

Special Meeting Agenda

Visalia City Council



Mayor: Bob Link
Vice Mayor: Amy Shuklian
Council Member: Warren Gubler
Council Member: Steve Nelsen
Council Member: Vacant

Monday, June 13, 2011

City Hall Council Chambers, 707 W. Acequia, Visalia CA 93291
Work Session 4:00; Closed Session immediately following

REVISED AGENDA

4:00 p.m.

PUBLIC COMMENTS - *This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Visalia City Council. Each speaker will be allowed three minutes (timing lights mounted on the lectern will notify you with a flashing red light when your time has expired). Please begin your comments by stating and spelling your name and providing your street name and city.*

WORK SESSION AND ACTION ITEMS (as described)

1. Consider options for filling the City Council position vacated by Mike Lane and direct staff to proceed with either the appointment or the election process. *Continued from 6/6/2011- There are no new written materials for this item at this time.*
2. Review recommendations to modify the Measure T Plan elements for FY 2011/12.
3. Review recommended actions for FY 2011/12 budget for the General Fund and Capital Funds.
 - A. *(item added 6/10/11)* Review of the five proposed concept maps for the redistricting of the Tulare County Board of Supervisor Districts based on the 2010 Census.

The time listed for each work session item is an estimate of the time the Council will address that portion of the agenda. Members of the public should be aware that the estimated times may vary. Any items not completed prior to Closed Session may be continued to the evening session at the discretion of the Council.

ITEMS OF INTEREST

CLOSED SESSION (immediately following Work Session)

4. Conference with Labor Negotiators (GC 54957.6)
Agency representatives: Steve Salomon, Eric Frost, Diane Davis
Employee organizations: All groups except Group G

CLOSED SESSION REPORT (if any)

Upcoming Council Meetings

- Monday, June 20, 2011, 4:00 Work Session, 7:00 p.m. Regular Session - City Hall Council Chambers 707 W. Acequia
- Tuesday, June 21, 2011, 6:00 p.m. Joint Meeting with Visalia Unified School District at Anthony Community Center, 345 N. Jacob St.
- Monday, July 18, 2011, 4:00 p.m. Work Session, 7:00 p.m. Regular Session - City Hall Council Chambers 707 W. Acequia

Note: Meeting dates/times are subject to change, check posted agenda for correct details.

In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 713-4512 48-hours in advance of the meeting. For Hearing-Impaired - Call (559) 713-4900 (TDD) 48-hours in advance of the scheduled meeting time to request signing services.

Any written materials relating to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the Office of the City Clerk, 425 E. Oak Street, Visalia, CA 93291, during normal business hours.

The City's newsletter, Inside City Hall, is published after all regular City Council meetings. To self-subscribe, go to http://www.ci.visalia.ca.us/about/inside_city_hall_newsletter.asp. For more information, contact Community Relations Manager Nancy Loliva at nloliva@ci.visalia.ca.us.

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 13, 2011

Agenda Item Number (Assigned by City Clerk): 2

Agenda Item Wording: Annual Recertification of the Measure T Plan

Deadline for Action: June 20, 2011

Submitting Department: Administrative Services - Finance

Contact Name and Phone Number:
Eric Frost, Administrative Services Director, x4474

Recommendation

That Council considers staff recommendations to modify the Measure T plan elements for fiscal year 11/12. Staff recommends that Council take no action on June 13, 2011 in order to fully consider its options but then take action at their June 20, 2011 meeting by:

1. Reducing through attrition the authorized police officer count from 28 to 22 until revenues improve in Police Measure T.
2. Not hiring all of the 14 scheduled employees in FY 2012/13 in Fire Measure T. Rather, staff recommends that the City Council authorize the hiring of 11 employees as follows:
 - 9 firefighters to staff a new company;
 - 1 training captain; and,
 - 1 administrative captain.
3. Accelerating in Fire Measure T the hiring the two captains at this time to plan to save money in the General Fund.
4. Fully funding the Fire Engine out of Fire Measure T funds because the Fire Impact Fee Fund has a negative fund balance, having paid for the new fire training facility and not receiving fire impact revenues due to depressed residential housing construction.
5. Authorizing a potential capital project in Fire Measure T for \$1,000,000 for potential land purchases of both the CDF Lover's Lane Station from the State and a portion of the southeast corner of Houston and McAuliff owned by the City. The method to fund this would be to postpone hiring some of the scheduled personnel.

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

6. Declare a fiscal emergency for Fiscal Year 2011/12 by a 4/5ths vote due to continued fiscal stress in the General Fund, leading to a potential lower funding of the General Fund Fire budget compared to FY 2010/11.

Summary

In March of 2004, the voters of Visalia passed a Sales Tax Override measure to increase public safety in the community. The plan's status is shown in Table I, Measure T Plan Components. The challenge facing the community, however, is that the revenue source which supports Measure T, an override sales tax, has faltered these last several years as the general economy has been in a recession. As the City Council reviews the City Manager's recertified Measure T plan, the sustainability of the plan needs to be evaluated. The Citizens Advisory Committee (CAC) is required to recommend recertification or changes to the plan as appropriate.

Table I
Measure T Plan Components

1. Hire and equip 28 new police officers	Complete
2. Use these officers to open both south and north side precincts	Complete
3. Improve 911 emergency operations by building a new emergency dispatch center.	Task force preparing implementation recommendations
4. Hire and equip 18 new fire fighters	Four of the firefighters have been hired. The Measure T plan calls for hiring 14 more firefighters from Measure T in FY 12/13.
5. Utilize new fire fighters to staff 2 new fire stations in northwest and southeast Visalia.	One Station has been built and staffed. A second station was planned to be in the Southeast, however, with the opening of the leased Lovers Lane Station, the Council amended the Measure T Plan by directing that the second station be built in the Southwest. This station would be scheduled to open in FY 12/13 or 13/14. The leasing of the Lovers Lane station effectively adds a third new fire station to the Fire plan.
6. Improve police and fire operations with the construction of a public safety headquarters to house the expanded staff.	This project has been put on hold due to economic challenges the City faces.
7. Build a new fire training facility	Completed

The Measure T plan components to be implemented in FY 11/12 are:

- Development of a potential joint dispatch center with other local government jurisdictions
- Purchase new fire engine for use in FY 12/13
- The acquisition of property and the development of plans for a new Southwest Fire Station, working to bring on a new company by FY 12/13.

DISCUSSION

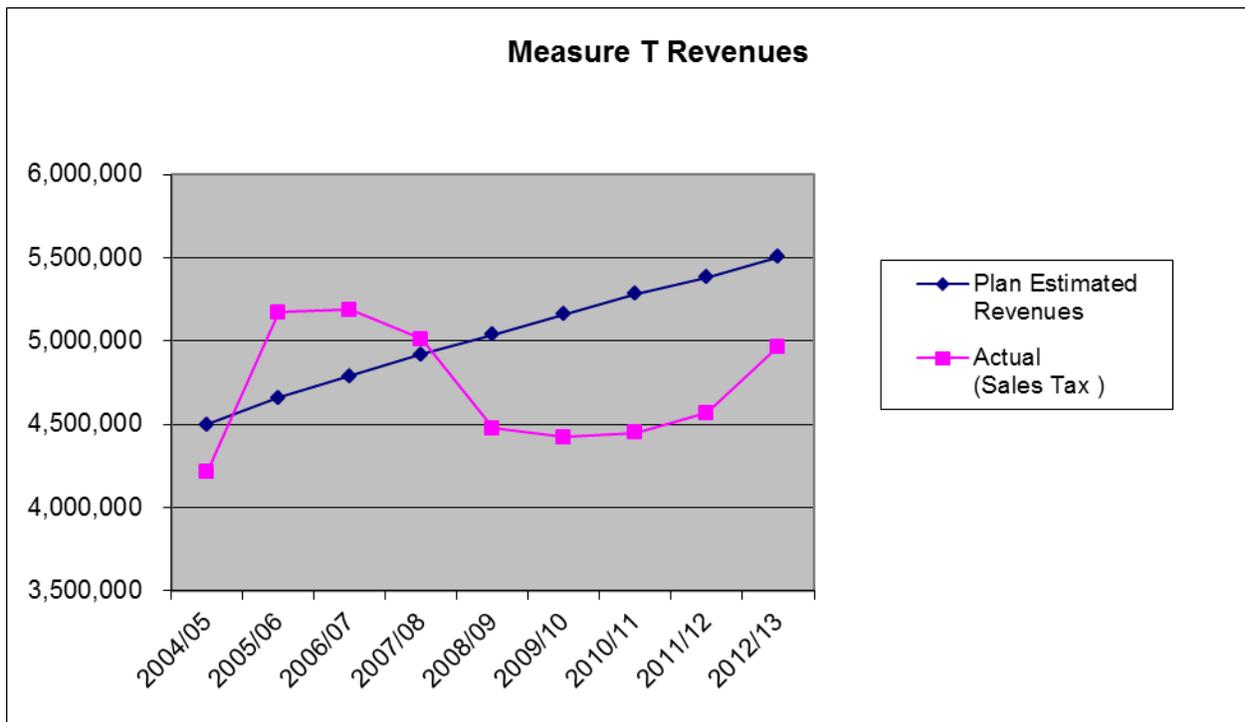
Revenues

The main concern with this fund is that revenues have fallen off compared to plan as shown in Chart I, Measure T Revenues. Revenues are off \$800,000 from plan. The economy's downturn, which turned sharply down in 2008/09, has stabilized for the last three years and appears to be turning upward, although very gradually. As a result, the expenditure plan will need to be adjusted.

Expenditures

The special sales tax measure is shared between Police and Fire on a 60%/40% split. However, the use of the Measure T revenues by Police and Fire has been different because of how they operate. Fire has been accumulating sales tax revenues for a large hiring in 2012; therefore, Fire has accumulated resources. Now that revenues are down, they will need to consider postponing implementing parts of the plan to assure that the plan is fully funded. In contrast, the need to change the Police expenditure plan is more immediate because most of the Measure T elements have been implemented. Lower Measure T revenues mean that Police will need to reduce costs.

Chart I



To maintain the operating portions of the Police Measure T plan, the City will need to limit monies set-aside for capital to just the dispatch center and use remaining funds for operations. Table II, Police Measure T, illustrates what the City should expect to have used most of the remaining balance in the Police Measure T Fund by the end of this fiscal year. If

staffing levels are not changed, then Police Measure T will use most of its uncertainty fund in the FY 11/12 fiscal year, leaving a little over \$100,000 in that fund by the end of the fiscal year. Remember, that the uncertainty fund was created to allow time for the plan to be adjusted if revenues fell below plan estimates. Now that the uncertainty fund is being used, it is time to revise the expenditure plan. Further, Police Measure T is supposed to contribute \$900,000 to the building of a joint dispatch facility. This cost needs to be added to the forecast.

Recommendation #1: The City needs to reduce its Measure T Police expenditures by about \$700,000 annually until revenues improve. \$700,000 is about the cost of 6 police officers. As a result, Finance recommends that the City Council, through attrition, reduce the authorized officer count from 28 to 22 until revenues improve.

The Police Chief is concerned about this recommendation but has indicated that if Council acted upon recommendation #1, the PAL, 3 Commercial Policing and 2 more assignments would be eliminated over time to meet with the staff reduction.

Alternative #1: Council could increase the General Fund deficit by \$700,000 and move 6 authorized positions to the General Fund. If the Council selects this option, staff would recommend waiting until after a current Federal grant application is considered. The grant could potentially pay for 7 positions but the grant positions are not to supplant other positions. The grant's requirement is that after 3 years, the hired positions must be retained. It may be appropriate to reevaluate what should be done depending upon the award of the grant.

Table II
Police Measure T
All Amounts in Thousands

Fiscal Year	Beginning Balance	Total Revenues	Total Expenditures	Annual Revenues Over/(Under) Expenditures	Balance	Economic Uncertainty Usage	Economic Uncertainty Balance (1123)
2008/09	1,690	2,735	2,966	(231)	1,459	0	853
2009/10	1,459	2,666	3,226	(560)	899	0	862
2010/11	899	2,680	3,546	(866)	33	0	871
2011/12	33	2,747	3,457	(710)	(677)	677	194
2012/13	(677)	2,816	3,490	(674)	(1,351)	194	0
2013/14	(1,351)	2,886	3,501	(615)	(1,966)	0	0
2014/15	(1,966)	2,958	3,539	(581)	(2,546)	0	0

Forecast Years in Bold and Italics

Fire does not have the immediate issues facing Police because it has been accumulating monies to build a new station. In the original Measure T plan, Fire was to hire 14 new employees in FY 12/13. Table III, Fire Measure T, shows Finance's forecast for this fund.

Table III
Fire Measure T
All Amounts in Thousands

Fiscal Year	Beginning Balance	Total Revenues	Total Expenditures	Annual Revenues Over/(Under) Expenditures	Balance	Economic Uncertainty Balance (1124)
2008/09	6,048	1,993	2,419	(426)	5,623	595
2009/10	5,623	1,836	625	1,212	6,834	602
2010/11	6,834	1,850	659	1,191	8,025	608
2011/12	8,025	1,895	2,151	(255)	7,770	621
2012/13	7,770	1,942	4,204	(2,262)	5,508	640
2013/14	5,508	1,991	2,698	(707)	4,801	662
2014/15	4,801	2,041	2,721	(680)	4,122	689

Forecast Years in Bold and Italics

Recommendation #2: *The Fire Plan has sufficient balances to pay for the proposed plan items at the moment. However, the annual losses are of concern. Staff recommends not hiring all of the 14 scheduled employees in FY 2012/13. Rather, staff recommends that the City Council authorize the hiring of 11 employees as follows:*

- **9 firefighters to staff a new company;**
- **1 training captain; and,**
- **1 administrative captain.**

Recommendation #3: *Additionally, staff recommends accelerating the hiring the two captains at this time to plan to save money in the General Fund. In the past couple of years, the City authorized the hiring of the training captain and a grant of additional overtime to fund the administrative captain position on a temporary basis to meet Fire's administrative needs. However, these positions were envisioned to be paid for from Measure T in FY 2012/13. To assist the City's General Fund, staff recommends moving these positions as of FY 2011/12 to Measure T.*

Recommendation #4: *The City budgeted the cost of the new fire engine needed in FY 12/13 in the Fire Measure T budget for FY 10/11. The original Measure T plan called for 2/3's of the new engine's cost to come from Fire Impact Fees. Staff recommends fully funding the Fire Engine out of Measure T funds because the Fire Impact Fee Fund is in a negative fund balance position, having paid for the new fire training facility and not receiving fire impact revenues due to depressed residential housing construction. Nevertheless, this is a deviation from the original plan and should be authorized.*

Recommendation #5: *That the City Council authorizes setting aside \$1 million for two potential land acquisitions: the CDF Lover's Lane Station from the State and the southeast corner of Houston and McAuliff, land owned by the City. These locations are strategic for potential fire stations and would position the City for developing the next*

fire stations the City may need. If the stations are not needed at those sites, the land could be either traded or sold for land at more ideal locations.

As of June 30, 2011, the fund will have accumulated about \$1 million more than was originally projected. Council could use the accumulated fund balance to purchase the land and defer hiring the final 3 firefighters until the fund balance is sufficient to pay for the land and the additional firefighters. (The Measure T plan calls for hiring 14 firefighters. The proposal is to hire only 11 according to the plan timeline.)

Recommendation #6: Declare a fiscal emergency for Fiscal Year 2011/12 by a 4/5ths vote due to continued fiscal stress in the General Fund.

Due to budgetary actions over the last year, the Police Department's General Fund Budget will be less in FY 2011/12 than FY 2010/11 and the Fire Department's General Fund Budget will potentially be less in FY 2011/12 than in FY 2010/12 as shown below:

GENERAL FUND POLICE SUMMARY					
	FY 07/08 Actuals	FY 08/09 Actuals	FY 09/10 Actuals	FY 10/11 Budget	FY 11/12 Projection (June)
TOTAL EXPENDITURES	24,408,391	25,451,125	24,902,934	25,825,350	25,567,185

GENERAL FUND FIRE SUMMARY					
	FY 07/08 Actuals	FY 08/09 Actuals	FY 09/10 Actuals	FY 10/11 Budget	FY 11/12 Projection (June)
TOTAL EXPENDITURES	10,864,344	11,321,918	11,106,203	11,470,400	11,519,964

Above is Finance's current General Fund projection for the next budget year for Fire. Notice that the proposed budget for Police is about \$260,000 less than this year. Therefore, Police will not meet its Maintenance of Effort requirement. Fire's budget is \$55,000 more than last year's budget. If this remained the case, the City would meet the Maintenance of Effort (MOE) requirement for Measure T. However, in the proposed General Fund budget recommendations are proposals to add two administrative captain positions to the budget for training and general administration. These positions are in one form or another in the General Fund now, being added in advance of the Measure T plan to meet the administrative demands of Fire. If the positions and their expenses are moved out of the General Fund to Measure T, then the City will not meet the MOE requirement, requiring that either the City declare a fiscal emergency, increase General Fund expenditures or discontinue use of Measure T monies.

The reason that the budgets are less for this coming fiscal year is that in FY 2010/11, the City obtained wage concessions of 4% from employees. The concessions were obtained in October of 2010. The budget, however, included salaries at a level 4% higher than eventually agreed to or imposed upon employees.

Because the General Fund continues to struggle with large deficits, staff recommends that Council declare a fiscal emergency by a 4/5ths vote to comply with the Measure T ballot guidelines.

In contrast, by not declaring a fiscal emergency, the City would need to increase General Fund expenditures by an amount to equal last year's General Fund's budget for Police and Fire. This would increase the General Fund deficit by over \$500,000.

Conclusion

The City needs to reduce ongoing operational costs because Measure T funds are coming in less than budget. The several recommendations are designed to better balance the funds' annual expenditures.

Citizens Advisory Committee (CAC) Comments and Actions

On June 8, 2011, the CAC meet and reviewed the City Manager's Recertified Measure T Budget. The committee recommended unanimously items #2-5. The committee took some time discuss recommendation #1. The concern of the CAC was that police staffing must take priority and, when possible, should be kept at the highest levels possible. After discussing the alternatives, however, the committee recommended item #1 with one member voting against the recommendation due to their concern with maintaining public safety strength.

Prior Council/Board Actions:

Committee/Commission Review and Actions:

Alternatives: Recertify the plan with changes to be determined

Attachments: None

Recommended Motion (and Alternative Motions if expected):

That Council considers staff recommendations to modify the Measure T plan elements for fiscal year 11/12. Staff recommends that Council take no action on June 13, 2011 in order to fully consider its options but then take action at their June 20, 2011 meeting by:

1. Reducing through attrition the authorized police officer count from 28 to 22 until revenues improve in Police Measure T.
2. Not hiring all of the 14 scheduled firefighters in FY 2012/13 in Fire Measure T. Rather, staff recommends that the City Council authorize the hiring of 11 employees as follows:
 - 9 firefighters to staff a new company;
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 - 1 administrative captain.
3. Accelerating in Fire Measure T the hiring the two fire administrative captains at this time to plan to save money in the General Fund.

4. Fully funding the Fire Engine out of Fire Measure T funds because the Fire Impact Fee Fund has a negative fund balance, having paid for the new fire training facility and not receiving fire impact revenues due to depressed residential housing construction.
5. Authorizing a potential capital project in Fire Measure T for \$1,000,000 for potential land purchases of both the CDF Lover's Lane Station from the State and a portion of the southeast corner of Houston and McAuliff owned by the City. The method to fund this would be to postpone hiring some of the scheduled personnel.
6. Declare a fiscal emergency for Fiscal Year 2011/12 by a 4/5ths vote due to continued fiscal stress in the General Fund, leading to a potential lower funding of the General Fund Fire budget compared to FY 2010/11.

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

**City of Visalia
Agenda Item Transmittal**

Meeting Date: June 13, 2011

Agenda Item Number (Assigned by City Clerk): 3

Agenda Item Wording: Approve recommended actions for FY 2011/12 budget for the General Fund and Capital Funds.

Deadline for Action: None

Submitting Department: Administrative Services - Finance

Contact Name and Phone Number:

Eric Frost, Administrative Services Director	713-4474
Renee Nagel, Finance Manager	713-4475
Amee Sing, Admin Analyst	713-4170

Department Recommendation: Management will present on June 13, recommendations to balance the FY 11/12 budget. No Council action is expected at this meeting. Rather, staff desires to present Council with options to balance next year's budget so that Council can provide direction to staff for amendment adoptions on June 20, 2011 or at a meeting thereafter. Management recommends amending FY 11/12 budget by the following actions:

(1) General Fund

Staff recommends continuing administrative actions to reduce FY 11/12 projected deficit of \$1.4 million and implement the recommended budget reduction solutions as outlined in Table III, Potential Budget Solutions, offering \$1.1 million in budget reductions and a one-time use of \$375,000 in reserves.

(2) Capital Funds

Staff recommends to appropriate \$1,921,000 for capital projects funded by non-General Fund monies as shown in Table IV, Proposed Additions to Capital Program. The appropriations are mainly due to the award of grant monies for road projects.

For action by:

City Council
 Redev. Agency Bd.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head _____
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr _____
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

Table IV						
Proposed Additions to Capital Program						
(all amounts in thousands)						
	Gas Tax	Grants	Measure R	Waste Water	Storm Sewer	Total
Packwood Creek Trail From Cameron to Visalia Parkway		118	14			132
Cameron Ave. Sholder Stabilization	20	117				137
West Goshen Ave. Shoulder Stabilization	35	246				281
East Goshen Ave. Sholder Stabilization	75	546				621
Sanitary Lift Station Improvements				150		150
Storm Sewer Oversizing					600	600
Fund Totals	130	1,027	14	150	600	1,921

Summary/background:

The City Council adopted a two year budget June 24, 2010 for FY 10/11 & 11/12. The second year's budget will become effective July 1, 2011. In March 2011, staff presented to Council budget projections for FY 10/11 and 11/12. At that time, Council directed staff to return with recommended solutions to eliminate the General Fund deficit for FY 11/12.

General Fund

For the past couple of years the City has worked hard to reduce costs in the General Fund. In FY 08/09, the City was able to overcome a \$2.8 million deficit by holding positions vacant, monitoring expenses such as travel and trainings, and using reserves of \$1.8 million. In FY 09/10, the budget deficit was projected to be \$5.7. This required the City to make larger cuts in operations which included limited layoffs, an early retirement incentive for police management, holding additional positions vacant, operational changes such as outsourcing the Senior meals, and using reserves of \$2.3 million.

On June 24, 2010, Council adopted the City's biennial budget with a deficit in FY 10/11 of \$2.1 million and \$1.7 million for FY 11/12. Since the budget adoption, Council implemented a Police Towing Franchise Fee, Fire Inspection Fees, negotiated employee compensation reductions, and recently approved the retiree health contribution phase out.

Despite all these efforts to reduce the budget gap, the General Fund deficit is projected to be \$2.3 million for FY 10/11 and \$1.4 million for FY 11/12. The FY 10/11 and 11/12 budget forecast is shown on Table I, General Fund Forecast. FY 11/12 budget projection builds upon this year's budget forecast and expected growth in revenues and expenditures. In addition, the projection assumes the following:

- no increase in operating costs;
- no cost of living adjustment in personnel costs; and,
- existing vacancies are held vacant.

Table I – General Fund Forecast:

REVENUES	2010/11 Projection	2011/12 Adopted Budget	2011/12 Projection	Difference (Projection vs Adopted Budget)
Sales Tax	\$ 14,541,400	\$ 15,156,400	\$ 14,904,900	\$ (251,500)
Property Tax	8,736,300	9,323,300	9,023,700	\$ (299,600)
Property Tax - Triple Flip	4,615,800	4,572,600	4,754,300	\$ 181,700
Property Tax - VLF Swap	8,902,300	9,091,500	8,991,300	\$ (100,200)
Investment Earnings	459,700	886,800	583,300	\$ (303,500)
Transit Occupancy Tax	1,877,400	1,991,100	1,933,700	\$ (57,400)
Franchise Fee	1,982,200	2,332,800	2,051,600	\$ (281,200)
Business License Fee	2,185,300	2,337,100	2,261,800	\$ (75,300)
VUSD YSO Contract	320,900	276,000	320,900	\$ 44,900
Street Maintenance Fees	515,100	518,240	518,200	\$ (40)
Property Tax - Prior/Current Supplemental	169,500	647,000	171,100	\$ (475,900)
Real Property Tax Transfer	200,000	288,200	202,000	\$ (86,200)
All Other Revenues	7,015,200	6,423,900	6,275,800	\$ (148,100)
Total Resources	\$ 51,521,100	\$ 53,844,940	\$ 51,992,600	\$ (1,852,340)
EXPENDITURES				
Non Departmental	\$ 869,200	\$ 769,400	\$ 789,200	\$ 19,800
Administration	4,211,500	4,722,240	4,395,600	\$ (326,640)
Administrative Services	4,380,500	4,508,040	4,285,700	\$ (222,340)
Community Development	7,295,600	7,525,660	7,686,600	\$ 160,940
Housing and Economic Development	1,319,300	1,392,240	1,332,500	\$ (59,740)
Parks and Recreation	8,977,400	9,452,200	9,012,500	\$ (439,700)
Police	25,098,600	25,510,010	25,390,700	\$ (119,310)
Fire	11,557,200	11,751,770	11,520,000	\$ (231,770)
Public Works	3,977,400	4,103,750	3,998,000	\$ (105,750)
Retiree Health Contribution Reduction			\$ (400,000)	\$ (400,000)
Total Operating Expenditures	\$ 67,686,700	\$ 69,735,310	\$ 68,010,800	\$ (1,724,510)
Less: Allocated Reimbursement	(18,034,900)	(18,493,080)	(18,555,350)	\$ 267,280
Net Expenditures	49,651,800	51,242,230	49,455,450	(1,457,230)
Capital Expenditures	807,670	588,530	588,530	-
Transfers Out to Other Funds	3,372,500	3,675,850	3,372,500	(303,350)
Total Expenditures	\$ 53,831,970	\$ 55,506,610	\$ 53,416,480	\$ (1,760,580)
Surplus/(Deficit)	\$ (2,310,870)	\$ (1,661,670)	\$ (1,423,880)	\$ 237,790

General Fund Revenues for FY 11/12 are projected to increase from this fiscal year by 1% (\$471,500) over FY 10/11 projected revenues. However, the projected revenues are down from budget by \$1.8 million. This increase in revenues over the prior fiscal year is a sign that economic activity is improving, although slower than anticipated. The increase in revenues from this fiscal year is partly due to receiving a second year of property tax receivables (delinquent accounts) since the County discontinued the Teeter Plan. Under the Teeter Plan, the County would purchase all the City's property tax receivables (delinquent accounts) at face value. Staff estimates the City of Visalia's delinquent accounts to be \$400,000 in FY 11/12 and this amount will continue to grow to \$1 million over a 5 year time span.

General Fund Operating Expenditures for FY 11/12 is projected to be \$1.7 million less than budget but \$324,100 more than this fiscal year's projected expenditures. Table II – Net Budget Changes , provides an overview of what has occurred over that last year. The FY 11/12 budget was adopted with a number of frozen positions. Monies for those positions have been removed for this year's proposed adoptions. Revenues have declined to budget and costs have increased more than anticipated. Without Council actions, the City would be facing a \$3.3 million deficit.

Council has, however, taken actions to reduce the deficit. These actions will reduce the deficit by \$1.9 million, leaving a remaining gap of \$1.4 million in the General Fund. Management recommendations are discussed below on how to bridge that gap.

Table II – Net Budget Changes:

Net Changes to Budget, June 2010 to June 2011		
(in millions)		
FY 11/12 Budget , June 2010	(1.7)	
Frozen Positions	1.1	
Beginning Deficit		(0.6)
Revenue Decreases		
General Revenue	(1.2)	
State Take Aways	(0.6)	
		(1.8)
Cost Increases		
Pension Cost	(0.5)	
State Take Aways	(0.2)	
Utility Costs	(0.2)	
		(0.9)
PROJECTED DEFICIT WITHOUT SOLUTIONS- FY 2011/12		(3.3)
Cost Decreases		
Employee Health Costs	0.5	
Retiree Health Phase Out	0.4	
Reduced Operating Costs	0.1	
MOU Changes	0.9	
Recommended Changes	1.1	
One-time Reserves	0.3	
		3.3
FY 11/12 Projection, June 2011	0.0	

Cost Increases:

- **Pension Costs** - Over the next three years, CalPERS costs in the General Fund are expected to increase by \$3 million. FY 11/12 projection includes a \$500,000 increase.
- **Utility Costs** – Utility costs are up from budget approximately \$200,000. Over the last 2 years 5 parks have been added to the City and the Sports Park Phase 2 was completed. In addition, fuel prices have risen higher than anticipated.
- **State Take-aways.** Because the State has not extended the 2009 sales tax, income tax and vehicle license fees, the City expects to lose a total of \$800,000 in State subventions next year. State take-aways included in the projection are the following:
 - State COPS Grant - \$100,000
 - Booking Fee Reimbursements - \$250,000
 - Mandated Cost Reimbursements - \$60,000
 - Prop 172 - \$400,000

Cost Decreases:

- **Employee Health Costs** - EIA Health, the City's health pooling authority is discussing a probable reduction to the City's health cost by 4.7%. The savings recognized in FY 11/12 will be 1.2%. The reason for this is half will be received due to the decrease taking effect January 2012 and any health savings achieved is split with employees per the City's MOUs. FY 11/12 savings is projected to be \$500,000.
- **Retiree Health Contribution Phase-Out** – Council recently approved the phase out of retiree health care contribution. Savings for FY 11/12 is projected to be \$400,000 and will increase to \$2 million in FY 19/20.
- **Reduced Operating Costs** - To reduce the deficit departments operating budgets were reduced by \$100,000.
- **MOU Changes** – In FY 10/11 Council negotiated or imposed compensation reductions with bargaining groups. Only half of the savings were recognized in FY 10/11 due to being implemented at mid-year. The full savings will be recognized in FY 11/12. Compensation reductions were the following:
 - **Police:**
 - Disability Avoidance - \$166, 000
 - Fitness Center - \$20,000
 - Salary Reduction of 2.1% for Police Officers - \$120,000
 - **Fire:**
 - Disability Avoidance – \$109,000
 - Fitness Center - \$26,000
 - Holiday Pay Reduced to 4 shifts (96 hours) – \$86,000
 - **Miscellaneous Employees:**
 - Pay 4% of the City's pension cost - \$424,000

Another challenge partially anticipated in these budget recommendations are additional cuts from the State and the Federal budget. The reduction in the State and Federal budget is the most difficult to assess. The reason for the uncertainty is the sheer size of the State and Federal budget problems. The State has partially dealt with its \$26.6 billion budget deficit, reducing the deficit to \$10.2 billion for FY 11/12. The Governor's preferred plan is to extend the 2009 tax increases on income, sales, and vehicles. If the State tax measures do not continue, Visalia will lose \$800,000 a year and Tulare County will incur substantially greater losses that will probably be partially passed to the City of Visalia.

The uncertainty of the State and Federal budgets substantiates that the City needs to reduce its on-going costs and only use emergency reserves to off-set one-time costs. The City's reserves can bridge a gap temporarily but are not a solution when revenues are less than expenditures. As of June 30, 2010, the City's Emergency Reserves were \$10.8 million and will be used to cover FY 10/11 deficit of \$2.3 million.

Recommended Budget Solutions and One-time Use of Reserves

To bridge the budget gap, Finance requested each department to submit a memo of how they could reduce their operating budget. The total reduction amount requested was \$1 million and was split among the departments based on their reliance on general revenues. This task was not easy since departments have already reduced operating costs, positions, and programs. However, departments submitted budget solutions of \$1.9 million. The budget solutions were then broken into two categories, recommend and not recommended. The recommended solutions were items which have a smaller impact on the community than the not recommended actions. ***The recommended budget solutions total \$1,051,700.***

Retiree health contributions are scheduled to be phased out over time. This next year, the budget savings are about \$400,000. However, the retiree health contribution reduction will save an additional \$600,000 in FY 12/13. As a result, ***staff recommends using reserves of \$375,000 in anticipation of further retiree health contributions reductions in following year to close the FY 11/12 deficit of \$1.4 million.*** This proposed use of reserves is a one-time action because the retiree health cost savings will increase next year. By the end of FY 11/12, the City's General Fund should still have \$8 million in emergency reserves.

The recommended and not recommended solutions are shown in Table III – Potential Budget Solutions.

Table III – Potential Budget Solutions

#	Potential 11/12 Budget Solutions	Potential Savings	Recommended	Comment
1	Reduce Convention Center Capital Set-Aside from \$300k	\$300,000	\$100,000	The reduction in capital will slow replacement activity. In 1990s, reduced capital to \$150,000 a year.
2	Develop in-house health clinics	\$200,000	\$100,000	11/12 - \$100k & \$200k ongoing, provide in house clinic cheaper than fee for service visits. Santa Barbara County is model. Net savings in health plan.
3	Reduce Community Youth Grants from \$160k	\$160,000	\$30,000	General Fund revenues down by 20%, consider like reduction for community grants
4	Accelerate the hiring of Fire Measure T Training Captain	\$152,700	\$152,700	Accelerates Measure T plan, helps GF
5	Increase Gas Franchise Fee	\$100,000	\$50,000	In discussions to renew 25 year franchise agreement. Other cities added 1% franchise fee.
6	Accelerate the hiring of Fire Administration Captain	\$100,000	\$100,000	Accelerates Measure T plan, helps GF
7	Eliminate Gang Suppression Unit Probation Contract	\$61,000	\$61,000	Police reorganizes delivery. Stops county contract. Back fill with existing staff.
8	Operate LOOP bus only during school year	\$50,000	\$50,000	Annual cost is \$80,700. Reduce bus service to school year.
9	Eliminate old park restrooms(Rotary, Houk & Oval Parks)	\$40,000	\$25,000	Bathrooms are costly and sometimes a nuisance at parks. 1st year cost to demo \$15k
10	Combine Downtown & Marys Vineyard Policing	\$33,000	\$33,000	Eliminate one part-time commercial policing officer.
11	Convention Center Fee increase (Approx 5%)	\$25,000	\$25,000	General Fee increase. To be presented on June 20th with Rates & fees.
12	Reduce West Coast Arborist tree trimming contract	\$25,000	\$25,000	This item would reduce the GF budget from \$100k to \$75k
13	Freeze 2 part-time positions crime analysis/backgrounds	\$22,000	\$22,000	Since fewer recruits, may be able to hold open
14	Furlough Convention Center 2-5 days	\$18,000	\$5,000	Item will require meet and confer. Objective would be close on low volume days. Start with 2 days
15	Eliminate PAL boxing part-time position	\$11,000	\$11,000	Reduce PAL program
16	Reduce TC Econ Dev Corp Higher Education funding	\$10,000	\$10,000	TCEDC has completed this program and funding is no longer needed
17	Eliminate Pal Honor Camp and Junior Giants	\$2,000	\$2,000	Discontinue offering grants for honor camp.
18	Reduce Capital Projects budget	\$250,000	\$250,000	Postpone Downtown Christmas Tree Decorations \$100,000; eliminate next year's parking lot allocation, \$150,000.
	Total Recommended	\$1,559,700	\$1,051,700	
19	One-time use of reserves - next year's increase in retiree health contribution reductions.	\$375,000	\$375,000	Will be replaced by retiree health care contribution decreases next year.
	Recommended Actions	\$1,934,700	\$1,426,700	
	Other Solutions (Not recommend at this time)			
20	Layoff 1-4 employees (\$80,000-\$300,000)	\$300,000		If directed, staff would return to Council with a resstructure plan.
21	Non-public safety, GF Office Staff - 3 day furlough	\$120,000		Requires a meet and confer on impacts of furlough. Would close Thanksgiving Eve, Christmas Eve and New Year's Eve. Leave would be without pay or use of vacation time.
22	Eliminate Community Arts Program	\$40,000		Leverages money from outside the community to come to town.
23	Reduce TC Econ Dev Corp Tourism funding	\$20,000		Reduced Tourism funding by \$20k but propose reprogramming the money towards Visalia Convention & Visitor Bureau. The VCVB will come back to the Council with a marketing plan that will be developed in conjunction with a new Countywide Visitor's Council that is being proposed and is in the initial stages of development. Some monies could be put towards GF deficit.
24	Eliminate City's annual 4th of July Contribution	\$10,000		Leverages community money to fund major community event.
25	Close Senior Center for an addtl 5 hours per week	\$10,000		Last FY reduction of 15 Hours (Total 20 hrs)
26	Close MHCC for an addtl 2.5 hours per week	\$10,000		Last FY reduction of 7.5 Hours (Total 10 hrs)
	Other Solutions Total	\$4,379,400	\$1,426,700	

- **Recommendations:** *Staff recommends continuing administrative actions to reduce FY 11/12 deficit and implement recommended budget reduction solutions as outlined in Table III – Potential Budget Solutions.*

In a separate report, staff has made recommendations about Measure T because Measure T has maintenance of effort (MOE) requirements. The requirement is that the City, except in financial emergencies, may only use Measure T funds if the General Fund appropriation to Police and Fire is greater than the prior year. The City Council in June of 2009 approved a fiscal emergency for FY 2009/10 and FY 2010/11. The continued decline in revenues has prompted staff to recommend that Council declare a fiscal emergency for FY 2011/12. If the emergency is not declared, the City would be obligated to increase public safety expenditures by \$500,000 or forego the use of \$5 million in Measure T revenues.

CAPITAL FUNDS

Although this report focuses on operating funds, six capital projects totaling \$1.9 million need Council's approval to move forward in FY 11/12. Three of the five projects have been awarded grant money totaling \$1 million and the other two projects were to be recommended during the two year budget adoption but were excluded due to an oversight in the process. All five projects will be funded by money other than the General Fund.

Grant Funded Projects:

- **Packwood Creek Trail:** This project is to construct ¼ mile all-purpose trail along the east side of Packwood Creek from Cameron Avenue to Visalia Parkway. Funding will come from Transportation Enhancement Grant (\$118,000) and Measure R Trailways (\$14,000). Total appropriation requested \$132,000.
- **Cameron Avenue Shoulder Stabilization:** This project is to construct curb and gutter and pave the shoulder from Mooney Boulevard to County Center along the north side of Cameron Avenue. Funding will come from CMAQ Grants (\$117,000) and Gas Tax (\$20,000). Total appropriation requested \$137,000.
- **West Goshen Avenue Shoulder Stabilization:** This project is to construct curb and gutter and pave the shoulder from Demaree Street west to Akers Street along the north side of Goshen Avenue. Funding will come from CMAQ Grants (\$246,000) and Gas Tax (\$35,000). Total appropriation requested \$281,000.
- **East Goshen Avenue Shoulder Stabilization:** This project is to construct curb and gutter and pave shoulder from Demaree Street east to Mooney Boulevard along both sides of Goshen Avenue. Funding will come from CMAQ Grants (\$546,000) and Gas Tax (\$75,000). Total appropriation requested \$621,000.

Projects Inadvertently Excluded During Budget Adoption:

- **Sanitary Lift Station Improvements:** This project is to replace or repair sanitary lift station piping, valves, concrete surface rehabilitation and entry hatches. This would be inclusive of all thirteen lift stations currently in use throughout the City. The total project cost is \$350,000, \$150,000 for FY 11/12 and \$50,000 each year after that. Funding will come from the Wastewater Enterprise fund. Total appropriation requested \$150,000.
- **Storm Sewer Oversizing:** This project pays the City's annual cost of reimbursing developers for the design and construction of storm drain lines which implement the Storm Water Master Plan and for the construction of oversized storm drain lines that

exceed the standard requirements for development projects. This project currently has \$100,000 budgeted for FY 11/12 and needs an additional \$600,000 to cover current reimbursement agreements. Total appropriation requested \$600,000.

Recommendation: Appropriate \$1,921,000 for the following capital projects as shown in Table IV, Proposed Additions to the Capital Program:

Table IV						
Proposed Additions to Capital Program						
(all amounts in thousands)						
	Gas Tax	Grants	Measure R	Waste Water	Storm Sewer	Total
Packwood Creek Trail From Cameron to Visalia Parkway		118	14			132
Cameron Ave. Sholder Stabilization	20	117				137
West Goshen Ave. Shoulder Stabilization	35	246				281
East Goshen Ave. Sholder Stabilization	75	546				621
Sanitary Lift Station Improvements				150		150
Storm Sewer Oversizing					600	600
Fund Totals	130	1,027	14	150	600	1,921

Summary

The City continues to have a number of challenges. Nevertheless, the challenges are being met and the actions recommended in the report improve the City's position.

Recommended Motion: I move to approve the following actions by fund:

(1) General Fund

Continue the administrative actions to reduce FY 11/12 projected deficit of \$1.4 million and implement the recommended budget reduction solutions as outlined in Table III, Potential Budget Solutions, offering \$1.1 million in budget reductions and a one-time use of \$375,000 in reserves.

(2) Capital Funds

Appropriate \$1,921,000 for capital projects funded by non-General Fund monies as shown in Table IV, Proposed Additions to Capital Program:

Table IV						
Proposed Additions to Capital Program						
(all amounts in thousands)						
	Gas Tax	Grants	Measure R	Waste Water	Storm Sewer	Total
Packwood Creek Trail From Cameron to Visalia Parkway		118	14			132
Cameron Ave. Sholder Stabilization	20	117				137
West Goshen Ave. Shoulder Stabilization	35	246				281
East Goshen Ave. Sholder Stabilization	75	546				621
Sanitary Lift Station Improvements				150		150
Storm Sewer Oversizing					600	600
Fund Totals	130	1,027	14	150	600	1,921

Environmental Assessment Status

CEQA Review:

NEPA Review:

Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*

Copies of this report have been provided to:

City of Visalia Agenda Item Transmittal

Meeting Date: June 13, 2011

Agenda Item Number (Assigned by City Clerk): A

Agenda Item Wording: Review of the five proposed concept maps for the redistricting of the Tulare County Board of Supervisor Districts based on the 2010 Census.

Deadline for Action: June 30, 2011

Submitting Department: Administration

Contact Name and Phone Number: Leslie B. Caviglia, Deputy City Manager, 713-4317

Department Recommendation:

It is recommended that the Visalia City Council review the proposed maps for redistricting of the Tulare County Board of Supervisor Districts and provide initial comments at the June 13, 2011 meeting and/or give direction to staff regarding additional research that should be conducted so the City Council can provide input on the maps prior to June 28, 2011. Staff anticipates putting this item back on the Council agenda on June 20 for further discussion and direction.

Summary/background:

After each census, each Board of Supervisors in the State is required to adjust the boundaries of the supervisorial districts so that the districts are as equal in population as possible, while also complying the State Election's Code and the Federal Voter's Right Act which requires that the voting strength of minorities not be diluted.

The Tulare County Board of Supervisor's appointed an 11 person Advisory Committee to review the Census data, make recommendations regarding criteria to be considered when designing new district boundaries, and make a recommendation on the final maps to be considered.

At the City Council's May 2, 2011 meeting (Copy of staff report attached), the City Council authorized the following recommendations to be made regarding criteria:

1. That City and School District boundaries be used to establish district lines whenever possible.
2. That the deviation between the largest and smallest district population not exceed 2%.
3. That no City or community be divided into more than two districts.

For action by:

City Council
 Redev. Agency Bd.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head LBC
(Initials & date required)

Finance _____
City Atty _____
(Initials & date required or N/A)

City Mgr SMS (LBC)
(Initials Required)

If report is being re-routed after revisions leave date of initials if no significant change has affected Finance or City Attorney Review.

4. Shared services and/or infrastructure be considered as cohesiveness and community of interests criteria.

At the Tulare County Board of Supervisor's May 24, 2011 meeting, the Board approved the following criteria:

"In addition to mandatory criteria set by California Government Code Section 21500:

1. The permissive criteria contained in the Code for the redrawing of Supervisorial District boundaries for 2011: topography, geography, cohesiveness, contiguity, integrity, and compactness of territory; and communities of interest
2. The following local criteria: avoid dividing cities where possible, protect the integrity of rural towns and communities, avoid dividing urban growth areas where possible, facilitate access of constituents to their Supervisors, and avoid splitting election precincts where possible."

Based on these criteria, the Advisory Committee has come up with five concept maps that were released Friday, June 10, 2011 for public consideration (Copies attached). The maps, detail maps and data can be reviewed on line at:

<http://co.tulare.ca.us/government/redistricting/maps.asp>

The Committee will be accepting input on these maps at the following meetings, and will accept written comments until their meeting on June 28, 2011. The Advisory Committee will recommend at least three proposals to the County Board of Supervisors in July. The Board of Supervisors will make the final decision.

Prior Council/Board Actions:

May 2, 2011 – Visalia City Council approved criteria to be recommended to the Advisory Committee

Attachments:

May 2 staff report

Copies of the proposed concept maps, detailed maps, and data.

Recommended Motion (and Alternative Motions if expected):

N/A

**City of Visalia
Agenda Item Transmittal**

Meeting Date: May 2, 2011

Agenda Item Number (Assigned by City Clerk):

Agenda Item Wording: Authorization to submit comments to the 2011 Advisory Committee on Redistricting regarding criteria for establishing new Board of Supervisor Districts as part of Tulare County's Redistricting process.

Deadline for Action: N/A

Submitting Department: Administration

Contact Name and Phone Number: Leslie Caviglia, 713-4317

Department Recommendation

It is recommended that the Council consider staff's recommendations regarding optional criteria for establishing new Board of Supervisor Districts that could be submitted at the upcoming community outreach hearings being held next week by the 2011 Advisory Committee on Redistricting, an advisory committee appointed by the Board of Supervisors to make recommendations regarding the Redistricting process.

Summary

After each census, each Board of Supervisor's in the State is required to adjust the boundaries of the supervisorial districts so that the districts are as equal in population as possible, while also complying the State Election's Code and the Federal Voter's Right Act which requires that the voting strength of minorities not be diluted.

Per the 2010 census, Tulare County has 442,179 people. Equally divided Supervisorial Districts would mean each district would have 88,435 people. The Election's Code suggests that criteria that could be considered when drawing district lines are topography, geography, cohesiveness, contiguity, integrity, compactness of territory, and community of interests of the districts. The law also allows the Supervisors to consider other criteria. Staff is recommending that in addition to criteria in the Election's Code, the following criteria be recommended:

1. That City and School District boundaries be used to establish district lines whenever possible.
2. That the deviation between the largest and smallest district population not exceed 2%
3. That no City or community be divided into more than two districts
4. Shared services and/or infrastructure be considered as cohesiveness and community of interests criteria

For action by:

City Council
 Redev. Agency Bd.
 Cap. Impr. Corp.
 VPFA

For placement on which agenda:

Work Session
 Closed Session

Regular Session:

Consent Calendar
 Regular Item
 Public Hearing

Est. Time (Min.): _____

Review:

Dept. Head LBC 42711

Finance

City Atty

City Mgr

Department Discussion:

Advisory Committee:

The Tulare County Board of Supervisors appointed an 11-member Advisory Committee to assist in the redistricting process. Visalia Supervisor Phil Cox appointed Stephen Peck and Phil Bourdette to represent his District, which is comprised entirely of Visalia. In addition, the eastern portion of Visalia is represented by Allen Ishida. He appointed Newel Bringham of Visalia and Bernice Doan. Steve Worthley, who represents a portion of northern Visalia, appointed Maggie Florez of Visalia. There is also one at-large member, Mary Lou Burbery, who is from Visalia. The Advisory Committee is charged by the Supervisors to do the following:

- A. Conduct public outreach and hold community meetings to solicit input on redistricting
- B. Recommend whether the boundaries should be redrawn
- C. If so, what criteria could be used, in order of priority
- D. Provide 3 redistricting option maps for the Board of Supervisors to consider, with the option of recommending one option if desired.

The Committee is advisory only; the Board of Supervisors is the body that determines what criteria are to be used to established the districts, and approve the final map. The Advisory Committee is soliciting input at 3 meetings, one that was held in Dinuba last week, in Visalia Tuesday, May 3 at the Visalia Convention Center at 6:30 p.m., and in Porterville May 4 at the CMHA Community and Conference Center at 6:30 p.m..

Current Data:

2010 Visalia population:	124,444
2010 Tulare County population	442,179
Optimum Supervisorial District Size based on 2010 census	88,435

Population in current Supervisorial District when created in 2002	
District 1:	70,799
District 2:	76,387
District 3:	75,640
District 4:	72,879
District 5:	72,316

Population in current Supervisorial Districts and hometown of Supervisor	
District 1 (Lindsay)	86,187
District 2 (Tulare)	94,166
District 3 (Visalia)	95,619
District 4 (Dinuba)	82,992
District 5 (Porterville)	83,207

Number of voters currently in each Supervisorial District	
District 1:	27,777
District 2:	25,396
District 3:	37,669
District 4:	19,515
District 5:	23,326

Recommendation Discussion:

Based on the current situations, and given that the districts established now will be in place for another decade, staff is recommending the following:

1. That the deviation between the largest and smallest district population not exceed 2% - The law requires that the population be as "equal as possible." While this is somewhat vague, it is recognized that a variation of up to 10% is required to avoid judicial review. However, if a District starts with a large variation, growth over the ensuing 10 years can widen that gap.
Requiring a 2% or less variation is not unusual, in fact, in Ventura and Santa Barbara Counties, both of which also have large rural areas, the deviation expectation is 1% or less.
As indicated by the figures shown on the previous page, the percentage gap between the smallest and largest district in 2002 was nearly 8%. That percentage has only been exacerbated over time. There is now over a 15% gap between the largest and smallest district. Starting with a smaller variance were help ensure the integrity of the Districts over the next decade.
2. That City and/or School District boundaries be used to establish district lines whenever possible. Using established boundaries, such as city limits or urban boundaries, can lead to more equitable representation, lessen confusion amongst voters and sometimes simplify the election process. Hiley Wallis, Chief Deputy Treasurer/Tax Collector who oversees the Tulare County Election Division, has recommended to the Advisory Committee that school districts not be split in order to simplify the election process and staff concurs with this recommendation. While the size of Visalia will necessitate the school district being divided into more than one supervisorial district, it would be appropriate to use school district trustee boundaries, which are due to be finalized in Visalia later this month, for consistency. It would also seem prudent to use City boundaries, such as the urban boundary or city limits, if the larger school district boundaries are not appropriate to fit the other criteria. It would appear to be confusing to the citizenry, and a burden on the election's office, to add additional boundaries if it can be avoided.
3. That no City or community be divided in to more than two districts - While City staff recognizes that Visalia will have to be split into more than one district, splitting it into more, does not seem consistent with the suggested state criteria that recommends considering geography, cohesiveness, contiguity, compactness of territory, and community of interests. In the 2002 Advisory Committee criteria recommendations, the number one criteria was to avoid splitting cities whenever possible. However, Visalia was split in to 3 districts, and a very odd "dip" was included in District 4 to include a small portion of northern Visalia (see attached map). This "slicing and dicing" of a single community does not seem to be consistent with the state guidelines of encouraging the consideration of geography, cohesiveness, contiguity, compactness of territory, or community of interests of the districts, when developing the districts, especially since Visalia was the only city or community to be split in the entire County.
4. Shared services and/or infrastructure be considered as cohesiveness and community of interests criteria – Communities and/or cities that share infrastructure

such as waste water treatment facilities or shared services such as transit, water providers, or solid waster providers would tend to have more in common than communities that do not have such links and should be considered when the districts are drawn.

Timelines:

The Tulare County Board of Supervisors has until November 1, 2011 to adopt a Redistricting Plan. They have a comprehensive timeline for the process which includes the Advisory Committing recommending criteria, whether the Districts should be changed and if the recommendation is to change the Districts, to present 3 map options by June 30, 2011. The Board will then holding public hearings on the options and begin the final adoption process early this fall.

Prior Council/Board Actions:

Committee/Commission Review and Actions:

Alternatives:

Attachments: Map of current supervisorial districts
List of Advisory Committee Members

Recommended Motion (and Alternative Motions if expected):

Move to approve the staff recommendation to submit comments to the 2011 Advisory Committee on Redistricting regarding criteria for establishing new Board of Supervisor Districts as part of Tulare County's Redistricting process.

Environmental Assessment Status

CEQA Review:

NEPA Review:

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Tracking Information: *(Staff must list/include appropriate review, assessment, appointment and contract dates and other information that needs to be followed up on at a future date)*