016</b>	<b>Jan 2017</b>	<b>Feb 2017</b>	<b>Mar 2017</b>
Tracy Harrell	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>A</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Ed Jones	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>A</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Michael Esquibel	<b>P</b>	<b>P</b>	<b>A</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>A</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Glen Stewart	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>A</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Karen Varner	<b>P</b>	<b>P</b>	<b>P</b>	<b>A</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>A</b>	<b>P</b>
Derek Davis						<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
Claudine Sahaguan							<b>P</b>	<b>P</b>	<b>A</b>	<b>P</b>	<b>P</b>	<b>P</b>

“In order for a commission/committee to meet, conduct business and take action, a quorum must be present. A quorum is generally defined as a majority (one more than half) of appointed members to the particular advisory body.” As such, the Transit Advisory Committee, which has nine appointed positions, must have a minimum of five members present to reach a quorum.

Effective April 1, 2012, excessive absenteeism, which is defined to mean missing three consecutive regular meetings or four regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory board.

<b>Transit Advisory Committee</b>					
<i>9 members / 2 alternates</i>					
	<b>Member Name</b>	<b>1st Term</b>	<b>2nd Term</b>	<b>3rd Term</b>	<b>Notes</b>
1	Harrell, Tracy	7/2011 - 6/2013	7/2013 - 6/2015	7/2015 - 6/2017	Chair
2	Jones, Ed R.	7/2013 - 6/2015	7/2015 - 6/2017		
3	Esquibel, Michael	7/2014 - 6/2016	11/2016 - 6/2018		
4	Stewart, Glen	7/2015 - 6/2017			
5	Varner, Karen	8/2015 - 6/2017			
6	Davis, Derek	8/2016 - 6/2018			
7	Sahaguan, Claudine	10/2016 - 6/2018			
8	VACANT				
9	VACANT				
A1	VACANT				
A2	VACANT				