



TCUP NO. _____

APPLICATION FOR TEMPORARY CONDITIONAL USE PERMIT

1. Name of Applicant (s): _____ Phone: _____

2. Applicant is the Agent of the property owner Owner

Note: If the applicant is not the current owner (e.g., property is in escrow), an agency authorization from the current owner is required.

3. Name of all owners, partners, proprietors, principals, etc.: _____

4. Address of Property: _____

5. Assessors Parcel No.: _____

6. Location of Property: _____ Street, between _____
and _____

7. Legal Description of Property: _____

8. Existing Zoning of Property: _____

9. REQUEST: The applicant requests a Conditional Use Permit to use the above described property for the following purposes: _____

10. Operational Statement: Attach a written narrative outlining the proposed operation including days and hours of operation, number of employees, and any other pertinent information regarding your use that will assist in evaluation of your request.

11. Plans and Drawings: Attach sketches or drawings to clearly show proposal.

12. STATEMENT:

I, _____ declare under penalty of perjury, that I have completed this application and all other documents to the best of my ability, and all statements and documents are true and correct to the best of my knowledge. I also declare under penalty of perjury that I am the legal owner, lessee or authorized agent of the property involved in this application.

Dated

Signed

Address

City and Zip Code

Pursuant to Zoning Ordinance Section 17.38.070, the City Planner, may refer this application to the Planning Commission for consideration, which will generate additional fees and time to process the application.

AGENCY AUTHORIZATION

OWNER:

I, _____, declare as follows:
(Owners Name)

I am the owner of certain real property bearing assessor's parcel number (APN):

AGENT:

I designate _____, to act as my duly authorized
(Agent's Name) (Please type or print)

agent for all purposes necessary to file an application for, and obtain a permit to

_____.
(Action Sought)

relative to the property mentioned herein.

I declare under penalty of perjury the foregoing is true and correct.

Executed this _____ day of _____, 20_____.

<u>OWNER</u>	<u>AGENT</u>
(Signature of Owner)	(Signature of Agent)
(Owner Mailing Address)	(Agent Mailing Address)
(Owner Telephone)	(Agent Telephone)

APPROVED:

CITY OF VISALIA

By: _____
(Signature)

Date: _____

*NOTE: OWNER'S SIGNATURE MUST BE NOTARIZED. Attach acknowledgment of signature(s) by Notary Public.

Temporary Conditional Use Permit – Supplemental Materials Required

The following documentation must be attached to the application:

1. A **notarized agency authorization** (pg 2 of application)"Agent" shall be the person that the permit will be issued to. Provide a name and contact number for the "Property Owner" and the designated "Agent"
2. **Site plan** showing parcel, parking; including number of spaces, vehicle path of travel, building(s), location of event and amount of space to be used (dimensions). Please include a north arrow.
3. **Operational Statement:** written narrative outlining the proposed operation including days and hours of operation, number of employees, and any other pertinent information regarding your use that will assist in evaluation of your request.

Fee due at time of application submittal.