### PLANNING COMMISSION AGENDA

CHAIRPERSON:
Marvin Hansen



VICE CHAIRPERSON:
Adam Peck

COMMISSIONERS: Mary Beatie, Chris Tavarez, Chris Gomez, Adam Peck, Marvin Hansen

# MONDAY, OCTOBER 24, 2022 VISALIA COUNCIL CHAMBERS LOCATED AT 707 W. ACEQUIA AVENUE, VISALIA, CA MEETING TIME: 7:00 PM

- 1. CALL TO ORDER -
- 2. THE PLEDGE OF ALLEGIANCE -
- 3. CITIZEN'S COMMENTS This is the time for citizens to comment on subject matters that are not on the agenda but are within the jurisdiction of the Visalia Planning Commission. You may provide comments to the Planning Commission at this time, but the Planning Commission may only legally discuss those items already on tonight's agenda.
  - The Commission requests that a five (5) minute time limit be observed for Citizen Comments. You will be notified when your five minutes have expired.
- 4. CHANGES OR COMMENTS TO THE AGENDA -
- CONSENT CALENDAR All items under the consent calendar are to be considered routine and will be enacted by one motion. For any discussion of an item on the consent calendar, it will be removed at the request of the Commission and made a part of the regular agenda.
  - No items on the Consent Calendar
- 6. PUBLIC HEARING Cristobal Carrillo, Associate Planner

Conditional Use Permit No. 2021-18: A request by Cris George to construct an electronic monument sign on a site zoned C-MU (Mixed Use Commercial). The project site is located at 6500 South Mooney Boulevard (APN: 126-340-010). The project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15311, Categorical Exemption No. 2021-28.

#### 7. PUBLIC HEARING – Josh Dan, Associate Planner

Conditional Use Permit No. 2022-03: A request for the development of a new single-family residence on a vacant R-M-3 (Multi-family Residential, 1,500 square foot of lot area per unit) zone. The property is located on the northside of Northwest 5th Avenue between North Court Street and Strawberry Street. (Address: 1209 N. Court Street) (APNs: 094-055-005). The project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15303, Categorical Exemption No. 2022-11.

#### 8. PUBLIC HEARING – Josh Dan, Associate Planner

Conditional Use Permit No. 2022-20: A request by Robert Gaalswyk to construct a new 22,500 square foot building for use as a retail gun store and indoor shooting range facility within the Village at Willow Creek Specific Plan, located in the C-MU (Mixed Use Commercial) zone. The property is located on the southside of West Flagstaff Avenue between North Demaree Street and North Leila Street. (Address: not yet assigned) (APN: 078-210-023). The project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15332, Categorical Exemption No. 2022-47.

#### 9. PUBLIC HEARING – Cristobal Carrillo, Associate Planner

Conditional Use Permit No. 2022-22: A request by Carolina Gonzalez to establish beauty salon within the O-PA (Professional Administrative Office) Zone. The site is located at 340 West Caldwell Avenue (APN: 123-240-009). The project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(a), Categorical Exemption No. 2022-50.

#### 10. PUBLIC HEARING - Josh Dan, Associate Planner

San Marino Tentative Subdivision Map No. 5594: A request to subdivide a 4.30-acre parcel into 22 lots for residential use and one out lot for future block wall and landscaping purposes in the R-1-5 (Single-Family Residential, minimum 5,000 square foot lot size) zone. The site is located on the northeast corner of North Shirk St. and future West Delaware Ave. alignment. (Address: not yet assigned) (APN: 077-650-001). The project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15332, Categorical Exemption No. 2022-52.

#### 11. CITY PLANNER/ PLANNING COMMISSION DISCUSSION -

- a. The next Planning Commission meeting is November 14, 2022
- b. Annexation No. 2022-01 set for City Council on November 7, 2022.
- c. Housing Element Workshop set for October 26<sup>th</sup> at 5:00 p.m. (via Zoom).

The Planning Commission meeting may end no later than 11:00 P.M. Any unfinished business may be continued to a future date and time to be determined by the Commission at this meeting. The Planning Commission routinely visits the project sites listed on the agenda.

For Hearing Impaired – Call (559) 713-4900 (TTY) 48-hours in advance of the scheduled meeting time to request signing services.

Any written materials relating to an item on this agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection in the City Office, 315 E. Acequia Visalia, CA 93291, during normal business hours.

### APPEAL PROCEDURE THE LAST DAY TO FILE AN APPEAL IS THURSDAY, NOVEMBER 3, 2022, BEFORE 5 PM

According to the City of Visalia Zoning Ordinance Section 17.02.145 and Subdivision Ordinance Section 16.04.040, an appeal to the City Council may be submitted within ten days following the date of a decision by the Planning Commission. An appeal form with applicable fees shall be filed with the City Clerk at 220 N. Santa Fe, Visalia, CA 93291. The appeal shall specify errors or abuses of discretion by the Planning Commission, or decisions not supported by the evidence in the record. The appeal form can be found on the city's website <a href="https://www.visalia.city">www.visalia.city</a> or from the City Clerk.

THE NEXT REGULAR MEETING WILL BE HELD ON MONDAY, NOVEMBER 14, 2022



#### REPORT TO CITY OF VISALIA PLANNING COMMISSION

**HEARING DATE:** October 24, 2022

PROJECT PLANNER: Cristobal Carrillo, Associate Planner

Phone No.: (559) 713-4443

E-Mail: cristobal.carrillo@visalia.city

SUBJECT: Conditional Use Permit No. 2022-22: A request by Carolina Gonzalez to establish

beauty salon within the O-PA (Professional Administrative Office) Zone. The site is

located at 340 West Caldwell Avenue (APN: 123-240-009).

#### STAFF RECOMMENDATION

Staff recommends approval of Conditional Use Permit No. 2022-22, as conditioned, based upon the findings and conditions in Resolution No. 2022-50. Staff's recommendation is based on the conclusion that the request is consistent with the Visalia General Plan and Zoning Ordinance.

#### RECOMMENDED MOTION

I move to approve Conditional Use Permit No. 2022-22, based on the findings and conditions in Resolution No. 2022-50.

#### PROJECT DESCRIPTION

Conditional Use Permit No. 2022-22 is a request by Carolina Gonzalez to establish a beauty salon specializing in lash extensions, waxing, and facials. The use will occupy approximately 1,450 square feet of an existing 2,500 square foot building, which also contains the Nova Esthetix beauty salon. Per the site plan in Exhibit "A", there are a total of three buildings located on the project site, two of which are currently vacant. All buildings share a parking lot containing 24 stalls. Per the Floor Plan in Exhibit "B", the unit will contain six stations, along with a waiting area, a break room for staff, and two bathrooms. No exterior modifications are proposed as part of the submittal.

According to the Operational Statement in Exhibit "C", the facility will contain six employees, operating Monday through Sunday, 8:00 a.m. to 6:00 p.m. Per the Operational Statement the applicant expects to serve up to 25 clients per day, with appointments scheduled so as to reduce customer wait times and use of the shared parking field.

#### **BACKGROUND INFORMATION**

General Plan Land Use Designation Office

Zoning O-PA (Professional/Administrative Office)

Surrounding Zoning and Land Use North: R-1-12.5 (Single-Family Residential, 12,500

square foot minimum site area / Westwood

Village No. 1 single-family residential

subdivision.

South: C-MU (Mixed Use Commercial) / Caldwell

Avenue, mixed commercial and future

residential uses.

East: O-PA / Office and medical uses.

West: O-PA, C-N (Neighborhood Commercial) /

Mixed office and commercial uses

Environmental Review Categorical Exemption No. 2022-50

Site Plan 2022-141

#### RELATED PROJECTS

<u>Conditional Use Permit No. 2009-46</u>: A request by Benjamin Pacheco to establish a beauty/hair salon in a 2,483 square foot existing building in the P-A (Professional / Administrative Office) zone. The site is located at 300 West Caldwell Avenue. (APN: 123-240-009). The proposal was approved by the Visalia Planning Commission on January 25, 2010.

#### PROJECT EVALUATION

Staff recommends approval of Conditional Use Permit No. 2022-22 as conditioned based on the project's consistency with the Visalia General Plan and the Zoning Ordinance.

#### **Land Use Compatibility**

The Visalia Zoning Matrix identifies uses such as Barbers, Hairstylists, and Cosmeticians as conditionally permitted within the O-PA Zone, requiring submittal and approval of a Conditional Use Permit (CUP). Through the CUP process, potential impacts can be addressed thereby ensuring compatibility between the proposed use and existing surrounding uses.

A mixture of retail, office, medical, and service type uses are currently located within the vicinity of the project site, including an existing beauty salon situated within the same building as the proposed use. Parking needs for the use will be satisfied by the parking field depicted in Exhibit "A", which contains sufficient stalls to serve the existing Nova Esthetix salon and proposed use. Given the above, staff has concluded that the proposed use will not have a negative impact on the project site and surrounding area.

#### **Parking**

The parking requirement for a beauty salon use is two parking stalls per workstation provided. Based on this requirement and the six massage stations proposed, a total of 12 parking spaces shall be required for the use. Per e-mail correspondence with the applicant included in Exhibit "C", the existing Nova Esthetix beauty salon contains only one station, requiring an additional two parking stalls. As such, the total parking demand is 14 stalls.

The existing parking field depicted in Exhibit "A" provides 24 parking stalls, more than required by the existing and proposed uses. This leaves 10 stalls for use by the remaining buildings onsite, once they are fully occupied. Future uses shall be reviewed during Site Plan Review, Building Permit, and/or Business License processes to ensure that operations do not exceed available parking for the project site.

#### **Environmental Review**

The requested action is considered Categorically Exempt under Section 15301(a) of the Guidelines for the Implementation of the California Environmental Quality Act (CEQA). (Categorical Exemption No. 2022-50). The exemption is appropriate as the use will occupy an existing structure. All public utilities and infrastructure are already in place.

#### RECOMMENDED FINDINGS

- 1. That the proposed project will not be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements in the vicinity.
- 2. That the proposed conditional use permit is consistent with the policies and intent of the

General Plan and Zoning Ordinance. Specifically, the project is consistent with the required findings of Zoning Ordinance Section 17.38.110:

- a. The proposed location of the conditional use permit is in accordance with the objectives of the Zoning Ordinance and the purposes of the zone in which the site is located.
- b. The proposed location of the conditional use and the conditions under which it would be operated or maintained will not be detrimental to the public health, safety, or welfare, nor materially injurious to properties or improvements in the vicinity.
- 3. That the project is considered Categorically Exempt under Section 15301 of the Guidelines for the Implementation of the California Environmental Quality Act (CEQA) for minor alterations in land use limitations. (Categorical Exemption No. 2022-50).

#### RECOMMENDED CONDITIONS OF APPROVAL

- 1. That the project shall be developed consistent with the comments and conditions of Site Plan Review No. 2022-141, incorporated herein by reference.
- 2. That the site shall be developed in substantial compliance with the approved site plan and floor plan as shown in Exhibits "A" and "B".
- 3. That the site shall operate in substantial compliance with the operational statement as stated in Exhibit "C". Any changes to the operation shall be subject to review by the City Planner and may subsequently be required to be reviewed by the Planning Commission.
- 4. All new building signage shall require a separate building permit and shall be designed consistent with Visalia Municipal Code Chapter 17.48 (Sign Ordinance).
- 5. That all other federal and state laws and city codes and ordinances be complied with.

#### APPEAL INFORMATION

According to the City of Visalia Zoning Ordinance Section 17.02.145, an appeal to the City Council may be submitted within ten days following the date of a decision by the Planning Commission. An appeal with applicable fees shall be in writing and shall be filed with the City Clerk at 220 N. Santa Fe Street, Visalia CA. The appeal shall specify errors or abuses of discretion by the Planning Commission, or decisions not supported by the evidence in the record. The appeal form can be found on the city's website <a href="www.visalia.city">www.visalia.city</a> or from the City Clerk.

#### Attachments:

- Related Plans and Policies
- Resolution No. 2022-50
- Exhibit "A" Site Plan
- Exhibit "B" Floor Plan
- Exhibit "C" Operational Statement
- Categorical Exemption No. 2022-50
- Site Plan Review No. 2022-141 Comments
- General Plan Land Use Map
- Zoning Map
- Aerial Map
- Vicinity Map

#### **RELATED PLANS AND POLICIES**

#### VISALIA MUNICIPAL CODE Chapter 17.38 CONDITIONAL USE PERMITS

#### Sections:

17.38.010 Purposes and powers.

17.38.020 Application procedures.

17.38.030 Lapse of conditional use permit.

17.38.040 Revocation.

17.38.050 New application.

17.38.060 Conditional use permit to run with the land.

17.38.065 Abandonment of conditional use permit.

17.38.070 Temporary uses or structures.

17.38.080 Public hearing—Notice.

17.38.090 Investigation and report.

17.38.100 Public hearing—Procedure.

17.38.110 Action by planning commission.

17.38.120 Appeal to city council.

17.38.130 Effective date of conditional use permit.

17.38.010 Purposes and powers.

In certain zones conditional uses are permitted subject to the granting of a conditional use permit. Because of their unusual characteristics, conditional uses require special consideration so that they may be located properly with respect to the objectives of the zoning ordinance and with respect to their effects on surrounding properties. In order to achieve these purposes and thus give the zone use regulations the flexibility necessary to achieve the objectives of this title, the planning commission is empowered to grant or deny applications for conditional use permits and to impose reasonable conditions upon the granting of such permits.

#### 17.38.020 Application procedures.

- A. Application for a conditional use permit shall be made to the planning commission on a form prescribed by the commission which shall include the following data:
  - 1. Name and address of the applicant;
  - 2. Statement that the applicant is the owner of the property or is the authorized agent of the owner;
  - 3. Address and legal description of the property;
  - 4. The application shall be accompanied by such sketches or drawings as may be necessary by the planning division to clearly show the applicant's proposal;
  - 5. The purposes of the conditional use permit and the general description of the use proposed;
  - 6. Additional information as required by the historic preservation advisory committee.
  - 7. Additional technical studies or reports, as required by the Site Plan Review Committee.
  - 8. A traffic study or analysis prepared by a certified traffic engineer, as required by the Site Plan Review Committee or Traffic Engineer, that identifies traffic service levels of surrounding arterials, collectors, access roads, and regionally significant roadways impacted by the project and any required improvements to be included as a condition or mitigation measure of the project in order to maintain the required services levels identified in the General Plan Circulation Element.

B. The application shall be accompanied by a fee set by resolution of the city council sufficient to cover the cost of handling the application.

#### 17.38.030 Lapse of conditional use permit.

A conditional use permit shall lapse and shall become void twenty-four (24) months after the date on which it became effective, unless the conditions of the permit allowed a shorter or greater time limit, or unless prior to the expiration of twenty-four (24) months a building permit is issued by the city and construction is commenced and diligently pursued toward completion on the site that was the subject of the permit. A permit may be renewed for an additional period of one year; provided, that prior to the expiration of twenty-four (24) months from the date the permit originally became effective, an application for renewal is filed with the planning commission. The commission may grant or deny an application for renewal of a conditional use permit. In the case of a planned residential development, the recording of a final map and improvements thereto shall be deemed the same as a building permit in relation to this section.

#### 17.38.040 Revocation.

Upon violation of any applicable provision of this title, or, if granted subject to a condition or conditions, upon failure to comply with the condition or conditions, a conditional use permit shall be suspended automatically. The planning commission shall hold a public hearing within sixty (60) days, in accordance with the procedure prescribed in Section 17.38.080, and if not satisfied that the regulation, general provision or condition is being complied with, may revoke the permit or take such action as may be necessary to insure compliance with the regulation, general provision or condition. Appeals of the decision of the planning commission may be made to the city council as provided in Section 17.38.120.

#### 17.38.050 New application.

Following the denial of a conditional use permit application or the revocation of a conditional use permit, no application for a conditional use permit for the same or substantially the same conditional use on the same or substantially the same site shall be filed within one year from the date of denial or revocation of the permit unless such denial was a denial without prejudice by the planning commission or city council.

#### 17.38.060 Conditional use permit to run with the land.

A conditional use permit granted pursuant to the provisions of this chapter shall run with the land and shall continue to be valid upon a change of ownership of the site or structure that was the subject of the permit application subject to the provisions of Section 17.38.065.

#### 17.38.065 Abandonment of conditional use permit.

If the use for which a conditional use permit was approved is discontinued for a period of one hundred eighty (180) days, the use shall be considered abandoned and any future use of the site as a conditional use will require the approval of a new conditional use permit.

#### 17.38.070 Temporary uses or structures.

- A. Conditional use permits for temporary uses or structures may be processed as administrative matters by the city planner and/or planning division staff. However, the city planner may, at his/her discretion, refer such application to the planning commission for consideration.
- B. The city planner and/or planning division staff is authorized to review applications and to issue such temporary permits, subject to the following conditions:
  - 1. Conditional use permits granted pursuant to this section shall be for a fixed period not to exceed thirty (30) days for each temporary use not occupying a structure, including promotional enterprises, or six months for all other uses or structures.
  - 2. Ingress and egress shall be limited to that designated by the planning division. Appropriate directional signing, barricades, fences or landscaping shall be provided where required. A security officer may be required for promotional events.

- 3. Off-street parking facilities shall be provided on the site of each temporary use as prescribed in Section 17.34.020.
- 4. Upon termination of the temporary permit, or abandonment of the site, the applicant shall remove all materials and equipment and restore the premises to their original condition.
- 5. Opening and closing times for promotional enterprises shall coincide with the hours of operation of the sponsoring commercial establishment. Reasonable time limits for other uses may be set by the city planner and planning division staff.
- 6. Applicants for a temporary conditional use permit shall have all applicable licenses and permits prior to issuance of a conditional use permit.
- 7. Signing for temporary uses shall be subject to the approval of the city planner.
- 8. Notwithstanding underlying zoning, temporary conditional use permits may be granted for fruit and vegetable stands on properties primarily within undeveloped agricultural areas. In reviewing applications for such stands, issues of traffic safety and land use compatibility shall be evaluated and mitigation measures and conditions may be imposed to ensure that the stands are built and are operated consistent with appropriate construction standards, vehicular access and off-street parking. All fruits and vegetables sold at such stands shall be grown by the owner/operator or purchased by said party directly from a grower/farmer.
- 9. Fruit/Vegetable stands shall be subject to site plan review.
- C. The City Planner shall deny a temporary use permit if findings cannot be made, or conditions exist that would be injurious to existing site, improvements, land uses, surrounding development or would be detrimental to the surrounding area.
- D. The applicant or any interested person may appeal a decision of temporary use permit to the planning commission, setting forth the reason for such appeal to the commission. Such appeal shall be filed with the city planner in writing with applicable fees, within ten (10) days after notification of such decision. The appeal shall be placed on the agenda of the commission's next regular meeting. If the appeal is filed within five (5) days of the next regular meeting of the commission, the appeal shall be placed on the agenda of the commission's second regular meeting following the filing of the appeal. The commission shall review the temporary use permit and shall uphold or revise the decision of the temporary use permit, based on the findings set forth in Section 17.38.110. The decision of the commission shall be final unless appealed to the council pursuant to Section 17.02.145.
- E. A privately owned parcel may be granted up to six (6) temporary use permits per calendar year.

#### 17.38.080 Public hearing--Notice.

- A. The planning commission shall hold at least one public hearing on each application for a conditional use permit.
- B. Notice of the public hearing shall be given not less than ten days nor more than thirty (30) days prior to the date of the hearing by mailing a notice of the time and place of the hearing to property owners within three hundred (300) feet of the boundaries of the area occupied or to be occupied by the use that is the subject of the hearing, and by publication in a newspaper of general circulation within the city.

#### 17.38.090 Investigation and report.

The planning staff shall make an investigation of the application and shall prepare a report thereon that shall be submitted to the planning commission. The report can recommend modifications to the application as a condition of approval.

#### 17.38.100 Public hearing--Procedure.

At the public hearing the planning commission shall review the application and the statement and drawing submitted therewith and shall receive pertinent evidence concerning the proposed use and the proposed conditions under which it would be operated or maintained, particularly with respect to the

findings prescribed in Section 17.38.110. The planning commission may continue a public hearing from time to time as it deems necessary.

#### 17.38.110 Action by planning commission.

- A. The planning commission may grant an application for a conditional use permit as requested or in modified form, if, on the basis of the application and the evidence submitted, the commission makes the following findings:
  - 1. That the proposed location of the conditional use is in accordance with the objectives of the zoning ordinance and the purposes of the zone in which the site is located;
  - 2. That the proposed location of the conditional use and the conditions under which it would be operated or maintained will not be detrimental to the public health, safety or welfare, or materially injurious to properties or improvements in the vicinity.
- B. A conditional use permit may be revocable, may be granted for a limited time period, or may be granted subject to such conditions as the commission may prescribe. The commission may grant conditional approval for a permit subject to the effective date of a change of zone or other ordinance amendment.
- C. The commission may deny an application for a conditional use permit.

#### 17.38.120 Appeal to city council.

The decision of the City planning commission on a conditional use permit shall be subject to the appeal provisions of section 17.02.145.

#### 17.38.130 Effective date of conditional use permit.

A conditional use permit shall become effective immediately when granted or affirmed by the council, or ten days following the granting of the conditional use permit by the planning commission if no appeal has been filed.

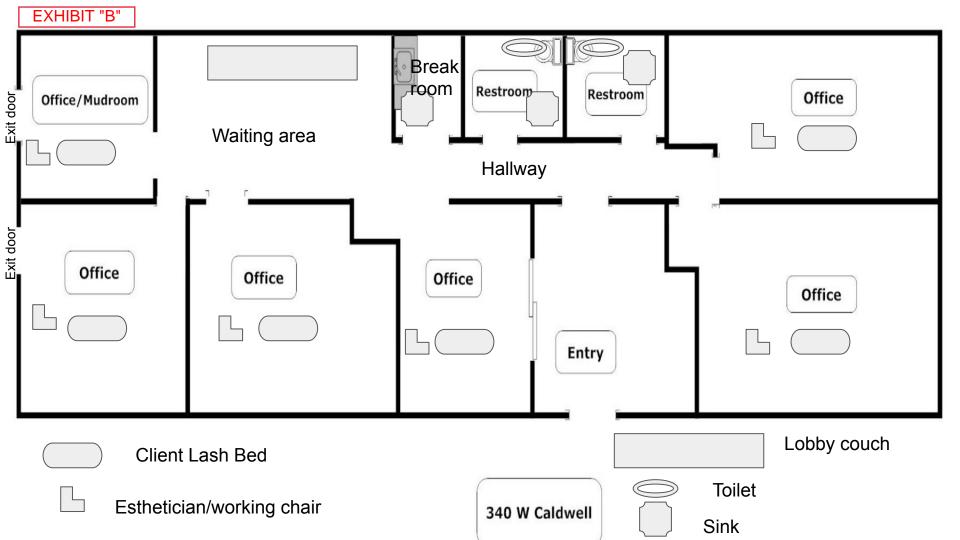
#### RESOLUTION NO. 2022-50

- A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF VISALIA APPROVING CONDITIONAL USE PERMIT NO. 2022-22, A REQUEST BY CAROLINA GONZALEZ TO ESTABLISH BEAUTY SALON WITHIN THE O-PA (PROFESSIONAL ADMINISTRATIVE OFFICE) ZONE. THE SITE IS LOCATED AT 340 WEST CALDWELL AVENUE (APN: 123-240-009).
- WHEREAS, Conditional Use Permit No. 2022-22, is a request by Carolina Gonzalez to establish beauty salon within the O-PA (Professional Administrative Office) Zone. The site is located at 340 West Caldwell Avenue (APN: 123-240-009); and
- **WHEREAS,** the Planning Commission of the City of Visalia, after duly published notice did hold a public hearing before said Commission on October 24, 2022; and
- **WHEREAS**, the Planning Commission of the City of Visalia finds the Conditional Use Permit to be in accordance with Chapter 17.38.110 of the Zoning Ordinance of the City of Visalia based on the evidence contained in the staff report and testimony presented at the public hearing; and
- WHEREAS, the Planning Commission finds the project to be Categorically Exempt consistent with the California Environmental Quality Act (CEQA) and City of Visalia Environmental Guidelines.
- **NOW, THEREFORE, BE IT RESOLVED** that the project is exempt from further environmental review pursuant to CEQA Section 15301.
- **NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Planning Commission of the City of Visalia makes the following specific findings based on the evidence presented:
- 1. That the proposed project will not be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements in the vicinity.
- 2. That the proposed conditional use permit is consistent with the policies and intent of the General Plan and Zoning Ordinance. Specifically, the project is consistent with the required findings of Zoning Ordinance Section 17.38.110:
  - a. The proposed location of the conditional use permit is in accordance with the objectives of the Zoning Ordinance and the purposes of the zone in which the site is located.
  - b. The proposed location of the conditional use and the conditions under which it would be operated or maintained will not be detrimental to the public health, safety, or welfare, nor materially injurious to properties or improvements in the vicinity.
- 3. That the project is considered Categorically Exempt under Section 15301 of the Guidelines for the Implementation of the California Environmental Quality Act (CEQA) for minor alterations in land use limitations. (Categorical Exemption No. 2022-50).
- **BE IT FURTHER RESOLVED** that the Planning Commission hereby approves the Conditional Use Permit on the real property here described in accordance with the terms of this resolution under the provisions of Section 17.38.110 of the Ordinance Code of the City of Visalia, subject to the following conditions:

- 1. That the project shall be developed consistent with the comments and conditions of Site Plan Review No. 2022-141, incorporated herein by reference.
- 2. That the site shall be developed in substantial compliance with the approved site plan and floor plan as shown in Exhibits "A" and "B".
- 3. That the site shall operate in substantial compliance with the operational statement as stated in Exhibit "C". Any changes to the operation shall be subject to review by the City Planner and may subsequently be required to be reviewed by the Planning Commission.
- 4. All new building signage shall require a separate building permit and shall be designed consistent with Visalia Municipal Code Chapter 17.48 (Sign Ordinance).
- 5. That all other federal and state laws and city codes and ordinances be complied with.

Resolution No. 2022-50







### Operational Statement

The Building is 1,353 sq ft with 6 rooms, 2 restrooms, and a break room. That is going to be used as a private rooms for estheticians to work on their clients. There are 5 estheticians performing lash extension, waxing and facials. There is also 1 cosmetologist doing same services as an esthetician. 6 girls in total.

Hours of operation: 8am-6pm

Days of operation: Monday- Sunday

Since we each have our own established clientele we will not have walk in clients.

We are each on our own individual schedules.

Number of employees per day: existing 5

Number of clients a day: existing 15 proposed 25

We book our clients within a time frame in which we know we will be done before the next client arrives so we do not normally have anyone sitting in the waiting area. In cases in which we do run behind or a client arrives earlier than expected there is enough seating in the waiting area for our clients.

Our predicted peak hours will be 12-2pm.

There are 3 other buildings next to the 340 w caldwell building in which 2 are vacant and 1 is Nova Esthetics Studio that operates from 9-4pm Monday-Thursday.

From: <u>Carolina Gonzalez</u>
To: <u>Cristobal Carrillo</u>

**Subject:** Re: Question: Nova Esthetics

**Date:** Tuesday, October 18, 2022 10:09:20 AM

Attachments: <u>image001.png</u>

I believe just one. Since she is by herself and has an online shop.

On Tue, Oct 18, 2022 at 10:00 AM Cristobal Carrillo <a href="Cristobal.Carrillo@visalia.city">Cristobal.Carrillo@visalia.city</a> wrote:

Quick question Carolina, do you know how many stations Nova Esthetics has? The City bases parking off how many chairs or "stations" each beauty salon has. So for example, you have 6 stations, so we'd require two parking stalls per station. Please let me know when you can, thanks!

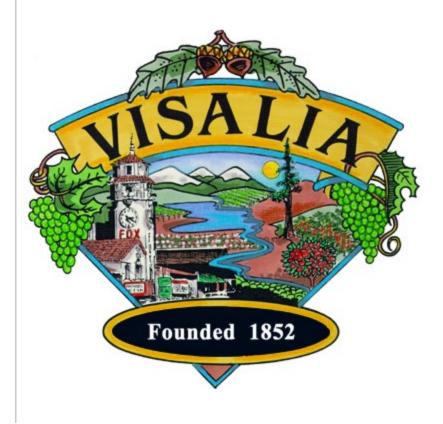
Cristobal Carrillo, Associate Planner

City of Visalia

Community Development Dept., Planning Division

(559) 713-4443

Cristobal.Carrillo@visalia.city



#### **Environmental Document # 2022-50**

#### NOTICE OF EXEMPTION

City of Visalia 315 E. Acequia Ave. Visalia, CA 93291 (559) 713-4359

To: County Clerk
County of Tulare
County Civic Center
Visalia, CA 93291-4593

Conditional Use Permit No. 2022-22 PROJECT TITLE 340 West Caldwell Avenue, Visalia CA 93277 PROJECT LOCATION Visalia Tulare **PROJECT LOCATION - CITY** COUNTY A request by Carolina Gonzalez to establish beauty salon within the O-PA (Professional Administrative Office) Zone. **DESCRIPTION - Nature, Purpose, & Beneficiaries of Project** City of Visalia, Attn: Cristobal Carrillo, 315 E. Acequia Avenue, Visalia CA 93291, cristobal.carrillo@visalia.city, (559) 713-4359 NAME OF PUBLIC AGENCY APPROVING PROJECT Carolina Gonzalez, 1530 South Burke Street, Visalia CA 93292, lashesxglamxbeauty@gmail.com, (559) 308-5508 NAME AND ADDRESS OF APPLICANT CARRYING OUT PROJECT Carolina Gonzalez, 1530 South Burke Street, Visalia CA 93292, lashesxglamxbeauty@gmail.com, (559) 308-5508 NAME AND ADDRESS OF AGENT CARRYING OUT PROJECT **EXEMPT STATUS:** (Check one) Ministerial - Section 15073 Emergency Project - Section 15071 Categorical Exemption - State type and Section number: Section 15301 Statutory Exemptions- State code number: A request to establish a beauty salon within an existing building. The site is developed, contains all on and off-site infrastructure, and is served by all public utilities. REASON FOR PROJECT EXEMPTION Cristobal Carrillo, Associate Planner (559) 713-4443 **CONTACT PERSON** AREA CODE/PHONE **DATE Brandon Smith, AICP** 

**ENVIRONMENTAL COORDINATOR** 

### City of Visalia

315 E. Acequia Ave., Visalia, CA 93291



### Site Plan Review

September 22, 2022

#### Site Plan Review No. 2022-141:

Pursuant to Zoning Ordinance Chapter 17.28 the Site Plan Review process has found that your application complies with the general plan, municipal code, policies, and improvement standards of the city. A copy of each Departments/Divisions comments that were discussed with you at the Site Plan Review meeting are attached to this document.

Based upon Zoning Ordinance Section 17.28.070, this is your Site Plan Review determination. However, your project requires discretionary action as stated on the attached Site Plan Review comments. You may now proceed with filing discretionary applications to the Planning Division.

This is your Site Plan Review Permit; your Site Plan Review became effective **August 24, 2022**. A site plan review permit shall lapse and become null and void one year following the date of approval unless, prior to the expiration of one year, a building permit is issued by the building official, and construction is commenced and diligently pursued toward completion.

If you have any questions regarding this action, please call the Community Development Department at (559) 713-4359.

Respectfully,

Paul Bernal

Community Development Director

315 E. Acequia Ave.

Visalia, CA 93291

#### Attachment(s):

Site Plan Review Comments

### City of Visalia

315 E. Acequia Ave., Visalia, CA 93291



### Planning Division

Tel: (559) 713-4359; Fax: (559) 713-4814

MEETING DATE

August 24, 2022

SITE PLAN NO.

2022-141

PARCEL MAP NO.

SUBDIVISION

LOT LINE ADJUSTMENT NO.

		your review are the comments and decisions of the Site Plan Review committee. all comments since they may impact your project.		
	<b>RESUBMIT</b> Major changes to your plans are required. Prior to accepting construction drawings for building permit, your project must return to the Site Plan Review Committee for review of the revised plans.			
		During site plan design/policy concerns were identified, schedule a meeting with		
		Planning Engineering prior to resubmittal plans for Site Plan Review.		
		Solid Waste Parks and Recreation Fire Dept.		
$\boxtimes$	REVISE AND PROCEED (see below)			
		A revised plan addressing the Committee comments and revisions must be submitted for Off-Agenda Review and approval prior to submitting for building permits or discretionary actions.		
		Submit plans for a building permit between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday.		
		Your plans must be reviewed by:		
		CITY COUNCIL REDEVELOPMENT		
		PLANNING COMMISSION PARK/RECREATION		
		CUP		
		HISTORIC PRESERVATION OTHER -		
		ADDITIONAL COMMENTS:		

If you have any questions or comments, please call the Site Plan Review Hotline at (559) 713-4440 Site Plan Review Committee

#### SITE PLAN REVIEW COMMENTS

Rafael Garcia, Planning Division (559) 713-4031

Date: August 24, 2022

SITE PLAN NO: 2022-141

PROJECT TITLE: Lash Glam Beauty Studio

DESCRIPTION: Beauty Salon
APPLICANT: Carolina Gonzalez

PROP. OWNER: PACHECO BENJAMIN A LOCATION TITLE: 350 W. Caldwell Ave.

APN TITLE: 123-240-009

GENERAL PLAN: Office

EXISTING ZONING: O-PA (Professional/Administrative Office)

#### Planning Division Recommendation:

Revise and Proceed

☐ Resubmit

#### **Project Requirements**

- Conditional Use Permit (Minor CUP fee will be applied)
- · Building permit for any alterations
- Additional Information as needed

#### PROJECT SPECIFIC INFORMATION: August 24, 2022

- 1. Conditional Use permit must be submitted in order to allow the use on site.
- 2. Submit complete set of architectural plans (site plan and floor plan/demo plan).
- 3. Submit operational statement indicating the number of beauticians onsite. Two parking spaces shall be required per beautician with a minimum of four parking spaces.
- 4. Demonstrate that the use will comply with parking requirement by showing that the entire site complies with parking with the incorporation of the proposed beauty salon. Clarify whether a shared parking agreement exists with the neighboring property to the east.
- 5. Meet all other codes and ordinances.

### Applicable sections of the Visalia Municipal Code, Title 17 (Zoning):

17.20 Office Zones

17.30 Development Standards

17.34 Off-Street Parking and Loading Facilities

NOTE: Staff recommendations contained in this document are not to be considered support for a particular action or project unless otherwise stated in the comments. The comments found on this document pertain to the site plan submitted for review on the above referenced date. Any changes made to the plan submitted must be submitted for additional review.

Signature:



#### **BUILDING/DEVELOPMENT PLAN** ITEM NO: 5 DATE: AUGUST 24,2022 REQUIREMENTS **ENGINEERING DIVISION** SITE PLAN NO .: Adrian Rubalcaba 713-4271 PROJECT TITLE: LASH GLAM BEAUTY STUDIO Ather Razag 713-4268 DESCRIPTION: BEAUTY SALON, LASHES, FACIAL, WAXING ⊠Edelma Gonzalez 713-4364 APPLICANT: **CAROLINA GONZALEZ** Jaklin Rowley 713-4369 PROP OWNER: PACHECO BENJAMIN A Lugman Ragabi 713-4362 LOCATION: 340 W CALDWELL AVE 713-4197 Lupe Garcia APN: 123-240-009 SITE PLAN REVIEW COMMENTS REQUIREMENTS (indicated by checked boxes) Install curb return with ramp, with radius: Install curb: autter Drive approach size: Use radius return; Sidewalk: width; parkway width at Repair and/or replace any sidewalk across the public street frontage(s) of the subject site that has become uneven, cracked or damaged and may constitute a tripping hazard. Replace any curb and gutter across the public street frontage(s) of the subject site that has become uneven and has created areas where water can stand. Right-of-way dedication required. A title report is required for verification of ownership. Deed required prior to issuing building permit: City Encroachment Permit Required. Insurance certificate with general & auto liability (\$1 million each) and workers compensation (\$1 million), valid business license, and appropriate contractor's license must be on file with the City, and valid Underground Service Alert # provided prior to issuing the permit. Contact Encroachment Tech. at 713-4414. CalTrans Encroachment Permit required. CalTrans comments required prior to issuing building permit. Contacts: David Deel (Planning) 488-4088; Landscape & Lighting District/Home Owners Association required prior to approval of Final Map. Landscape & Lighting District will maintain common area landscaping, street lights, street trees and local streets as applicable. Submit completed Landscape and Lighting District application and filing fee a min. of 75 days before approval of Final Map. Landscape & irrigation improvement plans to be submitted for each phase. Landscape plans will need to comply with the City's street tree ordinance. The locations of street trees near intersections will need to comply with Plate SD-1 of the City improvement standards. A street tree and landscape master plan for all phases of the subdivision will need to be submitted with the initial phase to assist City staff in the formation of the landscape and lighting assessment district. Grading & Drainage plan required. If the project is phased, then a master plan is required for the entire project area that shall include pipe network sizing and grades and street grades. Prepared by registered civil engineer or project architect. All elevations shall be based on the City's benchmark network. Storm run-off from the project shall be handled as follows: a) directed to the City's existing storm drainage system; b) directed to a permanent on-site basin; or c) directed to a temporary on-site basin is required until a connection with adequate capacity is available to the City's storm drainage system. On-site basin: maximum side slopes, perimeter fencing required, provide access ramp to bottom for maintenance. Grading permit is required for clearing and earthwork performed prior to issuance of the building permit. Show finish elevations. (Minimum slopes: A.C. pavement = 1%, Concrete pavement = 0.25%. Curb & Gutter =.20%, V-gutter = 0.25%) Show adjacent property grade elevations. A retaining wall will be required for grade differences greater than 0.5 feet at the property line. All public streets within the project limits and across the project frontage shall be improved to their full width.

subject to available right of way, in accordance with City policies, standards and specifications.

Traffic indexes per city standards:

☐ Install street striping as required by the City Engineer. ☐ Install landscape curbing (typical at parking lot planters).
Minimum paving section for parking: 2" asphalt concrete paving over 4" Class 2 Agg. Base, or 4" concrete pavement over 2" sand.
Design Paving section to traffic index of 5.0 min. for solid waste truck travel path.
Provide "R" value tests: each at
Written comments required from ditch company Contacts: James Silva 747-1177 for Modoc, Persian, Watson, Oakes, Flemming, Evans Ditch and Peoples Ditch; Jerry Hill 686-3425 for Tulare Irrigation Canal, Packwood and Cameron Creeks; Bruce George 747-5601 for Mill Creek and St. John's River.
Access required on ditch bank, 15' minimum Provide wide riparian dedication from top of bank.
Show Valley Oak trees with drip lines and adjacent grade elevations.   Protect Valley Oak trees during construction in accordance with City requirements.
A permit is required to remove Valley Oak trees. Contact Public Works Admin at 713-4428 for a Valley Oak
tree evaluation or permit to remove.   A pre-construction conference is required.
Relocate existing utility poles and/or facilities.
Underground all existing overhead utilities within the project limits. Existing overhead electrical lines over
50kV shall be exempt from undergrounding.
Subject to existing Reimbursement Agreement to reimburse prior developer:
Fugitive dust will be controlled in accordance with the applicable rules of San Joaquin Valley Air District's Regulation VIII. Copies of any required permits will be provided to the City.
If the project requires discretionary approval from the City, it may be subject to the San Joaquin Valley Air District's Rule 9510 Indirect Source Review per the rule's applicability criteria. A copy of the approved AIA application will be provided to the City.
If the project meets the one acre of disturbance criteria of the State's Storm Water Program, then coverage under General Permit Order 2009-0009-DWQ is required and a Storm Water Pollution Prevention Plan (SWPPP) is needed. A copy of the approved permit and the SWPPP will be provided to the City.
☐Comply with prior comments. ☐Resubmit with additional information. ☐Redesign required.

### Additional Comments: 1. No comments.

#### SUMMARY OF APPLICABLE DEVELOPMENT IMPACT FEES

Site Plan No: 22-141 Date: 08/24/2022				
Summary of applicable Development Impact Fees to be collected at the time of building permit:  (Preliminary estimate only! Final fees will be based on the development fee schedule in effect at the time of building permit issuance.)				
(Fee Schedule Date:08/20/2022) (Project type for fee rates:OFFICE)				
FEE ITEM Groundwater Overdraft Mitigation Fee  Transportation Impact Fee				
Trunk Line Capacity Fee				
Sewer Front Foot Fee				
Storm Drain Acq/Dev Fee				
Park Acq/Dev Fee				
Northeast Specific Plan Fees				
Waterways Acquisition Fee				
Public Safety Impact Fee: Police				
Public Safety Impact Fee: Fire				
Public Facility Impact Fee				
Parking In-Lieu				
<ul> <li>Reimbursement: <ol> <li>No reimbursement shall be made except as provided in a written reimbursement agreement between the City and the developer entered into prior to commencement of construction of the subject facilities.</li> <li>Reimbursement is available for the development of arterial/collector streets as shown in the City's Circulation Element and funded in the City's transportation impact fee program. The developer will be reimbursed for construction costs and right of way dedications as outlined in Municipal Code Section 16.44. Reimbursement unit costs will be subject to those unit costs utilized as the basis for the transportation impact fee.</li> <li>Reimbursement is available for the construction of storm drain trunk lines and sanitary sewer trunk lines shown in the City's Storm Water Master Plan and Sanitary Sewer System Master Plan. The developer will be reimbursed for construction costs associated with the installation of these trunk lines.</li> </ol> </li> </ul>				

Edelma Gonzalez

## City of Visalia Building: Site Plan Review Comments



NOTE: These are general comments and DO NOT constitute a complete plan check for your specific project Please refer to the applicable California Code & local ordinance for additional requirements.

A building permit will be required.	For information call (559) 713-4444
Submit 1 digital set of professionally prepared plans and 1 set of calculations.	(Small Tenant Improvements)
Submit 1 digital set of plans prepared by an architect or engineer. Must comply with 20 light-frame construction or submit 1 digital set of engineered calculations.	016 California Building Cod Sec. 2308 for conventional
Indicate abandoned wells, septic systems and excavations on construction plans.	
You are responsible to ensure compliance with the following checked items:  Meet State and Federal requirements for accessibility for persons with disabilities.	
A path of travel, parking and common area must comply with requirements for access f	or persons with disabilities.
All accessible units required to be adaptable for persons with disabilities.	
Maintain sound transmission control between units minimum of 50 STC.	5 20
Maintain fire-resistive requirements at property lines.	
A demolition permit & deposit is required.	For information call (559) 713-4444
Obtain required permits from San Joaquin Valley Air Pollution Board.	For information call (661) 392-5500
Plans must be approved by the Tulare County Health Department.	For information call (559) 624-8011
Project is located in flood zone*  Hazardous materials report.	
Arrange for an on-site inspection. (Fee for inspection \$157.00)	For information call (559) 713-4444
School Development fees.	
Park Development fee \$ per unit collected with building permits.	
Additional address may be required for each structure located on the site.	For information call (559) 713-4320
Acceptable as submitted	
No comments at this time	
Additional comments: No IMPROVEMENTS	No PERMIT
NO REQUIREMENTS	3

VAL CARCIA 8/24/22
Signature



Site Plan Comments Visalia Fire Department Corbin Reed, Fire Marshal 420 N. Burke

Visalia CA 93292 559-713-4272 office

prevention.division@visalia.city

Date

August 23, 2022

Item#

Site Plan #

22141

APN:

123240009

- The Site Plan Review comments are issued as general overview of your project. With further details, additional requirements will be enforced at the Plan Review stage. Please refer to the 2019 California Fire Code (CFC), 2019 California Building Codes (CBC) and City of Visalia Municipal Codes.
- Address numbers must be placed on the exterior of the building in such a position as to be clearly and plainly visible from the street. Numbers will be at least four inches (4") high and shall be of a color to contrast with their background. If multiple addresses are served by a common driveway, the range of numbers shall be posted at the roadway/driveway. 2019 CFC 505.1
- All hardware on exit doors, illuminated exit signs and emergency lighting shall comply with the 2019 California Fire Code. This includes all locks, latches, bolt locks, panic hardware, fire exit hardware and gates.
- Commercial dumpsters with 1.5 cubic yards or more shall not be stored or placed within 5 feet of combustible walls, openings, or a combustible roof eave line except when protected by a fire sprinkler system. 2019 CFC 304.3.3
- A Knox Box key lock system is required. Where access to or within a structure or area is restricted because of secured openings (doors and/or gates), a key box is to be installed in an approved location. Go to knoxbox.com to order and please allow adequate time for shipping and installation. 2019 CFC 506.1

This item is a resubmittal. Please see comments from previous submittals.

Corbin Reed

Fire Marshal



City of Visalia Police Department 303 S. Johnson St. Visalia, CA 93292 (559) 713-4370

Date: 8/23/2022 Item: 5
Site Plan: SPR22141
Name: Henry Martinez

#### **Site Plan Review Comments**

	No Comment at this time.		
	Request opportunity to comment or make recommendations as to safety issues as plans are developed.		
	Public Safety Impact Fee: Ordinance No. 2001-11 Chapter 16.48 of Title 16 of the Visalia Municipal Code Effective date - August 17, 2001.		
	Impact fees shall be imposed by the City pursuant to this Ordinance as a condition of or in conjunction with the approval of a development project. "New Development or Development Project" means any new building, structure or improvement of any parcels of land, upon which no like building, structure of improvement previously existed. *Refer to Engineering Site Plan comments for fee estimation.		
	Not enough information provided. Please provide additional information pertaining to:		
	Territorial Reinforcement: Define property lines (private/public space).		
	Access Controlled/ Restricted etc.		
X	lighting Concerns: Ample Exterior Lighting to deter property crimes		
	Traffic Concerns:		
X	Surveillance Issues: Interior and Exterior Security cameras		
	Line of Sight Issues:		
	Other Concerns:		

### **SITE PLAN REVIEW COMMENTS**

### CITY OF VISALIA TRAFFIC SAFETY DIVISION August 24, 2022

ITEM NO: 5

SITE PLAN NO: SPR22141

PROJECT TITLE: Lash Glam Beauty Studio

DESCRIPTION: Beauty Salon, Lashes, Facials, Waxing (O-PA)

APPLICANT: Carolina Gonzalez
OWNER: PACHECO BENJAMIN A

APN: 123240009

LOCATION: 340 W CALDWELL AVE

340 W CALDWELL AVE UNI

#### THE TRAFFIC DIVISION WILL PROHIBIT ON-STREET PARKING AS DEEMED NECESSARY

$\boxtimes$	No Comments			
	See Previous Site Plan Comments			
	Install Street Light(s) per City Standards at time of development.			
	Install Street Name Blades at Locations at time of development.			
	Install Stop Signs at <i>local road intersection with collector/arterial</i> Locations.			
	Construct parking per City Standards PK-1 through PK-4 at time of development.			
	Construct drive approach per City Standards at time of development.			
	Traffic Impact Analysis required (CUP)  Provide more traffic information such as (see additional comments below). Depending on development size, characteristics, etc., a TIA <u>may</u> be required. See additional comments below.			
	<ul> <li>Additional traffic information required (Non Discretionary)</li> <li>Trip Generation - Provide documentation as to concurrence with General Plan.</li> <li>Site Specific - Evaluate access points and provide documentation of conformance with COV standards. If noncomplying, provide explanation.</li> <li>Traffic Impact Fee (TIF) Program - Identify improvments needed in concurrence with TIF.</li> </ul>			
Additional Comments:				

Leslie Blair
Leslie Blair

#### SOLID WASTE DIVISION 336 N. BEN MADDOX VISALIA CA. 93291 713 - 4532

COMMERCIAL BIN SERVICE

### VISALIA CA. 93291 22141

No comments. August 24, 2022 XX See comments below Revisions required prior to submitting final plans. See comments below. Resubmittal required. See comments below. XX Customer responsible for all cardboard and other bulky recyclables to be broken down before disposing of in recycle containers ALL refuse enclosures must be R-3 OR R-4 Customer must provide combination or keys for access to locked gates/bins XX Type of refuse service not indicated. Location of bin enclosure not acceptable. See comments below. XX Bin enclosure not to city standards double. Inadequate number of bins to provide sufficient service. See comments below. Drive approach too narrow for refuse trucks access. See comments below. Area not adequate for allowing refuse truck turning radius of: Commercial 50 ft. outside 36 ft. inside; Residential 35 ft. outside, 20 ft. inside. XX Paved areas should be engineered to withstand a 55,000 lb. refuse truck. Bin enclosure gates are required Hammerhead turnaround must be built per city standards. Cul - de - sac must be built per city standards. Bin enclosures are for city refuse containers only. Grease drums or any other items are not allowed to be stored inside bin enclosures. Area in front of refuse enclosure must be marked off indicating no parking Enclosure will have to be designed and located for a STAB service (DIRECT ACCESS) with no less than 38' clear space in front of the bin, included the front concrete pad. XX Customer will be required to roll container out to curb for service. XX Must be a concrete slab in front of enclosure as per city standards, the width of the enclosure by ten(10) feet, minimum of six(6) inches in depth. Roll off compactor's must have a clearance of 3 feet from any wall on both sides and there must be a minimum of 53 feet clearance in front of the compactor to allow the truck enough room to provide service. City ordinance 8.28.120-130 (effective 07/19/18) requires contractor to contract with City for removal of construction debris unless transported in equipment owned by contractor or unless contracting with a franchise permittee for removal of debris utilizing roll-off boxes. Customer stated that solid waste services are provided by the property owners account. No changes Comment required. Jason Serpa, Solid Waste Manager, 559-713-4533 Nathan Garza, Solid Waste, 559-713-4532 Edward Zuniga, Solid Waste Supervisor, 559-713-4338

