**City of Visalia**

**Citizens Advisory Committee**

**Wednesday, November 2, 2016, 5:30 PM**

**City Administrative Building**

**Minutes, Regular Meeting**

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1. **Call to Order and Welcome,** by Chair Kristi Bruce at 5:30 PM
	1. **Members Present:** Mary Beatie, Debbie Bowen, Kristi Bruce, Jim Burr, Joe Eiben, Tom Gordon, Joel Rosales, Don Wright., Perry Montgomery
	2. **Alternates Present**: Chris Telfer.
	3. **Members Absent** John Gonzalez, Suzanne Monroe, Norbert Duarte, Cynthia Sarkesian, David Winters and David Lange
	4. **Staff Liaison Absent:** Eric Frost**,** Deputy City Manager was unable to attend.
2. **Public Comment:** Public member, Mike Lane, attended as a CAC Member Candidate. There were no public comments

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1. **Approval of Minutes:** Chair referred to minutes of October 5, 2016 regular meeting as distributed. Two spelling errors were noted and corrected. Motion made and seconded to approve as amended, motion passed.
2. **Interview CAC Candidate:** Chair introduced Mike Lanewho provided personal history and substantial professional biographical information. Jim Burr moved the CAC recommend Mike Lane to the City Council for appointment as CAC Alternate. Motion seconded and passed unanimously.
3. **Update from Eric Frost:** In his absence, Eric presented a written report on two items;
4. Mayor’s Directive re: CAC. At the Mayor’s request during the October meeting, Eric conveyed to the department heads the Mayor’s directive that he wants CAC “to ask hard questions” on all matters and that he wants to hear from the entire committee. Further, as they bring forward items requiring CAC review, they be given ample time to review items as a committee and be allowed sufficient time in their review to gather more information that they deem to be important.
5. Animal Shelter Division Report. The Animal Shelter Division presented the Council Animal Shelter Subcommittee a lengthy report that recommended several changes in practices regarding animals in the City. The Council subcommittee then directed the Animal Shelter Division to present the recommendations to the CAC and seek our input. The report is substantial and will be presented at our January meeting. Then the Division will work with CAC from there.
6. **Sub-Committee Reports:**
	1. **Non Profit:** Chairperson absent; no report given
	2. **Public Opinion Survey:** Chairperson absent; no report given
	3. **CDBG Funding;** Chair Tom Gordon reported nothing received from staff.
7. **Good of the Order:**
8. Several members voiced disappointment in traffic control system at corner of Akers St. at Ferguson since stop signs were removed and lights installed.
9. Also, Mary Beatie expressed disappointment on the unpleasant human activity on the trail-way along Santa Fe St. involving homeless and others. The engineering of entrances to the trail was discussed regarding crossing an irrigation ditch and the number of bike riders and folks walking on the shoulder – not using the trail.
10. **Adjournment:** Chair adjourned meeting at 7:35 PM

**Respectfully submitted**

Jim Burr, CAC Secretary