

**City of Visalia- Citizen Advisory Committee**  
Meeting Minutes

Wednesday, November 7, 2018

Members Present: Mary Beatie, Joel Rosales, Brian Poochigian, Frank Ruiz, Suzanne Monroe, Phil Mirwald, Joe Eiben , Carla Calhoun, Lois Sheffield

Members Absent: Joel Reed

City Staff: Mario Cifuentes, Deputy City Manager.

Members of Public: Lucy Hernandez

Next meeting: Wednesday December 5, 2018 (Holiday Gathering)

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**1. Meeting called to order at 5:30pm by Chair Mary Beatie**

**2. Public Comment:** Mr. Sheffield, Brian.

**3. Approval of minutes from October 3, 2018 meeting**

- a) After review, the minutes from the October meeting had some corrections and changes. Motion to accept minutes as corrected moved by member Rosales, second by member Calhoun, Motion carried unanimously.

**4. Interview of Applicants for CAC:** Lucy Hernandez/Robert Johnson

**a. Lucy Hernandez**

- i. Opening remarks made by Chair
- ii. CAC members begin with interview questions to candidate
- iii. Member questions conclude and the committee begins to discuss the approval of candidate as a full member. Member Rosales makes motion to approve candidate as a full member. Member Eiben seconds that motion. Motion carried unanimously.

**b. Robert Johnson**

- i. Out sick

**5. Public Opinion Survey** (Finalization of dates and planning items for next year's survey including schedule and milestones for preparing and rolling out the next survey.)

- a.** *With the recent surge in the housing market and the average price of houses increasing, should the city look into more affordable housing solution's like townhouses and condominiums or even higher end apartment complex's*
  - i.** Members discuss the fact that this question still will not deliver builders. Builders will need to be willing to develop these more affordable homes. Members discuss the fact that this survey question will be able to draw in builders.
  - ii.** Members suggest having the question with boxes so that public can select which type of homes they would like to see created.
    - 1.** Single family homes/town houses/condominiums / tiny home. Members discuss at length what the term should be in defining additional detached unit.
    - 2.** Member of the public, Mr. Sheffield, discusses what will need to be addressed when drafting an ordinance regarding tiny homes. They need power, sewage, heating mechanisms. Members discuss that talking about tiny homes would help the city address how to write an ordinances.
    - 3.** Member Ruiz makes motion to craft an open-ended question to ask if the public has any suggestions for addressing any housing issues. Member Rosales seconds. Motion carries unanimously.
- b.** *Visalia has been talking about building a new civic center for years, at this moment a decision needs to be made between building a new city civic center which would house city offices and a new council chambers or building a new public safety building which would house the command staff of both the Visalia Police and Fire Department. Which would you prefer to see built first? City Civic center or Public Safety building.*
  - i.** This topic was taken up at the city council meeting on Monday by city staff. There was discussion to make a new city hall and if it goes up to 2 or 3 stories, then some units can be left as shells so that city has room to grow into it. City staff is anxious to see what direction that the city council will be going with this question.
  - ii.** This question may be too late to add onto the survey, in that the city may be moving ahead with whatever plan for city hall by the time the results from the public opinion survey get back to the city council.
  - iii.** Members discuss having the marijuana issue back on the POS as a topic.
    - 1.** Should the city reconsider their current marijuana ordinances on marijuana cultivation and dispensaries? Proposed question is “ the city currently prohibits (insert ordinances), should the city reexamine the current position on marijuana.”

2. Chair Beatie makes a motion to draft a marijuana question. Member Calhoun seconds. Motion carries unanimously. After the question is drafted by the sub-committee, the issue will be raised at the December meeting.

**6. Items for future agenda consideration.**

- a. New Member Application – Robert Johnson to be heard in January
- b. Two corrected public opinion survey questions for December.
  - i. Housing and Marijuana
- c. Moving the January meeting to second week of January. Jan 9, 2019. Members in agreement.
- d. Non-Profit grants will need to be reviewed in the January meeting.
- e. Public Opinion Survey overview.
  - i. Whole questionnaire will be reviewed in December 5 meeting.
- f. Committee discusses how the December event will be done regarding food.

**7. Meeting adjourned at 6:50pm moved by Chair Beatie**

Citizen's Advisory Committee												
Attendance Roster for Prior 12 month period												
	Dec	Jan	Feb	Mar	Apr	May	June	July	August	Sept	Oct	Nov
	2017	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018
Beatie, Mary	C a n c e l e d	A	P	P	P	P	P	P	P	P	P	P
Calhoun, Carla		A	P	P	P	A	A	P	P	A	P	P
Eiben, Joe		P	P	P	P	P	P	P	P	P	P	P
Hernandez, Lucy												
Mirwald, Phil		P	P	P	P	P	P	A	P	P	P	P
Monroe, Suzanne				P	A	A	P	P	P	P	P	P
Reed, Joel											P	A
Rosales, Joel		A	A	P	P	P	P	P	P	P	P	P
Ruiz, Frank		P	P	P	P	P	A	P	P	P	P	A
Sheffield, Lois											P	P
A - Absent												
P - Present												
<b>Attendance</b>												
Advisory body members are expected to attend meetings regularly. Conscientious attendance is a fundamental responsibility, as irregular attendance lessens one's ability to study all aspects of items under consideration. It is important to notify staff of any absences for the purposes of determining a quorum. Members are required to notify the staff liaison no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.												
Excessive absenteeism, which is defined to mean missing three (3) consecutive regular meetings or four (4) regular meetings in a 12 month period, shall constitute resignation of the member and the member shall be considered removed from the advisory body. In the event a meeting is cancelled because of a lack of quorum, the member(s) whose lack of attendance caused the cancellation will be counted, even though no meeting occurred.												
Tardiness and early departure of more than 30 minutes in a meeting is considered an absence.												