**City of Visalia**

**Citizens Advisory Committee**

**Wednesday, August 3, 2016, 5:30 PM**

**City Administrative Building**

**Minutes, Regular Meeting**

1. **Call to Order and Welcome, by Chair Kristi Bruce, at 5:33 PM**
2. **Members Present:** Mary Beatie, Debbie Bowen, Kristi Bruce, Jim Burr, Joe Elben, Tom Gordon, John Gonzalez, David Lange, Suzanne Monroe, Perry Montgomery, Joel Rosales, David Winters, Don Wright,.

**Members Absent**: Norbert Duarte, Cynthia Sarkesian

**Alternates Present**: Chris Telfer

**Staff Liaison Present:** Eric Frost**,** Deputy City Manager

1. **Public Comment:** A Visalia resident commented on Oval Park relating to zoning of adjacent properties. No action taken.
2. **Approval of Minutes:** Chair referred to minutes of July 6, 2016 regular meeting as distributed. After a name spelling correction, minutes were unanimously approved as amended.
3. **Discussion, Processing of CAC Recommendations:** By consensus, agreed to defer until CAPER review and Committee Reports, out of courtesy to guest presenter.
4. **Review of CAPER Amendments:** Rhonda Haynes, Housing Specialist, provided thorough review of **CDBG** and **HOME** program amendments**.** After questions and discussions, Tom Gordon moved, seconded by Joel Rosales a motion to recommend approval with caveat that will provide mid-year update. Motion passed unanimously with thanks to Rhonda for excellent report and answers to questions.
5. **Sub-Committee Reports:**
6. **Non Profit;** Sub-Committee Chair, Suzanne Monroe, reported $65,000 approved for non-profit grants with training to start in August. She encouraged new members to join sub-committee as a good means of orientation to process.
7. **Public Opinion Survey;** No changes since Eric’s report during last meeting.
8. **CDBG Funding;** No report due to staff report, see Item 6 above.
9. **Discussion, Processing CAC Recommendations and Use of Sub-Committees:** Following more discussions and debate, by committee consensus, Don Wright and Jim Burr will prepare written recommendation to be agendized for September meeting. Eric agreed to assist.
10. **Adjournment:** Chair adjourned meeting at 7:50 PM

**Respectfully submitted**

Jim Burr, CAC Secretary